

Victor Central School
Board of Education
PROPOSED AGENDA
Regular Meeting, Thursday, November 12, 2020 – 5:30 PM
Virtual Meeting Via YouTube Live

It is expected that, upon opening the meeting, a motion will be made to adjourn to executive session and that the regular meeting will begin at 7:15 PM via YouTube Live at the following link:

<https://youtu.be/KHtj4vSOpho>

✓ = Board Action Expected

1. Meeting Called to Order by President Kristin Elliott

- ✓ • Motion to enter executive session to discuss the employment history of specific individuals.
- ✓ • Motion to return to regular session.

A. Moment of Silence

B. Pledge to the Flag

C. Greetings to Visitors

D. Reading of Fire Evacuation Procedure

(In case of a fire, would everyone please follow the EXIT signs to the outside of the building. Please stay completely clear of the building to provide space for any Fire Department vehicles.)

✓ **2. Approval of the Agenda**

3. Superintendent's Update

4. Presentations/Recognitions:

- None at this time

5. Public Participation: Due to the virtual meeting, there will be no live public participation. Please feel free to email any thoughts or comments to the Superintendent at terranovat@victorschools.org. The Board will receive all thoughts and comments submitted.

✓ **6. Acceptance of Consent Items (5 min.)**

A. Minutes of the Regular Board Meeting on October 8, 2020 and the Special Board Meeting on October 19, 2020;

B. Treasurer's Report for the month ending September 30, 2020;

C. Personnel Agenda;

D. Board Members to attend standing committee meetings;

E. Recommendations of the Committee on Special Education from the meetings of April 15, 2020, September 22, 2020, October 1, 5, 7, 8, 9, 13, 14, 15, 16, 19, 20, 21, 22, 23, 26, 27, 28, 30, 2020, November 3, 4, 5, 6, 9, 10, 12, 2020 and from the Committee on Preschool Special Education from the meetings of September 15, 21, 29, 2020, October 14, 27, 2020, November 10, 2020;

F. Accept the Tax Collectors Report;

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PROPOSED AGENDA

- G. **Declare the following as surplus:**
 - **Hewlett Packard Chromebook with VCS tag # 014913;**
 - **NEC Projectors with VCS tag #s 010019, 010070, 011774, 012320, 014354;**
 - **Laminator with VCS tag # 014086;**
 - **Apple iPads with VCS tag #s 014807, 016044;**
 - **Hewlett Packard LaserJet P2015dn Printer with VCS tag # 04501;**
- H. **Accept the following donation:**
 - **\$1,000.00 from the Victor Central Schools Educational Foundation to assist with the purchase of library books for the Primary School;**
 - **Donation of the following Books from the Budding Readers Program to the Early Childhood School: *A Bedtime For Bear, Marshmallow, Alexander And The Wind-up Mouse, I Am Not Sleepy, Stone Soup, Home And Dry, The Ugly Duckling, Frederick, Sing To Me From The Trees, Beyond The Fence, A Giraffe And A Half, If You Had A Jetpack, and Green;***
 - **Basketball 10k Gun 'Shoot-A-Way Machine valued at \$6,658.00 from the Victor Basketball Booster Clubs to the Victor Central School District;**
- I. **Approve Budget Transfers as requested in a memo from Interim Assistant Superintendent for Finance Richard Stutzman to Superintendent Tim Terranova dated 10/30/2020;**
- J. **Acceptance of the Basic Financials Statements, Management Letter and Corrective Action Plan for year ended June 30, 2020.**

7. **A. Campus News**

- ✓ **B. Review and Adopt the 2021-2022 Budget Development Calendar** (*Tim Terranova; 10 min.*)
- C. Long-range Technology Financial Plan** (*Dick Stutzman, Angela Affronti; 15 min.*)
- D. Long-range Strategic Planning Process** (*Tim Terranova; 5 min.*)

8. **Meeting Reports**

- A. Monroe County School Boards Association Committee Reports**
- B. Standing Committee Updates**

9. **Public Comment:** Due to the virtual meeting, there will be no live public participation. Please feel free to email any thoughts or comments to the Superintendent at terranovalat@victorschools.org. The Board will receive all thoughts and comments submitted.

10. **Upcoming Events/Meetings**

- A. Next Regular Board Meeting, Thursday, December 10, 2020**

✓ 11. **Adjourn**

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Unapproved Minutes of the Regular Meeting of October 8, 2020
Early Childhood School Boardroom
953 High Street
Victor, New York 14564

CALL TO ORDER	President Kristin Elliott called the meeting to order at 6:35 PM.
Members Present	Karen Ballard, Tim DeLucia, Chris Eckhardt, Kristin Elliott, Christopher Parks, Michael Vetter, Trisha Turner (arrived at 6:44 PM)
ENTER EXECUTIVE SESSION	A motion was made by C. Parks, seconded by T. DeLucia, to enter executive session at 6:35 PM to discuss the employment history of a specific individual. The motion was carried. 6 yes 0 no
REGULAR SESSION	A motion was made by C. Eckhardt, seconded by C. Parks, to return to regular session at 7:13 PM. The motion was carried. 7 yes 0 no
APPROVE AGENDA	A motion was made by C. Eckhardt, seconded by C. Parks, to approve the revised agenda. The motion was carried. 7 yes 0 no
SUPERINTENDENT'S UPDATE	<p>Superintendent Terranova said the theme of his update in October is collaboration. He said it starts with the collaboration that allows the School District to move forward this year. Currently there are zero confirmed cases of COVID in the District. This community collaboration helps to keep the buildings open. He talked about the collaborative process that Victor Teachers' Association and the District have around problem solving. Last week there were multiple problem solving committees that met. A lot of great ideas and proactive problem solving came out of those meetings.</p> <p>Dr. Terranova then provided an update on the Senior High School Grade Point Average (GPA) challenge. He thanked Principal Brian Siesto and his staff for working on this. The focus has been what is best for students and holding students harmless from any impact of the COVID crisis. The decision has been made to work with the professionals at EduTech and Mindex, the two companies that are used for report cards and the NYS reporting data, and come up with a formula to determine the 2019-2020 school year averages.</p> <p>Dr. Terranova talked about the two openings in administration the Assistant Superintendent for Human Resources and the Assistant Superintendent for Business. The application process for the Human Resources position will close the beginning of next week. He said he hopes to have a final candidate recommended to the Board to start on January 21st. The Business position will close in November and a financial candidate will be brought to the Board in December to start in February. Debora Leh has been hired as the acting Associate Superintendent of Educational Services.</p>

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

SUPERINTENDENT'S UPDATE Continued

Superintendent Terranova provided an update on Shared Decision Making Councils. There are now dates on the calendar in October for all five buildings to hold their initial meeting. At the initial meetings, they will also conduct parent training. Curriculum and District Council will also be meeting in October as well. He thanked PTSA for the collaborative efforts to help support the kids.

PRESENTATIONS/ RECOGNITIONS Board of Education Recognition Month

Superintendent Terranova talked about Board of Education appreciation month. The Board received a bunch of incredible gifts including Victor masks as well homemade cards from some of the youngest students on campus. He thanked the Board for their collaboration in rolling up their sleeves to problem solve. Board members spend hours of volunteer time to help lead the District into the next phase of comprehensive education. Dr. Terranova said he could not do the work he does without the support of the Board. He thanked them for their leadership and the continued work they do for kids. Board President Elliott said the Board would be remiss not to thank District Clerk Maureen Goodberlet. She said she is available to the Board 24/7 and is truly part of their team.

Volunteer Committed to Service Award

Victor Teachers' Association President Mike Modleski and Early Childhood School Principal Jen Check thanked the Board for their service as they celebrate Board Appreciation Month. Mr. Modleski spoke about the Volunteer Committed to Service award. This award is given to an individual who has volunteered through either a major event or years of service to a group of students or building. He said the award is usually given at the spring at Superintendent's Conference Day, however with COVID that day was cancelled. Mrs. Check spoke about her nomination of this year's recipient PTSA President Cindy Riley. She is PTSA President, but much more than that, she is a mom, a wife, an amazing individual who is intricately involved in important initiatives throughout the District. She is the District's biggest cheerleader. Mrs. Check continued to read her nomination. Mrs. Riley was presented with a recognition certificate along with a gift certificate thanking her for all she has done for the students and staff at Victor Central Schools. Mrs. Riley said that volunteers are people who can help the staff and the kids. She said volunteers want to foster amazing relationships and opportunities for kids. When we all work together, it makes a stronger school and makes a better experience for all kids.

PUBLIC PARTICIPATION

PTSA President Cindy Riley thanked the Board of Education, from PTSA, PIE and VOICE, for their service to the District. She said they are the ultimate volunteers. She welcomed back Board member Trisha Turner and also welcomed Michael Vetter. She thanked the Board for listening to the community about recording the Board meetings. She talked about a fall parent survey being sent out. She said they will be gathering information and will share it with Dr. Terranova and then with the Board and administration.

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

CONSENT ITEMS

A motion was made by T. DeLucia, seconded by T. Turner to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES	Minutes of the Regular Board Meeting on September 17, 2020;
FINANCIAL STATEMENTS	Treasurer's Report for the month ending August 31, 2020 and other financial documents;
PERSONNEL	The following personnel items: All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

Probationary Appointments: The probationary appointment of **Georgia Turner**, who has certification as a Teacher Assistant, to a probationary position as a Teacher Assistant, effective November 16, 2020, at a prorated annual salary of \$27,775 (Step 7), leading towards tenure as a Teacher Assistant.

Part Time Appointments: The appointment of **Bethany Bowe**, who holds certification in Physical Education, to a part-time (.6fte) position as a Physical Education Teacher effective September 1, 2020, and ending June 30, 2021, at an annual salary of \$27,210 (Step 4M+2).

Appointments: The appointment of **David Henderson** as an on-call technology consultant effective September 28, 2020 through June 30, 2021 at the rate of \$50 per hour or \$400 per day.

Resignations: The resignation of **Julie Santarone**, Part Time School Nurse, effective November 20, 2020.

The resignation, due to retirement, of **Thomas Ryan**, Elementary Teacher, effective February 12, 2021.

Co-Curriculars:	<u>Music</u>	<u>Name</u>	<u>Group</u>
	Marching Band Color Guard	Christina Eames	3
	Marching Band Asst.	Kalina Procas	2
	Marching Band Asst.	Caelin Kordziel	2
	Marching Band Brass Instructor	Patrick Clarke	2
	Marching Band Color Guard Tech	Hannah Martin	1
	Marching Band Drill Designer	Michael Neubert	4
	Marching Band Drill Instructor	Elizabeth Gowman	1

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Marching Band Percussion	Joseph Palomaki	3
Marching Band Summer Asst.	Melissa Mesick	1
Marching Band Co-Color Guard	Rachel Brown	3
Marching Band Co-Color Guard	Michelle Bills	3

	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Athletics:				
Tennis – Girls	Head Varsity	Krystina Barnum	3	14
	JV	Steve Cronmiller	5	21
	Modified A	Andrea Tait	6	5
Soccer – Girls	Modified B	Jill Clapp	6	15
	Modified B	Kathryn Potter	6	4
	Volunteer	Erin Hussey	-	-
	Volunteer	Alexandra Lambert	-	-
Soccer – Boys	JV	Chris Stock	5	12
	Modified B	Mike Schlueter	6	18
	Modified B	Blake Smith	6	12
	Volunteer	William Wuest	-	-
Swimming & Diving – Girls	Varsity Assistant	David Marsh	5	6
	Modified B	Gina Potenza	4	2
Golf – Girls	Volunteer	Andrew Reddout	-	-
Cross Country	Modified B	Matt Bauerlein	5	36

Amendments: The granting of a .3FTE unpaid discretionary leave of absence for **Joanne Lowe**, Music Teacher, effective September 1, 2020, through January 3, 2021.

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Thomas Jones	English
	Deborah McLaughlin	Uncertified
	Scarlet Travis	Spanish/ Special Education
	Colton Shaheen	Uncertified
	William Bowe Jr.	Physical Education
	Janine Rich	Uncertified
	Scott Horsington	Music
	Deborah Wachspress	Music/Special Ed.

Non-Instructional

Appointments: The appointment of **Kadia Cardona Olmos**, Part Time Teacher Aide, effective September 17, 2020, at an hourly rate of \$12.50.

The appointment of **Sarah Maslyn**, from Full Time Cleaner to Part Time Cleaner, effective September 28, 2020.

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The appointment of **Ashleah Reitz**, Part Time Typist, effective September 30, 2020, at an hourly rate of \$14.36.

Resignations: The resignation of **Karen Ward**, Part Time Teacher Aide, effective September 25, 2020.

The resignation of **Georgia Turner**, Department Secretary, effective November 15, 2020.

The resignation, due to retirement, of **Paula Hills**, Full Time Teacher Aide, effective September 30, 2020.

The resignation, due to retirement, of **Earl Pringle**, School Bus Driver, effective October 2, 2020.

The resignation of **Rebecca Schneider**, Full Time Teacher Aide, effective October 15, 2020.

The resignation of **Nicole Rogers**, Part Time Teacher Aide, effective October 16, 2020.

The resignation of **Thaddeus Ciambor**, Part Time Teacher Aide, effective October 16, 2020.

Leaves of Absence: The unpaid discretionary leave of absence for **Ramonita Luciano**, Part Time Teacher Aide, from September 1, 2020, through September 18, 2020.

Amendments: New Substitute Day Cleaner hourly rate, \$12.80-\$15.00

Per Diem and Substitute Positions:	<u>Candidate</u>	<u>Position</u>
	Jean Miller	Day Cleaner
	Karen Ward	Teacher Aide
	Steven Sandic	School Bus Driver Trainee
	Steven Sandic	School Bus Monitor
	Joseph Limbeck	School Bus Driver
	Samantha Cilliers	School Bus Monitor
	Samantha Cilliers	School Bus Driver Trainee
	Scott Ellmaker	School Bus Driver
	Scott Ellmaker	Auto Mechanic
	Sharon Schmaltz	Typist
	Jean Miller	Day Cleaner

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

BOARD MEMBER COMMITTEE MEETINGS

Board members to attend standing committee meetings;

CSE/CPSE RECOMMENDATIONS

Recommendations of the Committee on Special Education from the meetings of September 15, 17, 21, 22, 23, 24, 25, 28, 2020, October 1, 2, 5, 6, 7, 8, 2020;

SURPLUS

Declare the following as surplus:

- Hewlett Packard Chromebook with VCS tag # 014926;
- NEC Projector with VCS tag # 02597;
- Smart Projector with VCS tag # 012078;
- Hitachi projector with VCS tag # 349111;
- DVD Player with VCS tag # 000463;
- VCR with VCS tag # 00779;

DONATIONS

The following donation:

- \$1,379.00 of new art supplies to the Victor Central School District from Mattiaccio Orthodontics;

Mrs. Elliott said she is grateful to be able to recognize and thank Mattiaccio Orthodontics for the new art supplies. The District is so grateful for the community partners helping in areas of need. Thank you!

BUDGET TRANSFERS

Approve budget transfers as requested in a memo from Interim Assistant Superintendent Richard Stutzman to Superintendent Tim Terranova dated 9/25/2020;

Mr. Stutzman said in reviewing the 2020-2021 budget, and during the preparation of the District's State Aid Claims, they found that when the original budget was entered into WinCap the Principal and Interest for the Energy Performance Contract was included in the Principal and Interest line items for Bond payments. This transfer is just to correct a clerical error.

INSTRUCTIONAL MATERIAL REVIEW COMMITTEE

Approve the Instructional Material Review Committee for the 2020-2021 school year as submitted in a memo from Deb Leh dated 9/30/20;

VTA MEMORANDUM OF AGREEMENT

A Memorandum of Agreement between the Victor Central School District and the Victor Teacher's Association pertaining to Athletic Coaches and Marching Band staff stipends as submitted;

The motion to accept the foregoing consent items was carried.
7 yes 0 no (*end of consent items*)

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

CAMPUS NEWS

VCS administrators summarized campus news and events.

SCHOOL REOPENING UPDATES

Dr. Terranova started out by saying one of the things the District is working on, and it is apparent, is the concept of empathy. He said it is powerful to hear what the kids and parents are thinking and trying to meet their needs. He said he is thankful he gets to work with the amazing leadership staff. Despite not being in school fulltime, the District is still spending more money to make the campus safe and supportive for students and staff. The additional approximate costs due to COVID, above the 2020-2021 school budget is \$185,680 per year. This includes the monthly cost for additional maintenance staff of approximately \$15,000 per month. The District does have some surplus which will help to support the cost, however it will be tight. There is an additional concern of the losses in state aid. Dr. Terranova said he will do whatever it takes to do what is best for kids.

Return to Athletics

Duey Weimer, Director of Health, Physical Education and Athletics provided an update on the return to athletics. He started by thanking the Board of Education and Dr. Terranova, on behalf of athletics, for the support of the Interscholastic Athletic Program. The position statement of Interscholastic Athletics is to place the highest priority on the overall quality of the students' educational experience, via the development of positive relationships, self-efficacy, good will, and all-around growth and good citizenship qualities. Last year Victor was a school of distinction and earned the Stay in the Game Award, which focused on community service projects. Mr. Weimer then went over the return timeline and the protocols in place. For the most part the COVID-19 protocols came from the Department of Health. Daily health screening takes place through the rSchoolToday app, masks/face coverings must be worn as tolerated during participation, physical distancing has to take place outside during competitions, hand sanitizer must be used, athletes' personal equipment must not be shared and athletes must maintain 6' social distancing. A hydration plan is in place. Mr. Weimer said hydration is simple, hydrate while at home. If you must hydrate during an event athletes must bring their own water bottles. Coaching staff will be filling the water bottles for the athletes. The COVID Emergency Action Plan is consistent with the school policy. If anyone recognizes any signs or symptoms they are to notify the coach. The coach will talk to the athletic trainer and the family. The athletic trainer talks with the nurse and the nurse will get back to the coach and the family. There is an event pass protocol, which is a Department of Health regulation. Only two attendees per athlete can attend the events. The attendees will report to a check-in location and their names will be taken due to contact tracing guidelines. Events are closed to the general public. Locker rooms are still closed, with the exception of the Aquatic Center. The Aquatic Center locker rooms are

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Return to Athletics Continued

sectioned off and only 4 students allowed in at a time. There are designated rest rooms to be used throughout the facilities. Mr. Weimer said the earliest practice time is 4:00 PM. When traveling to competitions transportation can only take 25 athletes per bus. Parents and guardians can transport their own children to contests so buses can remain below the 25 maximum. Special events have been postponed such as homecoming and the hall of fame. He said they are working with the yearbook staff so students can take photos. Mrs. Elliott asked if student athletes will be permitted to drive themselves to competition. Mr. Weimer said no and that is New York State rule. He then talked about the additional responsibilities for his department around athletics. The screening process is completed by the athletic trainer, additional field markings, signage and fencing has to be put up, and event staff is responsible for check-ins and admissions for every event, even at the modified level. Equipment has to be sanitized and cleaned daily. Livestreaming will take place for some events. The boys and girls soccer boosters as well as the swimming boosters are donating money to pay for livestreaming the soccer games and swimming and diving meets through Varsity Media. Mrs. Elliott asked if they need volunteers for the check-in process. If so, could students volunteer and then they can go to the events? Mr. Weimer said the check-in has to be a VCS employee. He said they originally looked into that and the only reason students are allowed at an event is if they are taking photos for the yearbook. Mr. Weimer then spoke about the financial implications due to COVID-19. Mr. Eckhardt thanked Mr. Weimer for all of his efforts. Dr. Terranova thanked Mr. Weimer for also allowing the District to utilize his expertise to help with the online health form and app.

Technology Integration

Angela Affronti, Director of Computer Services provided the Board with an update on Technology. The objective of the Technology Department is to enable students and staff to have access and be able to utilize technology both at home and at school to promote learning. She said the department has been unboxing, inventorying, setting-up and imaging new computers and Chromebooks. They are also re-enrolling and setting up 640 old Chromebooks that were set to be surplus. It is a lot of hands-on work with documenting the serial numbers and tag numbers. Currently the District has 2,000 Chromebooks and 4,300 students. Ms. Affronti said we are not a 1 to 1 School District so they had to brainstorm on how to make it so students have a device in front of them. She said they came up with “bring your own device” as a solution. They surveyed parents to see who needed a device and then handed out Chromebooks during five different distribution days. Another focus was to get the staff on a standardized learning management system, Google Classroom, create additional professional development during the Superintendent Conference Days and launch a software request

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Technology Integration Continued

form. Ms. Affronti said the idea of “bring your own device” is working. They received feedback from teachers on the pros and cons. She said teachers are feeling they are able to have somewhat of a 1 to 1 environment and students can use the same device at home and in school. Ms. Affronti said it is less expensive for the School District. She said the cons are the expense for the families, not having consistency among students and teachers, the Technology Department and librarians have trouble problem solving non-district owned devices. The challenges of the Technology Department is the lack of a full-time network administrator, new entrants coming weekly and needing device and or hotspots, being understaffed and the lack of funding. Next steps include continued meetings of the Technology Planning Committee, looking at the feedback from parents regarding how the “bring your own device” policy is going, continued professional development for staff, and updating aging infrastructure and technology. Mr. Vetter thanked Ms. Affronti and her team. He said they are doing an amazing job in a short period of time. He said he appreciates her saying it is still not enough and we need more as a community. He said he looks forward to hearing her suggestions. Mrs. Elliott asked if the Chromebooks are aideable. Ms. Affronti said yes they are.

MEETING REPORTS Monroe County School Boards Association (MCSBA) Committee Reports

Mrs. Elliott said she attended the MCSBA Executive Committee Meeting last night. She said it was an incredible opportunity to meet with Superintendent’s and Board Presidents across the county. They talked about their goals and visions around reopening and technology. They also discussed COVID expenses and mandated expenses. Some are suffering more than others. She said Victor is not an island; we are not the only ones struggling with the COVID piece.

Mr. DeLucia reported on the MCSBA Information Exchange Committee Meeting from September 23rd. They reflected on virtual learning. Districts were in different places with the 1 to 1 devices. There was also a heavy focus on the social emotional learning.

Mr. DeLucia reported on the MCSBA Legislative Committee Meeting from October 7th. He said they finalized their legislative priorities around funding at both the state and federal level for public education. They also talked about relief for COVID costs and building relationships with new legislators.

Standing Committee Updates

Mr. Eckhardt reported on the Audit Committee Meeting from October 7th. He said, sometimes we gloss over the finances and financial numbers. Part of the audit communication is the Management Letter. This letter lets the Audit Committee know if there are any internal control issues. He said a

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MEETING REPORTS Standing Committee Updates Continued

District of Victor's size was cited for one very benign finding. This is something to feel very good about and be proud of. He thanked the Business Office and the Treasurer Lynne Lubaszewski for a job well done. He said this is something the Board should not take lightly but be very proud of.

Mr. Vetter said he and Mrs. Ballard attended the first Technology Committee Meeting for the new group. He said the meeting was very well attended and he was impressed by the degree of interest. The workshop session was to formulate the group's mission and to begin to work on formulation of the District goals and mission statement for technology going forward. The standards center around teachers, students and community. The next meeting will take place on Monday, October 26th.

Board of Education Workshop

Mrs. Elliott spoke about the Board of Education workshop that took place on September 24th. She said the Board came together with Dr. Terranova to speak with an outside agency to look at a new software system to evaluate Dr. Terranova, as that is the Board's role.

Efficacy of Zoom Meetings for Committee Meetings

Mrs. Elliott started out by saying there are times when meetings have to be called very quickly. She asked if the Board keep Zoom open as an option? The Board could look at what works best for schedules at the time if it accommodates more Board members. Dr. Parks said the practice is to meet in person for committee meetings. Mr. Eckhardt said it makes sense to leave Zoom as an option, Mrs. Turner agreed. Mrs. Elliott said it is important to practice what you preach; the students are back in session it would be important for the Board to meet in person as much as possible. She said on a personal note it is a voyage of confidence that we are doing everything right. Mr. Vetter said he thinks it is important to have the flexibility rather than it being forced on everyone. Mr. DeLucia said when it comes to regular Board meetings how do we broadcast, what are our options and what is doable. What would the cost be including the support and personnel. Audio Visual Technician Aaron Isaacs joined the conversation to answer questions around recording or live streaming regular Board meetings. Mr. Isaacs said the best option is to stream to the District's YouTube live channel. Currently the Board meeting is being recorded using a single camera with a wide-angle lens. The audio is being captured through the microphones. If the Board stays with one wide-angle lens the cost would be no different to livestream versus recording you just have to select a button to livestream. With this set-up, you cannot really make out who is speaking, however you can hear the meeting well. What would be easier for people to watch would be a three-camera shoot. This has been previously suggested to the Board. This would be the best option for quality. It would be a livestream with all three cameras. The cost to purchase the cameras is approximately \$6,500. Mr.

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Efficacy of Zoom Meetings for Committee Meetings Continued

Isaacs said these cameras can be used for multiple events on campus, not just Board meetings. It could be used for the upcoming fall productions, Board of Education meetings, public presentations that are not protected by copyright. Mrs. Elliott asked if these could be bundled into a package of equipment and come out of Ms. Affronti's Technology Department's budget. With the integrations of educational practice could this create an opportunity where the hardware could be aidable? Mr. DeLucia asked if the \$6,500 option could be purchased through BOCES, which would make it aidable. Dr. Parks asked what the package or bundle would take to be aidable? Dr. Terranova said that could be looked into. Mr. Isaacs said all we are doing tonight is recording with a single camera and it can still be livestreamed. He said what he looks at is what is a good practice. He said he would not recommend a Zoom meeting format for the regular Board meetings due to so much interference with everyone's microphones. Mr. DeLucia asked Mr. Isaacs if, in his opinion, the three-camera option is the best. Mr. Isaacs said it will put out the best product and the equipment can be used in other areas on campus. Mr. Vetter said he also thinks this is the best option and the best use of the District's funds. He feels comfortable with the questions being answered. Mr. DeLucia said he advises the Board to be diligent in using the microphones, especially when recording. Make sure if the meeting is going to be streamed speak into the microphones. Mrs. Turner asked if there is a cost the District would pay per hour. Mr. DeLucia said the Superintendent would have to provide that. Mr. Isaacs said there will have to be someone else trained in running the equipment in case he has another event or cannot be at a meeting.

PUBLIC COMMENT

PTSA President Cindy Riley, thanked Aaron Isaacs for helping PTSA with their Zoom Account.

UPCOMING EVENTS Regular Board Meeting

The next regular Board meeting will take place on Thursday, November 12, 2020 at 7:15 PM in the Early Childhood School Boardroom.

ADJOURN

A motion was made by C. Eckhardt, seconded by T. Turner, to adjourn the meeting at 9:47 PM. The motion was carried. 7 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

**Unapproved Minutes of a Special Meeting of October 19, 2020
Virtual Meeting via Zoom**

CALL TO ORDER President Kristin Elliott called the meeting to order at 8:36 PM.

Members Present Karen Ballard, Tim DeLucia, Chris Eckhardt, Kristin Elliott, Christopher Parks, Trisha Turner, Michael Vetter

APPROVE AGENDA A motion was made by C. Parks, seconded by T. Turner, to approve the agenda. The motion was carried. 7 yes 0 no

ENTER EXECUTIVE SESSION A motion was made by C. Parks, seconded by T. Turner, to enter executive session at 8:36 PM to discuss the employment history of a specific individual. The motion was carried. 7 yes 0 no.

RETURN TO REGULAR SESSION A motion was made by C. Parks, seconded by T. Turner, to return to regular session at 10:24 PM. The motion was carried. 7 yes 0 no

ADJOURN A motion was made by C. Parks, seconded by T. Turner, to adjourn the meeting at 10:24 PM. The motion was carried. 7 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk

RESOLUTION**TREASURER'S REPORTS**

RESOLVED That, upon the recommendation of the Superintendent, the following Treasurer's reports for the month ending September 30, 2020 be accepted.

I. GENERAL FUND

II. EXTRACLASS ACTIVITY REPORT

III. SCHOOL LUNCH FUND

IV. TRUST & AGENCY FUND

V. SPECIAL AID FUND

VI. CAPITAL FUND - 29M PROJECT

TREASURER'S REPORT

GENERAL FUND

I.

9/1/2020

6,494,836.11

RECEIPTS:

ACCOUNTS RECEIVABLE	0.00
TAXES (INCLUDING LIBRARY TAX)	32,397,506.61
STATE AID	4,925,377.81
INTEREST & PENALTIES ON TAXES	0.00
ADMISSIONS	0.00
IN LIEU OF TAXES	2,465,677.79
INTEREST AND EARNINGS	3,279.22
BUILDING USE	0.00
REFUND PRIOR YEARS EXPENSE	1,501.72
BOCES AID	0.00
MISC.	229.42
DUE FROM OTHER FUNDS	23,713.17
TUITION	10,000.00
INSURANCE RECOVERY	0.00
MONROE CO. SALES TAX	0.00
WAYNE CO. SALES TAX	0.00
MEDICAID	0.00

TOTAL RECEIPTS

39,827,285.74TOTAL RECEIPTS & BAL.
DISBURSEMENTS

46,322,121.85

6,401,893.69

BAL. ON HAND 09/30/20

39,920,228.16BANK RECONCILIATION

BAL./BANK STATEMENT	905,234.31
IN TRANSIT	0.00
BANK ERROR	0.00
LESS CHECKS OUTSTANDING	878,166.36
RETURNED CHECKS	0.00
DEPOSIT IN TRANSIT	0.00

BAL. IN NOW ACCOUNT/CDGA NAT.

27,067.95

BAL. IN CERTIFICATES/MM

39,881,636.89

BANK ERROR

0.00

RETURNED TAX CHECK

11,523.32

IN TRANSIT


0.00

IN TRANSIT

0.00

TOTAL BALANCE

9/30/2020

39,920,228.16LYNNE LUBASZEWSKI
DISTRICT TREASURER
9/26/20

EXTRACLASS TREASURER'S REPORT

II.

9/30/2020

0.00

ACTIVITIES	BEG. BAL.	RECEIPTS	TOTAL	DISBURSMTS	END. BAL.
CLASS OF 2020	0.00	0.00	0.00	0.00	0.00
CLASS OF 2021	5,788.47	3,760.00	9,548.47	1,802.05	7,746.42
CLASS OF 2022	2,048.28	0.00	2,048.28	0.00	2,048.28
CLASS OF 2023	560.00	0.00	560.00	40.25	519.75
CLASS OF 2024	560.00	0.00	560.00	40.25	519.75
AQUATIC L.	1,134.51	0.00	1,134.51	0.00	1,134.51
ART CLUB	164.34	0.00	164.34	0.00	164.34
BUSINESS CLUB	4,571.36	0.17	4,571.53	3.49	4,568.04
DRAMA CLUB	18,494.98	0.00	18,494.98	0.00	18,494.98
FRENCH CLUB	13,794.49	0.00	13,794.49	0.00	13,794.49
GO GREEN GARDEN TEAM	86.27	0.00	86.27	0.00	86.27
GLOBAL COMPETENCY	586.55	0.00	586.55	0.00	586.55
INTERNATIONAL CLUB	203.02	0.00	203.02	0.00	203.02
J.H. MUSICAL	23,538.42	0.00	23,538.42	0.00	23,538.42
J.H. STORE	1,188.00	0.00	1,188.00	0.00	1,188.00
J.H. ST. CO.	5,204.10	286.56	5,490.66	14.20	5,476.46
J.H. YEARBOOK	26.43	0.00	26.43	0.00	26.43
KEYCLUB	3,688.06	0.00	3,688.06	0.00	3,688.06
MANUFACTURING SYSTEMS	0.00	0.00	0.00	0.00	0.00
MEDICAL EXPLORERS	110.75	0.00	110.75	0.00	110.75
MENTORING CLUB	4,461.41	1,779.00	6,240.41	1,286.00	4,954.41
N.H.S.	1,946.59	0.00	1,946.59	0.00	1,946.59
OUTDOOR ACTIVITY	142.48	0.00	142.48	0.00	142.48
POSITIVE SCHOOL CLIMATE	4,741.08	0.00	4,741.08	455.76	4,285.32
SALES TAX	0.00	63.60	63.60	63.60	0.00
SEAS	481.00	0.00	481.00	0.00	481.00
S.H. ORCHESTRA	9,129.79	0.00	9,129.79	0.00	9,129.79
SH SCHOOL STORE	4,474.37	40.89	4,515.26	18.00	4,497.26
S.H. ST. CO.	6,759.89	423.74	7,183.63	831.00	6,352.63
SH YEARBOOK	2,889.95	151.88	3,041.83	178.41	2,863.42
SPANISH CLUB	2,057.09	0.00	2,057.09	0.00	2,057.09
TRI-M HONOR SOCIETY	1,087.50	0.00	1,087.50	0.00	1,087.50
VICTOR CARES	18,738.49	0.00	18,738.49	7,200.00	11,538.49
TOTALS	138,657.67	6,505.84	145,163.51	11,933.01	133,230.50
BAL/BANK	133,862.72				
CKS OUT	624.24		9/30/2020		133,230.50
INT. NOT POSTED	7.98				
BANK ERROR	20.00				
RETURNED CHECKS	20.00				
IN TRANSIT	0.00				
BAL. 09/30/2020	133,230.50				

Betty Post, Extraclass Treasurer

(Signature)
10/26/20

TREASURER'S REPORT

SCHOOL LUNCH

III.

BALANCE ON HAND 09/1/2020 405,633.37

RECEIPTS:

ACCOUNTS RECEIVABLE	0.00
A LUNCHES	0.00
A BREAKFAST	0.00
OTHER SALES	2,576.04
SALES TAX	72.92
INTEREST POSTED	22.51
DUE FROM OTHER FUNDS	0.00
MISC	0.00
STATE AND FEDERAL AID	0.00

TOTAL RECEIPTS 2,671.47

TOTAL RECEIPTS AND BAL. 408,304.84

DISBURSEMENTS 49,400.95

BALANCE ON HAND 9/30/2020 358,903.89

BANK RECONCILIATION

BAL. PER BANK STATEMENT 09/30/2020 AND CD'S 358,991.69

IN TRANSIT	0.00
BANK ERROR	0.00
IN TRANSIT ON LINE PAYMENTS	0.00
RETURNED CHECK	20.00
OUTSTANDING CHECKS (6842)	107.80

BALANCE IN SCHOOL LUNCH FUND 358,903.89

LYNNE LUBASZEWSKI
DISTRICT TREASURER



BALANCE ON HAND 09/01/2020	420,390.03
TOTAL RECEIPTS:	<u>3,662,729.17</u>
TOTAL RECEIPTS AND BAL.	4,083,119.20
DISBURSEMENTS:	<u>3,658,801.49</u>
ENDING BALANCE 09/30/2020	<u><u>424,317.71</u></u>

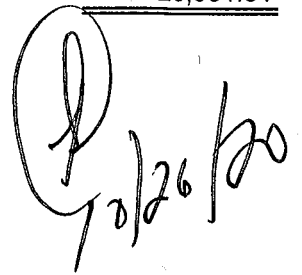
BANK RECONCILIATION

BAL. PER STATEMENT	TRUST & AGENCY ACCOUNT	587,248.42
P/R INTEREST-CNB		0.27
P/R INTEREST-FIVE STAR		1.78
OUTSTANDING CHECKS		158,332.99
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		2,814.41
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		1,521.82
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		263.54
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
IN TRANSIT (BENEFIT RESOURCE PAYMENTS)		0.00
BAL. IN T & A ACCOUNT	9/30/2020	<u><u>424,317.71</u></u>

PAYROLL ACCOUNT...BAL. PER BANK STATEMENTS	20,561.58
LESS INTEREST NOT POSTED	0.27
IN TRANSIT TO GENERAL	0.00
DEPOSIT IN TRANSIT	0.00
BANK ERROR	<u>0.00</u>
BALANCE IN PAYROLL ACCOUNT	<u><u>20,561.31</u></u>

OUTSTANDING CHECKS IN PAYROLL ACCOUNT 20,561.31

LYNNE LUBASZEWSKI
DISTRICT TREASURER


9/26/20

TREASURER'S REPORT

SPECIAL AID FUND

V.

BALANCE ON HAND	9/1/2020	535,634.55
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RECEIPTS:

INTEREST	29.80
DUE FROM OTHER FUNDS	0.00
STATE OF NY	117,254.00
REFUND PR YR EXPENSE	<u>0.00</u>

TOTAL RECEIPTS	<u>117,283.80</u>
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TOTAL RECEIPTS AND BALANCE	652,918.35
DISBURSEMENTS	<u>155,905.34</u>

BAL. ON HAND 09/30/2020	<u><u>497,013.01</u></u>
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BANK RECONCILIATION

<u>BAL./BANK STATEMENT</u>	512,693.01
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OUTSTANDING CHECKS (5837, 5841)	15,680.00
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IN TRANSIT	<u>0.00</u>
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BALANCE IN NOW/MM ACCOUNT 09/30/2020	<u><u>497,013.01</u></u>
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LYNNE LUBASZEWSKI
DISTRICT TREASURER



TREASURER'S REPORT

CAPITAL FUND-29M PROJECT

VI.

BALANCE ON HAND	9/1/2020	12,930,392.24
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RECEIPTS:

INTEREST	4,613.36
FROM CAPITAL RESERVE	0.00
BAN & PREMIUM	0.00

TOTAL RECEIPTS	4,613.36
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TOTAL RECEIPTS AND BALANCE	12,935,005.60
DISBURSEMENTS	2,080,906.53

BAL. ON HAND 09/30/2020	10,854,099.07
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BANK RECONCILIATION

BAL./BANK STATEMENT	1,435,114.75
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LESS CHECKS OUT (5038)	1,423,575.00
DEPOSIT IN TRANSIT	0.00
BALANCE IN CHECKING ACCOUNT	11,539.75
BALANCE IN CERTIFICATES OF DEPOSIT/MONEY MARKET	10,842,559.32
IN TRANSIT	0.00
BALANCE IN CAPITAL 29M PROJECT 09/30/2020	10,854,099.07

LYNNE LUBASZEWSKI
DISTRICT TREASURER



**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Personnel Agenda, November 12, 2020

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

**Probationary
Appointments:**

The probationary appointment of **Melissa Murphy**, who has certification in Art, Childhood Education Grades 1-6, and Students with Disabilities Grades 1-6, to a probationary position as an Art Teacher, effective October 26, 2020, at an annual salary of \$50,590 (Step 8M+15), leading towards tenure in Art Education.

The probationary appointment of **Liudmyla Polotai**, who has certification in Students with Disabilities Grades 1-6, to a probationary position as a Teacher Assistant, effective November 2, 2020, at an annual salary of \$29,304 (Step 5+36), leading towards tenure as a Teacher Assistant.

Appointments:

The appointment of **Deborah Leh**, Leadership Consultant, effective October 26, 2020 at a daily rate of \$600. The end of the assignment will be determined by the Superintendent of Schools not to extend beyond June 30, 2021.

**Long Term
Substitute
Appointments:**

The appointment of **Catherine Gibbons**, who has certifications in Childhood Education Grades 1-6, Early Childhood Education Birth-Grade 2, Students with Disabilities Grades 1-6, Students with Disabilities Birth-Grade 2, and Literacy Birth-Grade 6, to a long term substitute position as an Elementary Teacher, effective November 20, 2020, and ending June 30, 2021, at an annual salary of \$46,550 (Step 4M+18) which will be prorated based on the length of the assignment.

The appointment of **Kirsten Lyons**, who has certifications in Special Education Kindergarten-Grade 12 and Nursery, Kindergarten, and Grades 1-6, to a long term substitute position as a Special Education Teacher, effective November 9, 2020, and ending June 30, 2021, at an annual salary of \$50,810 (Step 9M+3) which will be prorated based on the length of the assignment.

Leaves of Absence:

The granting of an extension of childcare leave of absence for **Gina Peterson**, Elementary and Reading Teacher, through March 25, 2021.

**Co-Curriculars:
Resignations:**

The resignation of **Kristin Munski**, Intermediate ELA- 4th Grade Teacher Leader, effective October 31, 2020.

Appointments:**Teacher Leaders**Intermediate ELA-4th Grade**Name**

Rachel Lawrence

Strand

3

Clubs & Advisors

Int. Student Council

Jr. High Academic Challenge Bowl

Jr. High Culinary Club

Jr. High Fiddle Club

Jr. High French Club

Jr. High Garden Club Co-Advisor

Jr. High Garden Club Co-Advisor

Jr. High Jazz Band

Jr. High Math Olympiad

Jr. High Yearbook Co-Advisor

Jr. High Yearbook Co-Advisor

Jr. High Young Women's Leadership Club Co-Advisor

Jr. High Young Women's Leadership Club Co-Advisor

Jr. High Student Council

Jr. High Student Council

Sr. High Academic Team Advisor (Decathlon)

Sr. High Academic Team Assistant (Decathlon)

Sr. High Art Club

Sr. High DECA (Business Club)

Sr. High DECA (Business Club)

Sr. High Dollars for Scholars

Sr. High Dollars for Scholars

Sr. High Drama Club Co-Advisor

Sr. High Drama Club Co-Advisor

Sr. High First Robotics Asst.

Sr. High French Club Co-Advisor

Sr. High French Club Co-Advisor

Sr. High Freshman Class Co-Advisor

Sr. High Freshman Class Co- Advisor

Sr. High Gay Straight Alliance Advisor

Sr. High Global Competency

Sr. High Global Competency Assistant

Sr. High Junior Class Advisor

Sr. High Junior Class Advisor

Sr. High Key Club

Sr. High Key Club

Sr. High Link Crew

Sr. High Link Crew

Sr. High Math Academic Team Co-Advisor

Sr. High Math Academic Team Co-Advisor

Sr. High Medical Explorers

Name

Kathleen Goodberlet

Matthew Halloran

Karen Ierlan

Elizabeth Knapp

Ann Marie Crye

Anthony D'Agostino

Karen Harrison

Zachary Pelton

Susan Ibrisimovic

Ann Marie Crye

Susan Ibrisimovic

Christie Gordon

Katherine Jerabeck

Jamie Smith

Ashlee VanKouwenberg

Andrew Purdie

Stephanie Schlueter

Andrew Reddout

Michael Cutaia

Susan Utz

Laura Fiorito

Julie Merges

Jeremy Hawkinson

Matthew Mayne

Melissa Gydesen

Andrew Buttram

Anne Stekl

Eric Dahlstrom

Alyse Wuest

Laura Dunbar

Cristie Rydzynski

Bryan Kavanaugh

Andrew Buttram

Michelle Mahoney-Merkley

Michele Urban

Eric Waples

Laura Avissato

Colleen Collier

Kyli Knickerbocker

Dawn Knapp

Kimberly Spitzer

Group

1

2

1

1

1

2

2

1

1

3

3

1

1

3

3

4

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3

2

Sr. High National Honor Society Co-Advisor	Karen Brion	2
Sr. High National Honor Society Co-Advisor	Todd Thompson	2
Sr. High Outdoor Activity	Kelly Ahern	2
Sr. High Positive School Climate Club Co-Advisor	Johanna Arnitz	2
Sr. High Positive School Climate Club Co-Advisor	Todd Forrest	2
Sr. High SEAS Club	Steve Cronmiller	2
Sr. High Senior Class Advisor	Anne Stekl	3
Sr. High Senior Class Advisor	Danyelle Westbrook	3
Sr. High Yearbook Advisor/Yearbook Asst. Co-Advisor	Heather Page	4/2
Sr. High Yearbook Advisor/Yearbook Asst. Co-Advisor	Meghan Fatzinger	4/2
Sr. High Sophomore Class Co-Advisor	Joseph Carey	1
Sr. High Sophomore Class Co-Advisor	Michael Modleski	1
Sr. High Spanish Club	Vivian Richelsen	2
Sr. High Student Council	Kyli Knickerbocker	3
Sr. High Student Council	Heather Page	3
Sr. High Tri-M Honor Society Co-Advisor	Laura Brewer	1
Sr. High Tri-M Honor Society Co- Advisor	Eric Everhart	1
Sr. High Tri-M Honor Society Co- Advisor	Gretchen Judge	1
Sr. High Tri-M Honor Society Co- Advisor	Kristin Mellema	1
Sr. High Victor Cares Advisor	Deborah McManis	2
Sr. High Victor Cares Co-Advisor	Matthew Mayne	2
Sr. High Victor Cares Co-Advisor	Amelia Paas	2

<u>Music</u>	<u>Position</u>	<u>Name</u>	<u>Group</u>
	First Robotics Advisor	Peter Fleckenstein	5
	Jazz Ensemble	Zachary Pelton	1
	SH Fall Play Stage Technician	Timothy Caughlin	1
	Color Guard Winter	Michelle Bills	4
	Percussion Ensemble Technician	Joseph Palomaki	2
	Percussion Ensemble Director	Mark Gowman	4
	SH Fall Play Assistant	Dave Denner	1
	SH Fall Play Assistant	Aaron Isaacs	1
	SH Fall Play Assistant	Nathan Wolf	1
	SH Fall Play Assistant	Wendy Sentiff	1
	SH Fall Play Director	Jeremy Hawkinson	4
	SH Spring Musical Asst .25 Capacity	Matthew Mayne	2
	SH Spring Musical Asst .25 Capacity	Timothy Caughlin	2
	SH Spring Musical Asst .50 Capacity	Sarah Reilly	2
	SH Spring Musical Asst.	Nathan Wolf	2
	SH Spring Musical Asst.	Lee Anne Birkemeier	2
	SH Spring Musical Asst.	Laura Brewer	2
	SH Spring Musical Asst.	David Denner	2
	SH Spring Musical Asst.	Erin Fetzner	2
	SH Spring Musical Asst.	Aaron Isaacs	2
	SH Spring Musical Asst.	Kristin Mellema	2
	SH Spring Musical Asst.	Wendy Sentiff	2
	SH Spring Musical Director	Jeremy Hawkinson	5

JH Musical Assistant	Steve Cronmiller	2
JH Musical Assistant	Aaron Isaacs	2
JH Musical Assistant	Kaitlyn Barthelmes	2
JH Musical Assistant	Laura Brewer	2
JH Musical Assistant	Marysue Hartz-Holtz	2
JH Musical Assistant	Matthew Mayne	2
JH Musical Assistant	Karen Mellema	2
JH Musical Assistant	Anthony D'Agostino	2
JH Musical Assistant	Sarah Reilly	2
JH Musical Director	Lee Anne Birkemeier	5

**Per Diem
Substitutes:**

<u>Candidate</u>	<u>Area of Certification</u>
Alexander Kramer	Uncertified
Gretchen Colf	Elementary/ Special Ed
Madeline Pelose	Uncertified
Mary Beth Inchalik	Elementary/ Special Ed
Taylor Freitas	Uncertified
Madeline Haney	Uncertified

**Non-Instructional
Appointments:**

The appointment of **Caroline Sheehan**, Full Time Teacher Aide, effective October 29, 2020, at an hourly rate of \$12.50.

Resignations:

The resignation of **Ramonita Luciano**, Part Time Teacher Aide, effective October 9, 2020.

The resignation of **Corey Lyons**, Automotive Mechanic, effective November 5, 2020.

Wage Adjustment:

Kathryn Lew, Employee Relations Assistant in the Personnel Office. Adjusting Ms. Lew's 2020-21 wage to \$24.44 per hour retroactive to July 1, 2020.

**Substitute Wage
Adjustment**

Adjusting the 2020-21 substitute hourly wage for the Food Service Helper title from \$11.80 per hour to a range of \$11.80 to \$12.80 per hour retroactive to September 1, 2020.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Kadian Baker	Day Cleaner
Wendy Dattilo	Teacher Aide
Patricia Anderson	Food Service Helper
Judy Casey-Weld	Food Service Helper
Eugenia Karras	Food Service Helper
Sarwat Saleem	Food Service Helper
Carol Schuth	Food Service Helper
Jason Swarts	Food Service Helper

Eli Samuels
Mekenna Hobson
Christine Brennan-Campbell
Caroline Sheehan

Teacher Aide
Lifeguard
Teacher Aide
Teacher Aide

DRAFT



953 High Street, Victor, New York 14564 www.victorschools.org p 585.924.3252 f 585.742.7023

Richard Stutzman, *Interim Assistant Superintendent for Finance*

To : Dr. Timothy Terranova, Superintendent
From : Richard G. Stutzman, Jr., Interim Assistant Superintendent for Finance
Date : October 30, 2020
Subject : 2020 2021 Budget Transfers

Now that the 2020-2021 fiscal year is well underway, we have spent the past several weeks reviewing the 2020-2021 budget report to determine the status of each budget code.

As you are aware when the 2020-2021 budget was developed the District created a number of additional budget codes to comply with the transparency reporting requirements that came into existence several years ago.

What we found is that after the codes were created the recoding of staff given all of the transitions that took place this summer in both the Business and Personnel Office fell through the cracks. In addition, in order to properly clean our buildings throughout the school day we needed to add 15 part-time cleaners to our payroll. This expenditure was not included in the 2020-2021 budget.

With the above said I am requesting that at the November 12, 2020, Board of Education meeting that the Board approves the following budget transfers given that the need in these codes is greater than \$50,000.

Location	Transfer Amount	From	To	Reason
Operations and Maintenance	\$120,000	A2110-120-03-0000	A1620-160-00-0000	To reallocate funds to cover COVID Personnel Costs
Curriculum and Development	\$100,000	A2110-120-03-0000	A2010-150-00-0000	To reallocate funds to cover additional office support

ELL Program (Intermediate School)	\$54,000	A2110-120- 04-0000	A2259-150- 03-0000	To reallocate funds to adjust for the recoding of staff for this program
ELL Program (Early Childhood Center)	\$33,000	A2110-120- 04-0000	A2259-150- 05-0000	To reallocate funds to adjust for the recoding of staff for this program
Social Worker (Victor Senior High School)	\$29,000	A2820-150- 01-0000	A2825-150- 01-0000	To reallocate funds to properly code the Social Worker
Social Worker (Victor Senior High School)	\$32,000	A2820-150- 04-0000	A2825-150- 01-0000	To reallocate funds to properly code the Social Worker

If you have any questions, please feel free to contact me. Thank you in advance for bringing these transfers to the Board of Education.

XC: Maureen Goodberlet
Lynne Lubaszewski

VICTOR CENTRAL SCHOOL DISTRICT
NEW YORK

LETTER OF COMMUNICATION

For Year Ended June 30, 2020

MENGEL METZGER BARR & CO. LLP
RAYMOND F. WAGER, CPA, P.C. DIVISION

MENGEL METZGER BARR & CO. LLP

RAYMOND F. WAGER, CPA, P.C. DIVISION

October 9, 2020

To the Board of Education
Victor Central School District, New York

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Victor Central School District for the year ended June 30, 2020, and have issued our report thereon dated October 9, 2020. Professional standards require that we provide you with the following information related to our audit.

A. Our Responsibility Under U.S. Generally Accepted Auditing Standards and OMB Uniform Guidance

As stated in our engagement letter dated January 8, 2020, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we considered the Victor Central School District, New York's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Uniform Guidance.

As part of obtaining reasonable assurance about whether the Victor Central School District, New York's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also, in accordance with OMB Uniform Guidance, we examined, on a test basis, evidence about the Victor Central School District, New York's compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Uniform Guidance* applicable to each of its major federal programs for the purpose of expressing an opinion on the Victor Central School District, New York's compliance with those requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on the Victor Central School District, New York's compliance with those requirements.

B. Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to management and the Board in our engagement letter dated January 8, 2020.

C. Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Victor Central School District, New York are described in Note 1 to the financial statements. The new accounting pronouncements which were implemented were GASB Statement 92, *Omnibus 2020, Paragraphs 1-11a, and 12* and GASB Statement No. 95, *Postponement of the Effective Dates for Certain Authoritative Guidance*. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. There were no individually sensitive disclosures affecting the financial statements.

D. Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

E. Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

F. Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

G. Management Representations

We have requested certain representations from management that are included in the management representation letter dated October 9, 2020.

H. Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the governmental unit’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

I. Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

J. Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence. Safeguards in place to eliminate or reduce threats to independence to an acceptable level include a skilled, knowledgeable and experienced Business Official who reviews draft financial statements prior to issuance and accepts responsibility for them.

K. Other Matters

We applied certain limited procedures to the management’s discussion and analysis, schedule of changes in District’s total OPEB liability and related ratio, schedule of District’s proportionate share of the net pension liability, schedule of District contributions, and budget comparisons, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on supplementary information accompanying the financial statements (as listed in the table of contents) but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

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This information is intended solely for the use of the Board of Education and management of the Victor Central School District, New York and is not intended to be and should not be used by anyone other than these specified parties.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
October 9, 2020

VICTOR CENTRAL SCHOOL DISTRICT

BASIC FINANCIAL STATEMENTS

For Year Ended June 30, 2020

MENGEL METZGER BARR & CO. LLP

RAYMOND F. WAGER, CPA, P.C. DIVISION

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MENGEL METZGER BARR & CO. LLP

RAYMOND F. WAGER, CPA, P.C. DIVISION

INDEPENDENT AUDITORS' REPORT

To the Board of Education
Victor Central School District, New York

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Victor Central School District, New York, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Victor Central School District, New York, as of June 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, schedule of funding progress postemployment benefit plan, schedule of the District's proportionate share of the net pension liability, schedule of District contributions, and budgetary comparison information on pages 4–12 and 49–53 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Victor Central School District, New York's basic financial statements. The accompanying supplemental information as listed in the table of contents and schedule of expenditures of federal awards, as required by the Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying supplemental information as listed in the table of contents and schedule of expenditures of federal awards, as required by the Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplemental information as listed in the table of contents and schedule of expenditures of federal awards, as required by the Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 9, 2020 on our consideration of the Victor Central School District, New York's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Victor Central School District, New York's internal control over financial reporting and compliance.

Rochester, New York
October 9, 2020

Mengel, Metzger, Barw & Co. LLP

Victor Central School District
Management's Discussion and Analysis
For the Fiscal Year Ended June 30, 2020

The following is a discussion and analysis of the School District's financial performance for the fiscal year ended June 30, 2020. This section is a summary of the School District's financial activities based on currently known facts, decisions, and/or conditions. It is also based on both the government-wide and fund-based financial statements. The results of the current year are discussed in comparison with the prior year, with an emphasis placed on the current year. This section is only an introduction and should be read in conjunction with the School District's financial statements, which immediately follow this section.

Financial Highlights

At the close of the fiscal year, the total assets plus deferred outflows (what the district owns) exceeded its total liabilities plus deferred inflows (what the district owes) by \$16,908,460 (net position) a decrease of \$3,908,257 from the prior year. The decrease was largely due to the recognition of the net change in Other Post Employment Benefits obligation combined with the issuance of capital project bonds.

General revenues which include, Property Taxes, Non Property Taxes, State and Federal Aid, Investment Earnings, Compensation for Loss, and Miscellaneous revenues accounted for \$73,947,188 or 95% of all revenues. Program specific revenues in the form of Charges for Services and Operating Grants and Contributions, accounted for \$3,528,038 or 5% of total revenues.

As of the close of the fiscal year, the School District's governmental funds reported combined fund balances of \$10,793,843, an increase of \$14,057,381 in comparison with the prior year.

As a result of the Global pandemic relating to COVID-19 the District is aware of potential State aid cuts. The Division of budget has begun withholding 20% of state aids payable to the school district which impacts State aid in 2019-20 and also 2020-21. It is uncertain if this is a permanent reduction.

Overview of the Financial Statements

This management's discussion and analysis is intended to serve as an introduction to the School District's basic financial statements. The School District's basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements and (3) notes to the financial statements. This report also contains individual fund statements and schedules in addition to the basic financial statements.

Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the School District's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the School District's assets plus deferred outflow of resources and liabilities plus deferred inflow of resources, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the School District is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows.

The *governmental* activities of the School District include instruction, pupil transportation, cost of food sales, general administrative support, community service, and interest on long-term debt.

The government-wide financial statements can be found on the pages immediately following this section as the first two pages of the basic financial statements.

Fund Financial Statements

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The School District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. All of the funds of the School District can be divided into two categories: governmental funds and fiduciary funds.

Governmental funds are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating the School District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The School District maintains five individual governmental funds; the General Fund, Special Aid Fund, School Lunch Fund, Debt Service Fund, and Capital Projects Fund. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances for the general fund, the special aid fund, the debt service fund, and the capital projects fund, which are reported as major funds. Data for the school lunch fund is aggregated into a single column and reported as a non-major fund.

The School District adopts and voters approve an annual budget for its General Fund. A budgetary comparison statement has been provided for the General Fund within the basic financial statements to demonstrate compliance with the budget.

The *Fiduciary Funds* are used to account for assets held by the School District in an agency capacity which accounts for assets held by the School District on behalf of others. Fiduciary funds are not reflected in the government-wide financial statement because the resources of these funds are *not* available to support the School District's programs.

The financial statements for the governmental and fiduciary funds can be found in the basic financial statement section of this report.

<u>Major Feature of the District-Wide and Fund Financial Statements</u>			
	<u>Government-Wide Statements</u>	<u>Fund Financial Statements</u>	
		<u>Governmental Funds</u>	<u>Fiduciary Funds</u>
Scope	Entire District (except fiduciary funds)	The activities of the School District that are not proprietary or fiduciary, such as special education and building maintenance	Instances in which the School District administers resources on behalf of someone else, such as scholarship programs and student activities monies
Required financial statements	Statement of net position Statement of activities	Balance sheet Statement of revenues, expenditures, and changes in fund balance	Statement of fiduciary net position statement of changes in fiduciary net position
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial focus	Accrual accounting and economic resources focus
Type of asset/liability information	All assets and liabilities, both financial and capital, short-term and long-term	Generally, assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included	All assets and liabilities, both short-term and long-term; funds do not currently contain capital assets, although they can
Type of inflow/outflow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable	All additions and deductions during the year, regardless of when cash is received or paid

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found following the basic financial statement section of this report.

Government-Wide Statements

The government-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all the School District's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the District's net position and how they have changed. Net position, the difference between the District's assets plus deferred outflow of resources and liabilities plus deferred inflow of resources, is one way to measure the District's financial health or position. Over time, increases or decreases in the District's net position are an indicator of whether its financial position is improving or deteriorating, respectively. Additional non-financial factors such as changes in the District's property tax base and the condition of the school buildings and facilities must also be considered to assess the District's overall health.

All of the District's services are reported in the government-wide financial statements as governmental activities. Most of the District's basic services are included here, such as regular and special education, transportation and administration. Property taxes, federal and state aid, and investment earnings finance most of these activities.

Financial Analysis of the School District as a Whole

Net Position

The District's combined net position was less on June 30, 2020, than the year before, decreasing 19% to \$16,908,460 as shown in the table below:

	Governmental Activities		Total Variance
	<u>2020</u>	<u>2019</u>	
<u>ASSETS:</u>			
Current and Other Assets	\$ 23,198,535	\$ 27,695,424	\$ (4,496,889)
Capital Assets	101,560,430	98,297,684	3,262,746
Total Assets	<u>\$ 124,758,965</u>	<u>\$ 125,993,108</u>	<u>\$ (1,234,143)</u>
<u>DEFERRED OUTFLOWS OF RESOURCES:</u>			
Deferred Outflows of Resources	<u>\$ 30,656,058</u>	<u>\$ 21,844,434</u>	<u>\$ 8,811,624</u>
<u>LIABILITIES:</u>			
Long-Term Debt Obligations	\$ 114,067,954	\$ 83,472,123	\$ 30,595,831
Other Liabilities	7,481,655	27,302,882	(19,821,227)
Total Liabilities	<u>\$ 121,549,609</u>	<u>\$ 110,775,005</u>	<u>\$ 10,774,604</u>
<u>DEFERRED INFLOWS OF RESOURCES:</u>			
Deferred Inflows of Resources	<u>\$ 16,956,954</u>	<u>\$ 16,245,820</u>	<u>\$ 711,134</u>
<u>NET POSITION:</u>			
Net Investment in Capital Assets	\$ 54,869,910	\$ 53,368,236	\$ 1,501,674
<u>Restricted For:</u>			
Capital Projects	1,176,739	-	1,176,739
Debt Service Reserve	2,310,579	2,530,848	(220,269)
Reserve for Teacher Retirement System	1,066,198	533,201	532,997
Accrued Benefit Liability Reserve	1,006,993	1,072,154	(65,161)
Other Purposes	3,060,506	4,790,078	(1,729,572)
Unrestricted	(46,582,465)	(41,477,800)	(5,104,665)
Total Net Position	<u>\$ 16,908,460</u>	<u>\$ 20,816,717</u>	<u>\$ (3,908,257)</u>

The District's financial position is the product of many factors.

By far, the largest component of the School District's net position reflects its investment in capital assets, less any related debt used to acquire those assets that is still outstanding. The School District uses these capital assets to provide services to the students and consequently, these assets are not available for future spending. Although the School District's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The changes in long-term debt obligations and other liabilities was due to the issuance of permanent bonds to replace BAN's for a completed capital project.

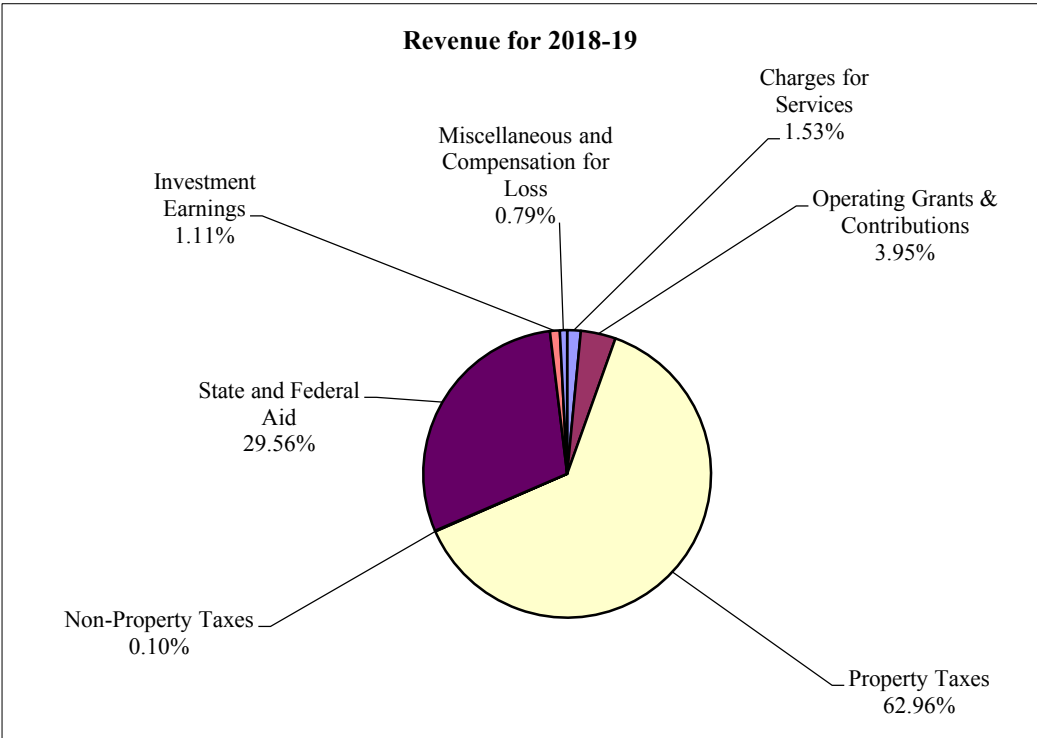
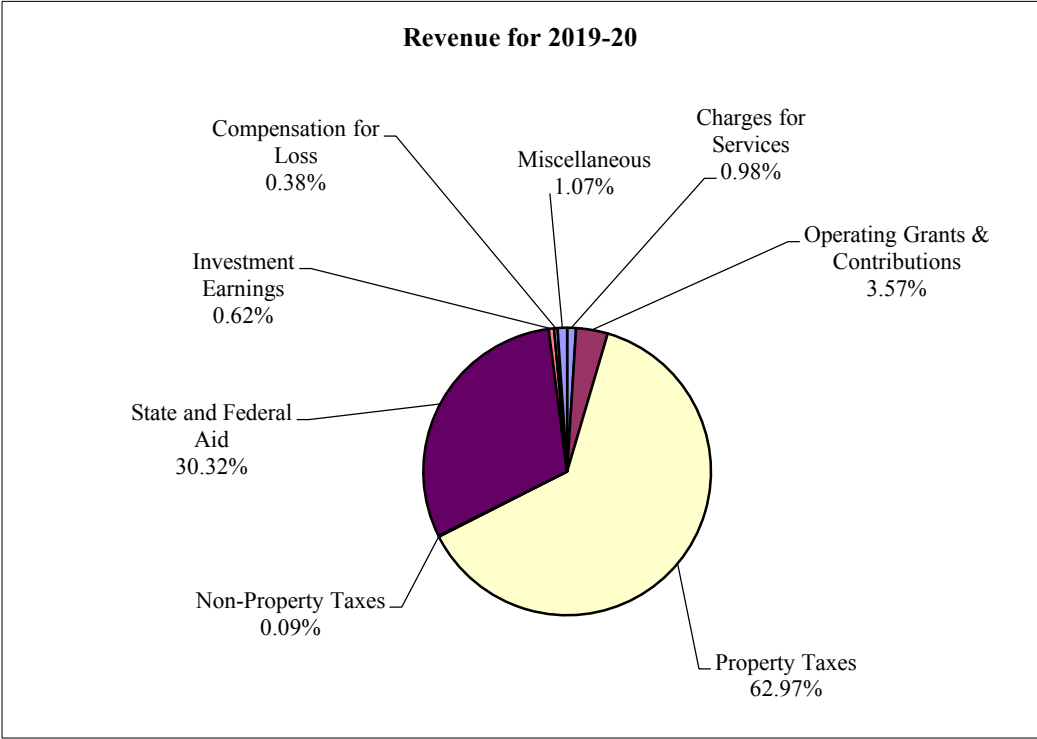
There are four restricted net asset balances; Capital Projects, Debt Service, Reserve for Teacher Retirement System, Accrued Benefit Liability Reserve, and Other Purposes. The remaining balance of unrestricted net position is a deficit balance of \$46,582,465.

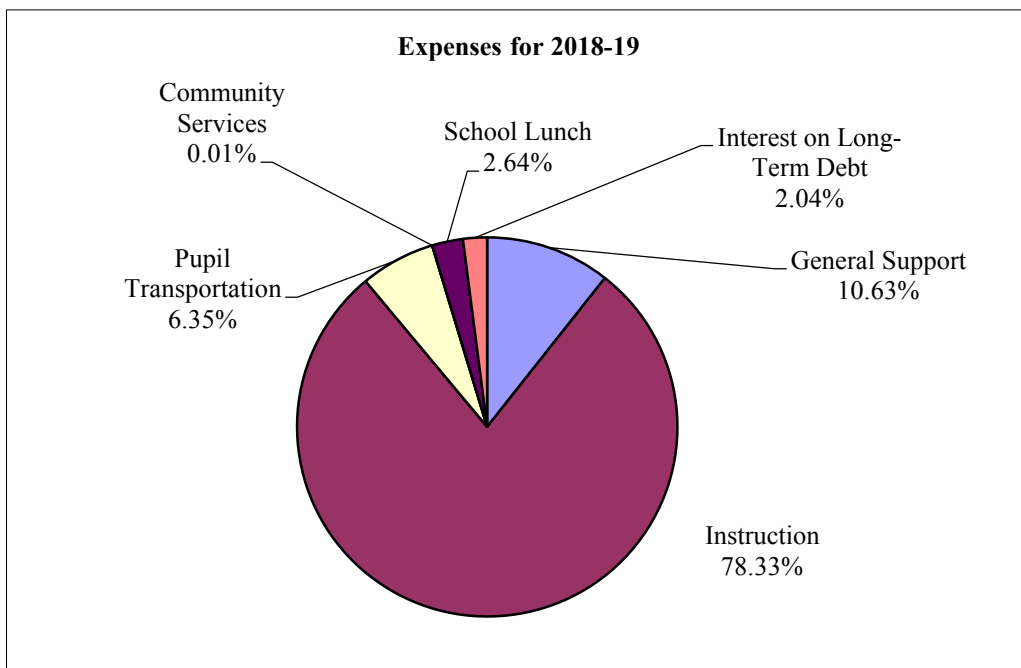
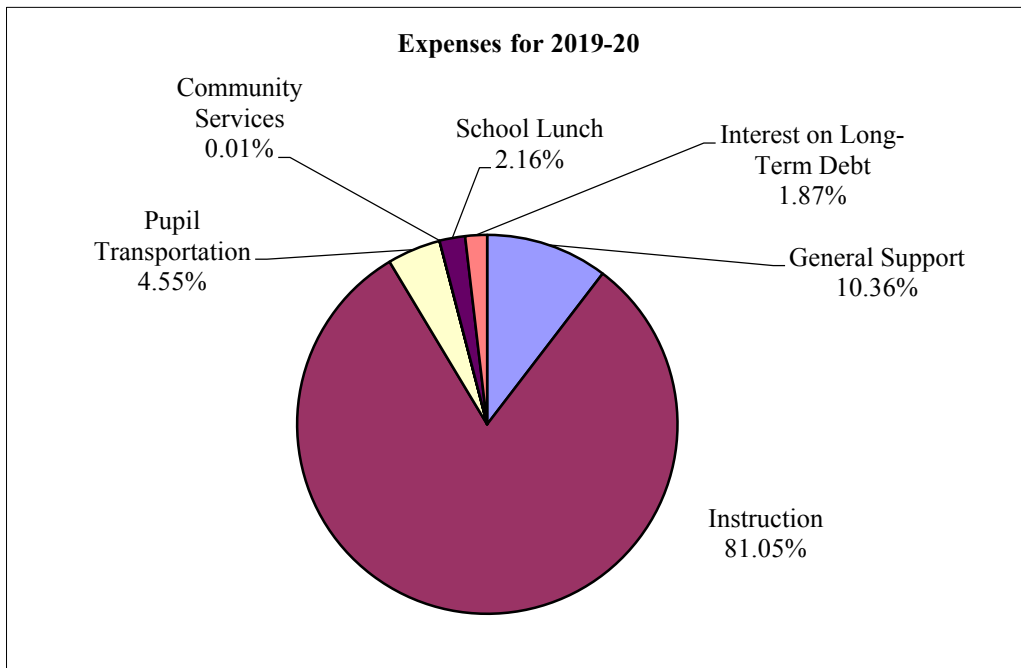
Changes in Net Position

The District's total revenue increased 5% to \$77,475,226. State and federal aid, 30% and property taxes, 63% accounted for most of the District's revenue. The remaining 7% of the revenue comes from operating grants, charges for services, non property taxes, investment earnings, compensation for loss, and miscellaneous revenues.

The total cost of all the programs and services increased 4% to \$81,124,954. The District's expenses are predominately related to education and caring for the students (Instruction), 81%. General support, which included expenses associated with the operation, maintenance, and administration of the District accounted for 10% of the total costs. See table below:

	<u>Governmental Activities</u>		<u>Total</u>
	<u>2020</u>	<u>2019</u>	<u>Variance</u>
<u>REVENUES:</u>			
<u>Program -</u>			
Charges for Service	\$ 761,912	\$ 1,128,361	\$ (366,449)
Operating Grants & Contributions	2,766,126	2,917,636	(151,510)
Total Program	\$ 3,528,038	\$ 4,045,997	\$ (517,959)
<u>General -</u>			
Property Taxes	\$ 48,786,750	\$ 46,527,187	\$ 2,259,563
Non Property Taxes	73,000	73,000	-
State and Federal Aid	23,492,058	21,846,736	1,645,322
Investment Earnings	481,401	816,997	(335,596)
Compensation for Loss	292,051	562	291,489
Miscellaneous	821,928	594,765	227,163
Total General	\$ 73,947,188	\$ 69,859,247	\$ 4,087,941
TOTAL REVENUES	\$ 77,475,226	\$ 73,905,244	\$ 3,569,982
<u>SPECIAL ITEM:</u>			
Advance Refunding	\$ (258,529)	\$ -	\$ (258,529)
<u>EXPENSES:</u>			
General Support	\$ 8,408,249	\$ 8,303,599	\$ 104,650
Instruction	65,745,435	61,218,016	4,527,419
Pupil Transportation	3,694,453	4,959,718	(1,265,265)
Community Services	7,420	10,767	(3,347)
School Lunch	1,751,121	2,060,079	(308,958)
Interest	1,518,276	1,597,333	(79,057)
TOTAL EXPENSES	\$ 81,124,954	\$ 78,149,512	\$ 2,975,442
INCREASE IN NET POSITION	\$ (3,908,257)	\$ (4,244,268)	
NET POSITION, BEGINNING OF YEAR	20,816,717	25,060,985	
NET POSITION, END OF YEAR	\$ 16,908,460	\$ 20,816,717	





Financial Analysis of the School District's Funds

The financial performance of the District as a whole is reflected in its governmental funds. As the District completed the year, its governmental funds reported combined fund balances of \$10,793,843 which is more than last year's ending fund balance of (\$3,263,538).

The General Fund is the chief operating fund of the District. At the end of the current year, the total fund balance of the General Fund was \$9,141,316. Fund balance for the General Fund decreased by \$1,406,523 compared with the prior year. See table below:

<u>General Fund Balances:</u>	<u>2020</u>	<u>2019</u>	<u>Total Variance</u>
Restricted	\$ 5,133,697	\$ 6,395,433	\$ (1,261,736)
Assigned	877,343	1,203,100	(325,757)
Unassigned	3,130,276	2,949,306	180,970
Total General Fund Balances	<u>\$ 9,141,316</u>	<u>\$ 10,547,839</u>	<u>\$ (1,406,523)</u>

The District appropriated funds from the following reserves for the 2020-21 budget:

	<u>Total</u>
Workers' Compensation	\$ 50,000
Unemployment Costs	65,000
Debt Service	300,000
Liability	55,000
Employee Benefit Accrued Liability	150,000
Total	<u>\$ 620,000</u>

General Fund Budgetary Highlights

The difference between the original budget and the final amended budget was \$3,305,344. This change is attributable to \$674,100 of carryover encumbrances, \$131,244 for a transfer from liability reserve, and \$2,500,000 transfer to capital fund.

Capital Asset and Debt Administration

Capital Assets

By the end of the 2019-20 fiscal year, the District had invested \$101,866,265 in a broad range of capital assets, including land, buildings and improvements, and machinery and equipment. The change in capital assets, net of accumulated depreciation, is reflected below:

	<u>2020</u>	<u>2019</u>
Land	\$ 767,156	\$ 767,156
Work in Progress	1,323,256	20,785,800
Buildings and Improvements	94,985,681	72,906,483
Machinery and Equipment	4,484,337	3,838,245
Total Capital Assets	<u>\$ 101,560,430</u>	<u>\$ 98,297,684</u>

More detailed information can be found in the notes to the financial statements.

Long-Term Debt

At year end, the District had \$106,504,616 in general obligation bonds and other long-term debt outstanding as follows:

<u>Type</u>	<u>2020</u>	<u>2019</u>
Serial Bonds	\$ 35,250,000	\$ 24,405,000
Unamortized Bond Premium	2,863,529	-
Energy Performance Contract	3,647,681	3,484,770
OPEB	64,095,506	52,116,963
Net Pension Liability	6,200,188	1,500,379
Compensated Absences/Retirement Incentives	2,011,050	1,965,011
Total Long-Term Obligations	<u>\$ 114,067,954</u>	<u>\$ 83,472,123</u>

More detailed information can be found in the notes to the financial statements.

Factors Bearing on the District's Future

The District is facing significant concerns regarding financial impact due to COVID 19. Pursuant to the language in the Enacted State Budget, the Division of Budget has reduced the payments to 80% for July deferred building aid and August excess cost aid payments. It is not clear whether the 20% that has been withheld is just a delay in payment or if these withheld funds will be a permanent reduction in aid. Additionally, future aid payments with a statutory due date will be paid at 80% of the amount due, and aid that does not have a statutory due date may be completely withheld by the Division of Budget at this time. State aid is a large component of the district's overall revenue that is necessary to support programs and operations. Any permanent reduction in aid may prompt the need for cost savings measures such as reductions in staffing and programs.

The strain placed on the District's budget and resources due to additional COVID 19 related expenses and the anticipated multi-year state aid reductions, while continuing to maintain high quality instructional programs, would make it extremely challenging to develop future year budgets within the tax cap.

Contacting the School District's Financial Management

This financial report is designed to provide the District's citizens, taxpayers, customers, investors, and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the following:

Victor Central School District
953 High Street
Victor, New York 14564

VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK

Statement of Net Position

June 30, 2020

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 16,272,523
Accounts receivable	2,536,107
Inventories	63,184
Net pension asset	4,326,721
Capital Assets:	
Land	767,156
Work in progress	1,323,256
Other capital assets (net of depreciation)	99,470,018
TOTAL ASSETS	<u>\$ 124,758,965</u>
 DEFERRED OUTFLOWS OF RESOURCES	
Deferred outflows of resources	<u>\$ 30,656,058</u>
 LIABILITIES	
Accounts payable	\$ 961,570
Accrued liabilities	779,286
Unearned revenues	162,066
Due to other governments	57
Due to teachers' retirement system	2,708,924
Due to employees' retirement system	333,556
Bond anticipation notes payable	2,536,196
Long-Term Obligations:	
Due in one year	5,024,497
Due in more than one year	109,043,457
TOTAL LIABILITIES	<u>\$ 121,549,609</u>
 DEFERRED INFLOWS OF RESOURCES	
Deferred inflows of resources	<u>\$ 16,956,954</u>
 NET POSITION	
Net investment in capital assets	\$ 54,869,910
Restricted For:	
Capital projects	1,176,739
Debt service	2,310,579
Reserve for teacher retirement system	1,066,198
Employee benefit accrued liability	1,006,993
Other purposes	3,060,506
Unrestricted	(46,582,465)
TOTAL NET POSITION	<u>\$ 16,908,460</u>

(See accompanying notes to financial statements)

VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK

Statement of Activities

For Year Ended June 30, 2020

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expense)</u>
		<u>Charges for</u>	<u>Operating</u>	<u>Revenue and</u>
		<u>Services</u>	<u>Grants and</u>	<u>Changes in</u>
			<u>Contributions</u>	<u>Net Position</u>
				<u>Governmental</u>
				<u>Activities</u>
<u>Primary Government -</u>				
General support	\$ 8,408,249	\$ -	\$ -	\$ (8,408,249)
Instruction	65,745,435	146,090	2,168,077	(63,431,268)
Pupil transportation	3,694,453	-	-	(3,694,453)
Community services	7,420	-	-	(7,420)
School lunch	1,751,121	615,822	598,049	(537,250)
Interest	1,518,276	-	-	(1,518,276)
Total Primary Government	\$ 81,124,954	\$ 761,912	\$ 2,766,126	\$ (77,596,916)
General Revenues:				
Property taxes				\$ 48,786,750
Non property taxes				73,000
State and federal aid				23,492,058
Investment earnings				481,401
Compensation for loss				292,051
Miscellaneous				821,928
Total General Revenues				\$ 73,947,188
Special Item:				
Advance refunding				\$ (258,529)
Total General Revenues and Special Item				\$ 73,688,659
Changes in Net Position				\$ (3,908,257)
Net Position, Beginning of Year				20,816,717
Net Position, End of Year				\$ 16,908,460

(See accompanying notes to financial statements)

VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK

Balance Sheet

Governmental Funds

June 30, 2020

	General Fund	Special Aid Fund	Debt Service Fund	Capital Projects Fund	Nonmajor School Lunch Fund	Total Governmental Funds
ASSETS						
Cash and cash equivalents	\$ 11,775,925	\$ 32,521	\$ 2,303,641	\$ 1,716,417	\$ 444,019	\$ 16,272,523
Receivables	695,532	1,008,335	-	-	21,368	1,725,235
Inventories	-	-	-	-	63,184	63,184
Due from other funds	1,186,518	146,415	6,938	-	-	1,339,871
TOTAL ASSETS	\$ 13,657,975	\$ 1,187,271	\$ 2,310,579	\$ 1,716,417	\$ 528,571	\$ 19,400,813
LIABILITIES AND FUND BALANCES						
Liabilities -						
Accounts payable	\$ 736,948	\$ 326	\$ -	\$ 224,296	\$ -	\$ 961,570
Accrued liabilities	560,942	427	-	-	3,361	564,730
Notes payable - bond anticipation notes	-	-	-	2,536,196	-	2,536,196
Due to other funds	146,415	1,186,518	-	6,938	-	1,339,871
Due to other governments	-	-	-	-	57	57
Due to TRS	2,708,924	-	-	-	-	2,708,924
Due to ERS	316,423	-	-	-	17,133	333,556
Unearned revenue	47,007	-	-	16,513	98,546	162,066
TOTAL LIABILITIES	\$ 4,516,659	\$ 1,187,271	\$ -	\$ 2,783,943	\$ 119,097	\$ 8,606,970
Fund Balances -						
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ 63,184	\$ 63,184
Restricted	5,133,697	-	2,310,579	1,176,739	-	8,621,015
Assigned	877,343	-	-	-	346,290	1,223,633
Unassigned	3,130,276	-	-	(2,244,265)	-	886,011
TOTAL FUND BALANCE	\$ 9,141,316	\$ -	\$ 2,310,579	\$ (1,067,526)	\$ 409,474	\$ 10,793,843
TOTAL LIABILITIES AND FUND BALANCES	\$ 13,657,975	\$ 1,187,271	\$ 2,310,579	\$ 1,716,417	\$ 528,571	

Amounts reported for governmental activities in the

Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.

101,560,430

Interest is accrued on outstanding bonds in the statement of net position but not in the funds.

(214,556)

The following are state aid payments deferred to September 2020 and are not receivable in the current period and therefore are not reported in the governmental funds:

BOCES aid receivable

810,872

The following long-term obligations are not due and payable in the current period and therefore are not reported in the governmental funds:

Serial bonds payable

(35,250,000)

OPEB

(64,095,506)

Compensated absences

(2,011,050)

Unamortized bond premium

(2,863,529)

Energy performance contract

(3,647,681)

Net pension asset

4,326,721

Deferred outflow - pension

17,877,015

Deferred outflow - OPEB

12,779,043

Net pension liability

(6,200,188)

Deferred inflow - capital related

(2,393,272)

Deferred inflow - pension

(6,341,565)

Deferred inflow - OPEB

(8,222,117)

Net Position of Governmental Activities

\$ 16,908,460

VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For Year Ended June 30, 2020

	General	Special	Debt	Capital	Nonmajor	Total
	Fund	Aid	Service	Projects	School Lunch	Governmental
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Funds</u>
REVENUES						
Real property taxes and tax items	\$ 48,786,750	\$ -	\$ -	\$ -	\$ -	\$ 48,786,750
Non-property taxes	73,000	-	-	-	-	73,000
Charges for services	146,090	-	-	-	-	146,090
Use of money and property	412,956	-	67,948	-	497	481,401
Sale of property and compensation for loss	277	-	-	291,774	-	292,051
Miscellaneous	581,401	-	-	-	1,200	582,601
State sources	23,464,693	881,330	-	-	21,041	24,367,064
Federal sources	100,562	1,286,747	-	-	577,008	1,964,317
Sales	-	-	-	-	615,822	615,822
Premium on obligations issued	-	-	2,863,529	-	-	2,863,529
TOTAL REVENUES	\$ 73,565,729	\$ 2,168,077	\$ 2,931,477	\$ 291,774	\$ 1,215,568	\$ 80,172,625
EXPENDITURES						
General support	\$ 6,605,453	\$ -	\$ 258,529	\$ -	\$ -	\$ 6,863,982
Instruction	39,168,317	2,074,439	-	-	-	41,242,756
Pupil transportation	2,767,844	83,702	-	867,061	-	3,718,607
Community services	7,338	-	-	-	-	7,338
Employee benefits	16,723,824	161,731	-	-	288,825	17,174,380
Debt service - principal	5,856,382	-	2,605,000	-	-	8,461,382
Debt service - interest	1,491,299	-	-	-	-	1,491,299
Cost of sales	-	-	-	-	636,954	636,954
Other expenses	-	-	-	-	577,768	577,768
Capital outlay	-	-	-	5,410,071	-	5,410,071
TOTAL EXPENDITURES	\$ 72,620,457	\$ 2,319,872	\$ 2,863,529	\$ 6,277,132	\$ 1,503,547	\$ 85,584,537
EXCESS (DEFICIENCY) OF REVENUES						
OVER EXPENDITURES	\$ 945,272	\$ (151,795)	\$ 67,948	\$ (5,985,358)	\$ (287,979)	\$ (5,411,912)
OTHER FINANCING SOURCES (USES)						
Transfers - in	\$ 300,000	\$ 151,795	\$ 11,783	\$ 2,500,000	\$ -	\$ 2,963,578
Transfers - out	(2,651,795)	-	(300,000)	(11,783)	-	(2,963,578)
Proceeds from obligations	-	-	-	14,637,843	-	14,637,843
BAN's redeemed from appropriations	-	-	-	4,831,450	-	4,831,450
TOTAL OTHER FINANCING						
SOURCES (USES)	\$ (2,351,795)	\$ 151,795	\$ (288,217)	\$ 21,957,510	\$ -	\$ 19,469,293
NET CHANGE IN FUND BALANCE	\$ (1,406,523)	\$ -	\$ (220,269)	\$ 15,972,152	\$ (287,979)	\$ 14,057,381
FUND BALANCE, BEGINNING OF YEAR	10,547,839	-	2,530,848	(17,039,678)	697,453	(3,263,538)
FUND BALANCE, END OF YEAR	\$ 9,141,316	\$ -	\$ 2,310,579	\$ (1,067,526)	\$ 409,474	\$ 10,793,843

(See accompanying notes to financial statements)

VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK
Reconciliation of Governmental Funds Statement of Revenues, Expenditures, and Changes in
Fund Balances of Governmental Funds to Statement of Activities
For Year Ended June 30, 2020

NET CHANGE IN FUND BALANCES -

TOTAL GOVERNMENTAL FUNDS **\$ 14,057,381**

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. The following are the amounts by which capital outlays and additions of assets in excess depreciation in the current period:

Capital Outlay	\$ 5,410,071	
Additions to Assets, Net	1,481,055	
Depreciation	<u>(3,628,380)</u>	
		3,262,746

Bond proceeds provide current financial resources to governmental funds, but issuing debt increases long-term obligations in the Statement of Net Position. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term obligations in the Statement of Net Position. The following details these items as they effect the governmental activities:

Debt Repayments	\$ 8,461,382	
Proceeds from Bond Issuance	(14,637,843)	
Proceeds from BAN Redemption	(4,831,450)	
Unamortized Bond Premium	<u>(2,863,529)</u>	
		(13,871,440)

In the Statement of Activities, interest is accrued on outstanding bonds, whereas in governmental funds, an interest expenditure is reported when due. (26,977)

Revenues in the statement of activities that do not provide current financial resources are not reported as revenue in the funds. (73,197)

The net OPEB liability does not require the use of current financial resources and, therefore, is not reported as an expenditure in the governmental funds. (3,487,027)

(Increase) decrease in proportionate share of net pension asset/liability reported in the Statement of Activities do not provide for or require the use of current financial resources and therefore are not reported as revenues or expenditures in the governmental funds

Teachers' Retirement System		(2,715,219)
Employees' Retirement System		(1,247,812)

Portion of deferred (inflow) / outflow recognized in long term debt 239,327

In the Statement of Activities, vacation pay, teachers' retirement incentive and judgments and claims are measured by the amount accrued during the year. In the governmental funds, expenditures for these items are measured by the amount actually paid. The following provides the differences of these items as presented in the governmental activities:

Compensated Absences		<u>(46,039)</u>
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CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES

\$ (3,908,257)

(See accompanying notes to financial statements)

VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK
Statement of Fiduciary Net Position
June 30, 2020

	Agency <u>Funds</u>
ASSETS	
Cash and cash equivalents	\$ 733,337
TOTAL ASSETS	<u>\$ 733,337</u>
LIABILITIES	
Extraclassroom activity balances	\$ 131,913
Other liabilities	601,424
TOTAL LIABILITIES	<u>\$ 733,337</u>

VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK

Notes To The Basic Financial Statements

June 30, 2020

I. Summary of Significant Accounting Policies

The financial statements of the Victor Central School District, New York (the District) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

A. Reporting Entity

The Victor Central School District is governed by the laws of New York State. The District is an independent entity governed by an elected Board of Education consisting of seven members. The President of the Board serves as the chief fiscal officer and the Superintendent is the chief executive officer. The Board is responsible for, and controls all activities related to public school education within the District. Board members have authority to make decisions, power to appoint management, and primary accountability for all fiscal matters.

The reporting entity of the District is based upon criteria set forth by GASB Statement 14, *The Financial Reporting Entity*, as amended by GASB Statement 39, *Component Units* and GASB Statement 61, *The Financial Reporting Entity*. The financial reporting entity consists of the primary government, organizations for which the primary government is financially accountable and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The District is not a component unit of another reporting entity. The decision to include a potential component unit in the District's reporting entity is based on several criteria including legal standing, fiscal dependency, and financial accountability. Based on the application of these criteria, the following is a brief review of certain entities included in the District's reporting entity.

1. Extraclassroom Activity Funds

The extraclassroom activity funds of the District represent funds of the students of the District. The Board of Education exercises general oversight of these funds. The extraclassroom activity funds are independent of the District with respect to its financial transactions, and the designation of student management. Separate audited financial statements (cash basis) of the extraclassroom activity funds can be found at the District's business office. The District accounts for assets held as an agency for various student organizations in an agency fund.

(I.) (Continued)

B. Joint Venture

The District is a component of the Ontario, Seneca, Yates, Cayuga, and Wayne Counties Board of Cooperative Educational Services (BOCES). The BOCES is a voluntary, cooperative association of school districts in a geographic area that shares planning, services, and programs which provide educational and support activities. There is no authority or process by which a school district can terminate its status as a BOCES component.

BOCES are organized under §1950 of the New York State Education Law. A BOCES Board is considered a corporate body. Members of a BOCES Board are nominated and elected by their component member boards in accordance with provisions of §1950 of the New York State Education Law. All BOCES property is held by the BOCES Board as a corporation (§1950(6)). In addition, BOCES Boards also are considered municipal corporations to permit them to contract with other municipalities on a cooperative basis under §119-n(a) of the New York State General Municipal Law.

A BOCES' budget is comprised of separate budgets for administrative, program, and capital costs. Each component school district's share of administrative and capital cost is determined by resident public school district enrollment as defined in Education Law, Section 1950(4)(b)(7). In addition, component districts pay tuition or a service fee for programs in which its students participate.

During the year, the District was billed \$6,501,872 for BOCES administrative and program costs.

The District's share of BOCES aid amounted to \$1,067,832.

Financial statements for the BOCES are available from the BOCES administrative office.

C. Basis of Presentation

1. Districtwide Statements

The Statement of Net Position and the Statement of Activities present financial information about the District's governmental activities. These statements include the financial activities of the overall government in its entirety, except those that are fiduciary. Eliminations have been made to minimize the double counting of internal transactions. Governmental activities generally are financed through taxes, state aid, intergovernmental revenues, and other exchange and non-exchange transactions. Operating grants include operating-specific and discretionary (either operating or capital) grants, while the capital grants column reflects capital specific grants.

The Statement of Activities presents a comparison between program expenses and revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with and are clearly identifiable to a particular function. Indirect expenses, principally employee benefits, are allocated to functional areas in proportion to the payroll expended for those areas. Program revenues include charges paid by the recipients of goods or services offered by the programs, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

(I.) (Continued)

2. **Fund Statements**

The fund statements provide information about the District's funds, including fiduciary funds. Separate statements for each fund category (governmental and fiduciary) are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. All remaining governmental funds are aggregated and reported as nonmajor funds.

The District reports the following governmental funds:

a. **Major Governmental Funds**

General Fund - This is the District's primary operating fund. It accounts for all financial transactions that are not required to be accounted for in another fund.

Capital Projects Fund - Used to account for the financial resources used for acquisition, construction, or major repair of capital facilities.

Special Aid Fund - This fund accounts for the proceeds of specific revenue sources, such as federal and state grants, that are legally restricted to expenditures for specified purposes. These legal restrictions may be imposed either by governments that provide the funds, or by outside parties.

Debt Service Fund - This fund accounts for the accumulation of resources and the payment of principal and interest on long-term obligations for governmental activities.

b. **Nonmajor Governmental** - The other funds which are not considered major are aggregated and reported as nonmajor governmental funds as follows:

School Lunch Fund - Used to account for transactions of the District's lunch, breakfast and milk programs.

c. **Fiduciary** - Fiduciary activities are those in which the District acts as trustee or agent for resources that belong to others. These activities are not included in the District-wide financial statements, because their resources do not belong to the District, and are not available to be used. There are two classes of fiduciary funds:

Agency Funds - These funds are strictly custodial in nature and do not involve the measurement of results of operations. Assets are held by the District as agent for various student groups or extraclassroom activity funds and for payroll or employee withholding.

D. **Measurement Focus and Basis of Accounting**

Accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

(I.) (Continued)

The District-Wide and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash transaction takes place. Nonexchange transactions, in which the District gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants and donations. On an accrual basis revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if the revenues are collected within one year after the end of the fiscal year.

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

E. Property Taxes

Real property taxes are levied annually by the Board of Education no later than September 1, and become a lien on August 8, 2019. Taxes are collected during the period September 1, 2019 to October 31, 2019.

Uncollected real property taxes are subsequently enforced by the Counties in which the District is located. The Counties pay an amount representing uncollected real property taxes transmitted to the Counties for enforcement to the District no later than the following April 1.

F. Restricted Resources

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the District's policy concerning which to apply first varies with the intended use, and with associated legal requirements, many of which are described elsewhere in these notes.

G. Interfund Transactions

The operations of the District include transactions between funds. These transactions may be temporary in nature, such as with interfund borrowing. The District typically loans resources between funds for the purpose of providing cash flow. These interfund receivables and payables are expected to be repaid within one year. Permanent transfers of funds include the transfer of expenditures and revenues to provide financing or other services.

(I.) (Continued)

In the District-wide statements, the amounts reported on the Statement of Net Position for interfund receivables and payables represent amounts due between different fund types (governmental activities and fiduciary funds). Eliminations have been made for all interfund receivables and payables between the funds.

The governmental funds report all interfund transactions as originally recorded. Interfund receivables and payables may be netted on the accompanying governmental funds balance sheet when it is the District's practice to settle these amounts at a net balance based upon the right of legal offset.

Refer to Note VI for a detailed disclosure by individual fund for interfund receivables, payables, expenditures, and revenues activity.

H. Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets, deferred outflows of resources, liabilities, and deferred inflows of resources and disclosure of contingent assets and liabilities at the date of the financial statements and the reported revenues and expenses/expenditures during the reporting period. Actual results could differ from those estimates. Estimates and assumptions are made in a variety of areas, including computation of encumbrances, compensated absences, potential contingent liabilities and useful lives of long-lived assets.

I. Cash and Cash Equivalents

The District's cash and cash equivalents consist of cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

New York State Law governs the District's investment policies. Resources must be deposited in FDIC-insured commercial banks or trust companies located within the State. Permissible investments include obligations of the United States Treasury, United States Agencies, repurchase agreements and obligations of New York State or its localities.

Collateral is required for demand and time deposits and certificates of deposit not covered by FDIC insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipalities and Districts.

J. Receivables

Receivables are shown net of an allowance for uncollectible accounts, when applicable.

No allowance for uncollectible accounts has been provided since it is believed that such allowance would not be material.

(I.) (Continued)

K. Inventory and Prepaid Items

Inventories of food and/or supplies for school lunch are recorded at cost on a first-in, first-out basis or, in the case of surplus food, at stated value which approximates market. Purchases of inventoriable items in other funds are recorded as expenditures at the time of purchase, and are considered immaterial in amount.

Prepaid items represent payments made by the District for which benefits extend beyond year end. These payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the District-wide and fund financial statements. These items are reported as assets on the statement of net position or balance sheet using the consumption method. A current asset for the prepaid amounts is recorded at the time of purchase and an expense/expenditure is reported in the year the goods or services are consumed.

L. Capital Assets

In the District-wide financial statements, capital assets are accounted for at historical cost or estimated historical cost if actual is unavailable, except for donated capital assets which are recorded at their acquisition value at the date of donation.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Position. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. A capitalization threshold of \$5,000 is used to report capital assets. The range of estimated useful lives by type of assets is as follows:

<u>Class</u>	<u>Capitalization Threshold</u>	<u>Depreciation Method</u>	<u>Estimated Useful Life</u>
Buildings	\$ 50,000	SL	15-50 Years
Machinery and Equipment	\$ 5,000	SL	5-25 Years

The investment in infrastructure type assets have not been segregated for reporting purposes since all costs associated with capital projects are consolidated and reported as additions to buildings and improvements.

M. Unearned Revenue

The District reports unearned revenues on its Statement of Net Position and its Balance Sheet. On the Statement of Net Position, unearned revenue arises when resources are received by the District before it has legal claim to them, as when grant monies are received prior to incurrence of qualifying expenditures. In subsequent periods, when the District has legal claim to resources, the liability for unearned revenue is removed and revenue is recognized.

(I.) (Continued)

N. Deferred Outflows and Inflows of Resources

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expenses/expenditure) until then. The government has four items that qualify for reporting in this category. First is the deferred charge on refunding reported in the government-wide Statement of Net Position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The second item is related to pensions reported in the district-wide Statement of Net Position. This represents the effect of the net change in the District's proportion of the collective net pension asset or liability and difference during the measurement period between the District's contributions and its proportion share of total contributions to the pension systems not included in pension expense. The third item is the District contributions to the pension systems (TRS and ERS Systems) and OPEB subsequent to the measurement date. The fourth item relates to OPEB reporting in the district-wide Statement of Net Position. This represents the effect of the net change in the actual and expected experience.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has four items that qualify for reporting in this category. First arises only under a modified accrual basis of accounting and is reported as unavailable revenue-property taxes. The second item is related to pensions reported in the district-wide Statement of Net Position. This represents the effect of the net change in the District's proportion of the collective net pension liability (ERS System) and difference during the measurement periods between the District's contributions and its proportion share of total contributions to the pension systems not included in pension expense. The third item is revenues from grants received that have met all other eligibility requirements except those related to time restrictions. The fourth item is related to OPEB reported in the district-wide Statement of Net Position. This represents the effect on the net changes of assumptions or other inputs.

O. Vested Employee Benefits

1. Compensated Absences

Compensated absences consist of unpaid accumulated annual sick leave, vacation, and sabbatical time.

Sick leave eligibility and accumulation is specified in negotiated labor contracts, and in individual employment contracts. Upon retirement, resignation or death, employees may contractually receive a payment based on unused accumulated sick leave.

Certain District employees are granted vacation in varying amounts, based primarily on length of service and service position. Some earned benefits may be forfeited if not taken within varying time periods.

(I.) (Continued)

Consistent with GASB Statement 16, Accounting for Compensated Absences, the liability has been calculated using the vesting/termination method and an accrual for that liability is included in the District-wide financial statements. The compensated absences liability is calculated based on the pay rates in effect at year end.

In the funds statements only the amount of matured liabilities is accrued within the General Fund based upon expendable and available financial resources. These amounts are expensed on a pay-as-you-go basis.

P. Other Benefits

District employees participate in the New York State Employees' Retirement System and the New York State Teachers' Retirement System.

In addition to providing pension benefits, the District provides post-employment health coverage to retired employees in accordance with the provision of various employment contracts in effect at the time of retirement. Substantially all of the District's employees may become eligible for these benefits if they reach normal retirement age while working for the District. Health care benefits are provided through plans whose premiums are based on the benefits paid during the year. The cost of providing post-retirement benefits may be shared between the District and the retired employee. The District recognizes the cost of providing health insurance by recording its share of insurance premiums as an expenditure.

Q. Short-Term Debt

The District may issue Bond Anticipation Notes (BAN), in anticipation of proceeds from the subsequent sale of bonds. These notes are recorded as current liabilities of the funds that will actually receive the proceeds from the issuance of bonds. State law requires that a BAN issued for capital purposes be converted to long-term financing within five years after the original issue date.

R. Accrued Liabilities and Long-Term Obligations

Payables, accrued liabilities, and long-term obligations are reported in the district-wide financial statements. In the governmental funds, payables and accrued liabilities are paid in a timely manner and in full from current financial resources. Claims and judgments, other postemployment benefits payable and compensated absences that will be paid from governmental funds are reported as a liability in the funds financial statements only to the extent that they are due for payment in the current year. Bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

Long-term obligations represent the District's future obligations or future economic outflows. The liabilities are reported as due in one year or due within more than one year in the Statement of Net Position.

(I.) (Continued)

S. **Equity Classifications**

1. **District-Wide Statements**

In the District-wide statements there are three classes of net position:

- a. **Net Investment in Capital Assets** - consists of net capital assets (cost less accumulated depreciation) reduced by outstanding balances of related debt obligations from the acquisition, constructions or improvements of those assets.
- b. **Restricted Net Position** - reports net position when constraints placed on the assets or deferred outflows of resources are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

On the Statement of Net Position the following balances represent the restricted for other purposes:

	<u>Total</u>
Workers' Compensation	\$ 296,924
Unemployment Costs	423,593
Reserve for ERS	569,667
Tax Certiorari	753,306
Capital	176,105
Liability	840,911
Total Net Position - Restricted for Other Purposes	<u>\$ 3,060,506</u>

- c. **Unrestricted Net Position** - reports the balance of net position that does not meet the definition of the above two classifications. The reported deficit of \$46,582,465 at year end is the result of full implementation of GASB #75 regarding retiree health obligations and the NYS Pension System unfunded pension obligation.

2. **Fund Statements**

In the fund basis statements there are five classifications of fund balance:

- a. **Nonspendable Fund Balance** – Includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Nonspendable fund balance includes inventory in the School Lunch Fund of \$63,184.

(I.) (Continued)

b. **Restricted Fund Balances** – Includes amounts with constraints placed on the use of resources either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or imposed by law through constitutional provisions or enabling legislation. All encumbrances of funds other than the general fund are classified as restricted fund balance. The District has established the following restricted fund balances:

Capital Reserve - According to Education Law §3651, must be used to pay the cost of any object or purpose for which bonds may be issued. The creation of a capital reserve fund requires authorization by a majority of the voters establishing the purpose of the reserve; the ultimate amount, it's probable term and the source of the funds. Expenditures may be made from the reserve only for a specific purpose further authorized by the voters. The form for required legal notice for the vote on establishing and funding the reserve and the form of the proposition to be placed on the ballot are set forth in §3651 of the Education Law. The Reserve is accounted for in the General Fund under restricted fund balance. Year end balances are as follows:

<u>Name of Reserve</u>	<u>Maximum Funding</u>	<u>Total Funding Provided</u>	<u>Total Year to Date Balance</u>
2011 Capital Reserve	\$ 6,000,000	\$ 4,000,816	\$ 176,105

Reserve for Debt Service - According to General Municipal Law §6-1, the Reserve for Debt Service must be established for the purpose of retiring the outstanding obligations upon the sale of District property or capital improvement that was financed by obligations that remain outstanding at the time of the sale. Also, earnings on project monies invested together with unused proceeds are reported here.

Employee Benefit Accrued Liability Reserve - According to General Municipal Law §6-p, must be used for the payment of accrued employee benefits due to an employee upon termination of the employee's service. This reserve may be established by a majority vote of the Board, and is funded by budgetary appropriations and such other reserves and funds that may be legally appropriated.

Teachers' Retirement Reserve – General Municipal Law §6r was amended to include a Teachers' Retirement Reserve (TRS) sub-fund. The reserve has an annual funding limit of 2% of the prior year TRS salaries and a maximum cumulative total balance of 10% of the previous years TRS salary.

Liability Reserve - According to General Municipal Law §1709(8)(c), must be used to pay for property loss and liability claims incurred. Separate funds for property loss and liability claims are required, and this reserve may not in total exceed 3% of the annual budget or \$15,000, whichever is greater.

(I.) (Continued)

Retirement Contribution Reserve - According to General Municipal Law §6-r, must be used financing retirement contributions. The reserve must be accounted for separate and apart from all other funds and a detailed report of the operation and condition of the fund must be provided to the Board.

Tax Certiorari Reserve - According to General Municipal Law §3651.1-a, must be used to establish a reserve fund for tax certiorari claims and to expend from the fund without voter approval. The monies held in the reserve shall not exceed the amount which might reasonably be deemed necessary to meet anticipated judgments and claims arising out of tax certiorari proceedings. Any resources deposited to the reserve which are not expended for tax certiorari proceeding in the year such monies are deposited must be returned to the General Fund on or before the first day of the fourth fiscal year after deposit of these monies.

Unemployment Insurance Reserve - According to General Municipal Law §6-m, must be used to pay the cost of reimbursement to the State Unemployment Insurance Fund for payments made to claimants where the employer has elected to use the benefit reimbursement method. The reserve may be established by Board action and is funded by budgetary appropriations and such other funds as may be legally appropriated. Within sixty days after the end of any fiscal year, excess amounts may either be transferred to another reserve or the excess applied to the appropriations of the next succeeding fiscal year's budget. If the District elects to convert to tax (contribution) basis, excess resources in the fund over the sum sufficient to pay pending claims may be transferred to any other reserve fund.

Workers' Compensation Reserve - According to General Municipal Law §6-j, must be used to pay for compensation benefits and other expenses authorized by Article 2 of the Workers' Compensation Law, and for payment of expenses of administering this self-insurance program. The reserve may be established by Board action, and is funded by budgetary appropriations and such other funds as may be legally appropriated. Within sixty days after the end of any fiscal year, excess amounts may either be transferred to another reserve or the excess applied to the appropriations of the next succeeding fiscal year's budget.

Encumbrances - Encumbrance accounting, under which purchase orders, contracts and other commitments of expenditures are recorded for budgetary control purposes in order to reserve applicable appropriations, is employed as a control in preventing over-expenditure of established appropriations. Open encumbrances are reported as restricted fund balance in all funds other than the General Fund and the School Lunch Fund, since they do not constitute expenditures or liabilities and will be honored through budget appropriations in the subsequent year.

(I.) (Continued)

Restricted fund balances include the following:

	<u>Total</u>
<u>General Fund -</u>	
Capital	\$ 176,105
Workers' Compensation	296,924
Unemployment Costs	423,593
Reserve for ERS	569,667
Reserve for TRS	1,066,198
Tax Certiorari	753,306
Liability	840,911
Employee Benefit Accrued Liability	1,006,993
<u>Capital Fund -</u>	
2019 Campus Improvement Project	1,176,739
<u>Debt Service Fund -</u>	
Debt Service	2,310,579
Total Restricted Fund Balance	<u><u>\$ 8,621,015</u></u>

The District appropriated and/or budgeted funds from the following reserves for the 2020-21 budget:

	<u>Total</u>
Workers' Compensation	\$ 50,000
Unemployment Costs	65,000
Debt Service	300,000
Liability	55,000
Employee Benefit Accrued Liability	150,000
Total	<u><u>\$ 620,000</u></u>

c. **Committed** - Includes amounts that can only be used for the specific purposes pursuant to constraints imposed by formal action of the school districts highest level of decision making authority, i.e., the Board of Education. The District has no committed fund balances as of June 30, 2020.

d. **Assigned Fund Balance** – Includes amounts that are constrained by the District's intent to be used for specific purposes, but are neither restricted nor committed. All encumbrances of the General Fund are classified as assigned fund balance. Encumbrances represent purchase commitments made by the District's purchasing agent through their authorization of a purchase order prior to year end. The District assignment is based on the functional level of expenditures.

(I.) (Continued)

Management has determined significant encumbrances for the General Fund to be \$94,000, Capital Projects Fund to be \$12,000, and Special Aid Fund to be \$6,000.

<u>General Fund -</u>	
Central Services	<u><u>\$ 175,385</u></u>
<u>Capital Projects Fund -</u>	
Capital Outlay	<u><u>\$ 5,405,320</u></u>
<u>Special Aid Fund -</u>	
Instructional	<u><u>\$ 18,806</u></u>

Assigned fund balances include the following:

	<u>Total</u>
General Fund-Encumbrances	\$ 348,343
General Fund - Appropriated for Taxes	529,000
School Lunch Fund - Year End Equity	<u>346,290</u>
Total Assigned Fund Balance	<u><u>\$ 1,223,633</u></u>

e. **Unassigned Fund Balance** –Includes all other general fund amounts that do not meet the definition of the above four classifications and are deemed to be available for general use by the school district and could report a surplus or deficit. In funds other than the general fund, the unassigned classification is used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted or assigned.

3. **Order of Use of Fund Balance**

The District's policy is to apply expenditures against nonspendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of the fiscal year. For all funds, nonspendable fund balances are determined first and then restricted fund balances for specific purposes are determined. Any remaining fund balance amounts for funds other than the general fund are classified as restricted fund balance. In the general fund, the remaining amounts are reported as unassigned. Assignments of fund balance cannot cause a negative unassigned fund balance.

T. **New Accounting Standards**

The District has adopted all current Statements of the Governmental Accounting Standards Board (GASB) that are applicable. At June 30, 2020, the District implemented the following new standards issued by GASB:

GASB has issued Statement 92, *Omnibus 2020, Paragraphs 1-11a, and 12*.

GASB has issued Statement No. 95, *Postponement of the Effective Dates for Certain Authoritative Guidance*.

(I.) (Continued)

U. Future Changes in Accounting Standards

GASB has issued Statement 84, *Fiduciary Activities*, which will be effective for the periods beginning after December 15, 2019.

GASB has issued Statement 87, *Leases*, which will be effective for the periods beginning after December 15, 2019.

GASB has issued Statement 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*, which will be effective for reporting periods beginning after December 15, 2020.

GASB has issued Statement No. 90, *Majority Equity Interests, an amendment of GASB Statements No. 14 and No. 61*, which will be effective for reporting periods beginning after December 15, 2019.

GASB has issued Statement No. 91, *Conduit Debt Obligations*, which will be effective for reporting periods beginning after December 15, 2021.

GASB has issued Statement No. 92, *Omnibus 2020, Paragraphs 6, 7, 8, 9, 10, 12*, which will be effective for reporting periods beginning after June 15, 2021.

GASB has issued Statement No. 93, *Replacement of Interbank Offered Rates, Paragraphs 1-11a, and 12*, which will be effective for reporting periods beginning after June 15, 2020.

GASB has issued Statement No. 93, *Replacement of Interbank Offered Rates, Paragraphs 13 and 14*, which will be effective for reporting periods beginning after June 15, 2021.

GASB has issued Statement No. 93, *Replacement of Interbank Offered Rates, Paragraphs 11b*, which will be effective for reporting periods beginning after December 15, 2021.

GASB has issued Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, which will be effective for reporting periods beginning after June 15, 2022.

The District will evaluate the impact each of these pronouncements may have on its financial statements and will implement them as applicable and when material.

II. Stewardship, Compliance and Accountability

By its nature as a local government unit, the District is subject to various federal, state and local laws and contractual regulations. An analysis of the District's compliance with significant laws and regulations and demonstration of its stewardship over District resources follows.

A. Budgets

The District administration prepares a proposed budget for approval by the Board of Education for the General Fund.

(II.) (Continued)

The voters of the District approved the proposed appropriation budget.

Appropriations established by adoption of the budget constitute a limitation on expenditures (and encumbrances) which may be incurred. Appropriations lapse at the end of the fiscal year unless expended or encumbered. Encumbrances will lapse if not expended in the subsequent year. Appropriations authorized for the current year are increased by the planned use of specific reserves, and budget amendments approved by the Board of Education as a result of selected new revenue sources not included in the original budget (when permitted by law). These supplemental appropriations may occur subject to legal restriction, if the Board approves them because of a need which exists which was not determined at the time the budget was adopted. During the 2019-20 fiscal year, the budget was amended by \$674,100 for carryover encumbrances, \$131,244 for employee benefit payments, and \$2,500,000 for voter approved capital project resolution.

Budgets are adopted annually on a basis consistent with GAAP. Appropriations authorized for the year are increased by the amount of encumbrances carried forward from the prior year.

Budgets are established and used for individual capital projects fund expenditures as approved by a special referendum of the District's voters. The maximum project amount authorized is based primarily upon the cost of the project, plus any requirements for external borrowings, not annual appropriations. These budgets do not lapse and are carried over to subsequent fiscal years until the completion of the projects.

B. Encumbrances

Encumbrance accounting is used for budget control and monitoring purposes and is reported as a part of the governmental funds. Under this method, purchase orders, contracts, and other commitments for the expenditure of monies are recorded to reserve applicable appropriations. Outstanding encumbrances as of year end are presented as reservations of fund balance and do not represent expenditures or liabilities. These commitments will be honored in the subsequent period. Related expenditures are recognized at that time, as the liability is incurred or the commitment is paid.

C. Deficit Fund Balance – Capital Projects Fund

The Capital Projects Fund had a deficit undesignated fund balance of \$1,067,526 at June 30, 2020, which is a result of bond anticipation notes which are used as a temporary means of financing capital projects. These proceeds are not recognized as revenue but merely serve to provide cash to meet expenditures. This results in the creation of a fund deficit which will remain until the notes are replaced by permanent financing (i.e., bonds, grants-in-aid, or redemption from current appropriations).

III. Cash and Cash Equivalents

Credit Risk – In compliance with the State Law, District investments are limited to obligations of the United States of America, obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America, obligations of the State, time deposit accounts and certificates of deposit issued by a bank or trust company located in, and authorized to do business in, the State, and obligations used by other municipalities and authorities within the State.

Concentration of Credit Risk – To promote competition in rates and service costs, and to limit the risk of institutional failure, District deposits and investments are placed with multiple institutions. The District's investment policy limits the amounts that may be deposited with any one financial institution.

(III.) (Continued)

Interest Rate Risk – The District has an investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from rising interest rates.

The District's aggregate bank balances (disclosed in the financial statements), included balances not covered by depository insurance at year end, collateralized as follows:

Uncollateralized	\$	-
Collateralized with Securities held by the Pledging Financial Institution		8,299,429
Total	\$	<u>8,299,429</u>

Restricted cash represents cash where use is limited by legal requirements. These assets represent amounts required by statute to be reserved for various purposes. Restricted cash as of year end includes \$8,621,015 within the governmental funds.

IV. Investment Pool

The District participates in a multi-municipal cooperative investment pool agreement pursuant to New York State General Municipal Law Article 5-G, §119-O, whereby it holds a portion of the investments in cooperation with other participants. The investments are highly liquid and are considered to be cash equivalents.

Total investments of the cooperative as of year end are \$2,397,071, which consisted of \$153,892 in repurchase agreements, \$1,471,562 in U.S. Treasury Securities, \$139,030 in FDIC insured bank deposits and \$632,587 in collateralized bank deposits, with various interest rates and due dates.

The following amounts are included as unrestricted and restricted cash:

	Carrying	Unrealized	
<u>Fund</u>	<u>Amount</u>	<u>Investment</u>	<u>Type of</u>
		<u>Gain/(Loss)</u>	<u>Investment</u>
General	\$ 993,219	\$ 993,219	CLASS
Capital	\$ 1,403,852	\$ 1,403,852	CLASS

V. Receivables

Receivables at June 30, 2020 for individual major funds and nonmajor funds, including the applicable allowances for uncollectible accounts, are as follows:

<u>Description</u>	Governmental Activities			
	<u>General</u>	<u>Special Aid</u>	<u>School Lunch</u>	
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Total</u>
Accounts Receivable	\$ 80,618	\$ -	\$ -	\$ 80,618
Due From State and Federal	614,914	1,008,335	21,368	1,644,617
Total Receivables	\$ 695,532	\$ 1,008,335	\$ 21,368	\$ 1,725,235
BOCES Receivable	-	-	-	810,872
Total Receivables	<u>\$ 695,532</u>	<u>\$ 1,008,335</u>	<u>\$ 21,368</u>	<u>\$ 2,536,107</u>

District management has deemed the amounts to be fully collectible.

VI. Interfund Receivables, Payables, Revenues and Expenditures

Interfund Receivables, Payables, Revenues and Expenditures at June 30, 2020 were as follows:

	Interfund			
	<u>Receivables</u>	<u>Payables</u>	<u>Revenues</u>	<u>Expenditures</u>
General Fund	\$ 1,186,518	\$ 146,415	\$ 300,000	\$ 2,651,795
Special Aid Fund	146,415	1,186,518	151,795	-
Debt Service Fund	6,938	-	11,783	300,000
Capital Projects Fund	-	6,938	2,500,000	11,783
Total	<u>\$ 1,339,871</u>	<u>\$ 1,339,871</u>	<u>\$ 2,963,578</u>	<u>\$ 2,963,578</u>

Interfund receivables and payables between governmental activities are eliminated on the Statement of Net Position. The District typically loans resources between funds for the purpose of mitigating the effects of transient cash flow issues. All interfund payables are not necessarily expected to be repaid within one year.

Transfers are used to finance certain special aid programs, support capital project expenditures, school lunch programs and debt service expenditures.

VII. Capital Assets

Capital asset balances and activity were as follows:

<u>Type</u>	<u>Balance 7/1/2019</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 6/30/2020</u>
<u>Governmental Activities:</u>				
<u>Capital Assets that are not Depreciated -</u>				
Land	\$ 767,156	\$ -	\$ -	\$ 767,156
Work in progress	20,785,800	-	19,462,544	1,323,256
<i>Total Nondepreciable</i>	<u>\$ 21,552,956</u>	<u>\$ -</u>	<u>\$ 19,462,544</u>	<u>\$ 2,090,412</u>
<u>Capital Assets that are Depreciated -</u>				
Buildings and Improvements	\$ 118,460,259	\$ 24,774,622	\$ -	\$ 143,234,881
Machinery and equipment	13,662,304	1,579,048	1,204,393	14,036,959
<i>Total Depreciated Assets</i>	<u>\$ 132,122,563</u>	<u>\$ 26,353,670</u>	<u>\$ 1,204,393</u>	<u>\$ 157,271,840</u>
<u>Less Accumulated Depreciation -</u>				
Buildings and Improvements	\$ 45,553,776	\$ 2,695,424	\$ -	\$ 48,249,200
Machinery and equipment	9,824,059	932,956	1,204,393	9,552,622
<i>Total Accumulated Depreciation</i>	<u>\$ 55,377,835</u>	<u>\$ 3,628,380</u>	<u>\$ 1,204,393</u>	<u>\$ 57,801,822</u>
<i>Total Capital Assets Depreciated, Net of Accumulated Depreciation</i>	<u>\$ 76,744,728</u>	<u>\$ 22,725,290</u>	<u>\$ -</u>	<u>\$ 99,470,018</u>
Total Capital Assets	<u>\$ 98,297,684</u>	<u>\$ 22,725,290</u>	<u>\$ 19,462,544</u>	<u>\$ 101,560,430</u>

(VII.) (Continued)

Depreciation expense for the period was charged to functions/programs as follows:

<u>Governmental Activities:</u>	
General Government Support	\$ 71,984
Instruction	3,347,254
Pupil Transportation	179,960
School Lunch	29,182
Total Depreciation Expense	<u>\$ 3,628,380</u>

VIII. Short-Term Debt

Transactions in short-term debt for the year are summarized below:

	<u>Original Amount</u>	<u>Maturity</u>	<u>Interest Rate</u>	<u>Balance 7/1/2019</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 6/30/2020</u>
BAN-Bus	\$ 2,438,648	9/20/2019	3.00%	\$ 2,438,648	\$ -	\$ 2,438,648	\$ -
BAN-Building	\$ 18,300,000	6/19/2020	2.00%	18,300,000	-	18,300,000	-
BAN-Bus	\$ 2,536,196	9/18/2020	2.00%	-	2,536,196	-	2,536,196
Total Short-Term Debt				<u>\$ 20,738,648</u>	<u>\$ 2,536,196</u>	<u>\$ 20,738,648</u>	<u>\$ 2,536,196</u>

A summary of the short-term interest expense for the year is as follows:

Interest Paid	\$ 315,190
Less: Interest Accrued in the Prior Year	(59,951)
Plus: Interest Accrued in the Current Year	39,483
Total Short-Term Interest Expense	<u>\$ 294,722</u>

IX. Long-Term Debt Obligations

Long-term liability balances and activity for the year are summarized below:

	<u>Balance 7/1/2019</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 6/30/2020</u>	<u>Due Within One Year</u>
<u>Governmental Activities:</u>					
<u>Bonds and Notes Payable -</u>					
Serial Bonds	\$ 24,405,000	\$ 14,250,000	\$ 3,405,000	\$ 35,250,000	\$ 4,070,000
Unamortized Bond Premium	-	2,863,529	-	2,863,529	190,901
Energy Performance Contract	3,484,770	387,843	224,932	3,647,681	208,949
Total Bonds and Notes Payable	<u>\$ 27,889,770</u>	<u>\$ 17,501,372</u>	<u>\$ 3,629,932</u>	<u>\$ 41,761,210</u>	<u>\$ 4,469,850</u>
<u>Other Liabilities -</u>					
Net Pension Liability	\$ 1,500,379	\$ 4,699,809	\$ -	\$ 6,200,188	\$ -
OPEB	52,116,963	11,978,543	-	64,095,506	-
Compensated Absences/ Retirement Incentive	1,965,011	46,039	-	2,011,050	554,647
Total Other Liabilities	<u>\$ 55,582,353</u>	<u>\$ 16,724,391</u>	<u>\$ -</u>	<u>\$ 72,306,744</u>	<u>\$ 554,647</u>
Total Long-Term Obligations	<u>\$ 83,472,123</u>	<u>\$ 34,225,763</u>	<u>\$ 3,629,932</u>	<u>\$ 114,067,954</u>	<u>\$ 5,024,497</u>

The General Fund has typically been used to liquidate long-term liabilities such as compensated absences.

(IX.) (Continued)

Existing serial and statutory bond obligations:

<u>Description</u>	<u>Original Amount</u>	<u>Issue Date</u>	<u>Final Maturity</u>	<u>Interest Rate</u>	<u>Amount Outstanding 6/30/2020</u>
Refunding	\$ 18,605,000	2013	2027	2.0%-5.0%	\$ 6,620,000
Refunding	\$ 4,030,000	2016	2024	1.0%-2.0%	2,670,000
Construction	\$ 14,815,000	2016	2029	2.0%-5.0%	11,710,000
DASNY	\$ 14,250,000	2020	2034	5.00%	14,250,000
Total Serial Bonds					<u>\$ 35,250,000</u>

The following is a summary of debt service requirements:

<u>Year</u>	<u>Serial Bonds</u>		<u>Energy Performance Contract</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2021	\$ 4,070,000	\$ 1,853,683	\$ 208,949	\$ 122,792
2022	4,470,000	1,463,700	215,964	115,777
2023	3,270,000	1,260,150	223,213	108,527
2024	3,410,000	1,122,650	230,707	101,034
2025	2,860,000	978,700	238,452	93,289
2026-30	11,995,000	2,849,600	1,317,842	340,863
2031-35	5,175,000	662,750	1,212,554	104,306
Total	<u>\$ 35,250,000</u>	<u>\$ 10,191,233</u>	<u>\$ 3,647,681</u>	<u>\$ 986,588</u>

In prior years, the District defeased certain general obligations and other bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust account assets and the liability for the defeased bonds are not included in the District's financial statements. The balance of the defeased debt totaled \$9,550,000.

Interest on long-term debt for June 30, 2020 was composed of:

Interest Paid	\$ 1,176,109
Less: Interest Accrued in the Prior Year	(127,628)
Plus: Interest Accrued in the Current Year	175,073
Total Long-Term Interest Expense	<u>\$ 1,223,554</u>

X. Deferred Outflows/Inflows of Resources

The following is a summary of the deferred outflow/inflows of resources:

	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>
Pension	\$ 17,877,015	\$ 6,341,565
Bonds	-	2,393,272
OPEB	12,779,043	8,222,117
Total	<u>\$ 30,656,058</u>	<u>\$ 16,956,954</u>

XI. Pension Plans

A. General Information

The District participates in the New York State Teacher's Retirement System (TRS) and the New York State and Local Employee's Retirement System (ERS). These are cost-sharing multiple employer public employee retirement systems. The Systems offer a wide range of plans and benefits, which are related to years of service and final average salary, vesting of retirement benefits, death, and disability.

B. Provisions and Administration

A 10 member Board of Trustees of the New York State Teachers' Retirement Board administers TRS. TRS provides benefits to plan members and beneficiaries as authorized by the Education Law and the New York State Retirement and Social Security Law (NYSRSSL). Membership is mandatory and automatic for all full-time teachers, teaching assistants, guidance counselors and administrators employed in New York Public Schools and BOCES who elected to participate in TRS. Once a public employer elects to participate in the system, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. TRS issues a publicly available financial report that contains financial statements and required supplementary information. The report may be obtained by writing to NYRS, 10 Corporate Woods Drive, Albany, New York 12211-2395 or by referring to the TRS Comprehensive Annual Financial report, which can be found on the System's website at www.nystrs.org.

ERS provides retirement benefits as well as death and disability benefits. The net position of the System is held in the New York State Common Retirement Fund (the Fund), which was established to hold all net assets and record changes in plan net position allocated to the System. The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System. NYSRSSL govern obligations of employers and employees to contribute, and benefits to employees. Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The District also participates in the Public Employees' Group Life Insurance Plan (GLIP), which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. ERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to NYSERS, Office of the State Comptroller, 110 State Street, Albany, New York 12244 or by referring to the ERS Comprehensive Annual Report, which can be found at www.osc.state.ny.us/retire/publications/index.php.

C. Funding Policies

The Systems are noncontributory except for employees who joined after July 27, 1976, who contribute 3 percent of their salary for the first ten years of membership, and employees who joined on or after January 1, 2010 who generally contribute 3.0 to 3.5 percent of their salary for their entire length of service. In addition, employee contribution rates under ERS tier VI vary based on a sliding salary scale. For TRS, contribution rates are established annually by the New York State Teachers' Retirement Board pursuant to Article 11 of the Education Law. For ERS, the Comptroller annually certifies the actuarially determined rates expressly used in computing the employers' contributions for the ERS' fiscal year ended March 31. The District paid 100% of the required contributions as billed by the TRS and ERS for the current year.

(XI.) (Continued)

The District's share of the required contributions, based on covered payroll paid for the District's year ended June 30, 2020:

<u>Contributions</u>	<u>ERS</u>	<u>TRS</u>
2020	\$ 962,095	\$ 2,708,924

At June 30, 2020, the District reported the following asset/(liability) for its proportionate share of the net pension asset /(liability) for each of the Systems. The net pension asset/(liability) was measured as of March 31, 2020 for ERS and June 30, 2019 for TRS. The total pension asset/(liability) used to calculate the net pension asset/(liability) was determined by an actuarial valuation. The District's proportion of the net pension asset/(liability) was based on a projection of the District's long-term share of contributions to the Systems relative to the projected contributions of all participating members, actuarially determined. This information was provided by the TRS and ERS Systems in reports provided to the District.

	<u>ERS</u>	<u>TRS</u>
Measurement date	March 31, 2020	June 30, 2019
Net pension assets/(liability)	\$ (6,200,188)	\$ 2,708,924
District's portion of the Plan's total net pension asset/(liability)	0.023414%	0.166540%

For the year ended June 30, 2020, the District recognized pension expenses of \$2,207,595 for ERS and \$5,254,442 for TRS. At June 30, 2020 the District's reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>		<u>Deferred Inflows of Resources</u>	
	<u>ERS</u>	<u>TRS</u>	<u>ERS</u>	<u>TRS</u>
Differences between expensed and actual experience	\$ 364,906	\$ 2,932,108	\$ -	\$ 321,743
Changes of assumptions	124,842	8,173,755	107,799	1,992,993
Net difference between projected and actual earnings on pension plan investments	3,178,518	-	-	3,469,807
Changes in proportion and differences between the District's contributions and proportionate share of contributions	251,243	-	20,557	428,666
Subtotal	\$ 3,919,509	\$ 11,105,863	\$ 128,356	\$ 6,213,209
District's contributions subsequent to the measurement date	333,556	-	-	-
Grand Total	\$ 4,253,065	\$ 11,105,863	\$ 128,356	\$ 6,213,209

(XI.) (Continued)

District contributions subsequent to the measurement date which will be recognized as a reduction of the net pension liability in the year ended June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year</u>	<u>ERS</u>	<u>TRS</u>
2020	\$ -	\$ 1,861,176
2021	673,123	27,913
2022	959,791	1,854,081
2023	1,197,216	1,216,143
2024	961,023	108,610
Thereafter	-	(175,269)
Total	\$ 3,791,153	\$ 4,892,654

D. Actuarial Assumptions

The total pension liability as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

	<u>ERS</u>	<u>TRS</u>
Measurement date	March 31, 2020	June 30, 2019
Actuarial valuation date	April 1, 2019	June 30, 2018
Interest rate	6.80%	7.10%
Salary scale	4.20%	4.72%-1.90%
Decrement tables	April 1, 2010- March 31, 2015 System's Experience	July 1, 2009- June 30, 2014 System's Experience
Inflation rate	2.50%	2.20%
COLA's	1.30%	1.30%

For ERS, annuitant mortality rates are based on April 1, 2010 – March 31, 2015 System experience with adjustments for mortality improvements based on the Society of Actuaries' Scale MP-2018. For TRS, annuitant mortality rates are based on plan member experience adjustments for mortality improvements based on Society of Actuaries Scale MP-2018.

The long term rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of the arithmetic real rates of return for each major asset class included in the target asset allocation as of March 31, 2020 are summarized as follows:

(XI.) (Continued)

Long Term Expected Rate of Return		
	<u>ERS</u>	<u>TRS</u>
Measurement date	March 31, 2020	June 30, 2019
<u>Asset Type -</u>		
Domestic equity	4.05%	6.30%
International equity	6.15%	7.80%
Global equity	0.00%	7.20%
Private equity	6.75%	9.90%
Real estate	4.95%	4.60%
Absolute return strategies *	3.25%	0.00%
Opportunistic portfolios	4.65%	0.00%
Real assets	5.95%	0.00%
Bonds and mortgages	0.75%	0.00%
Cash	0.00%	0.00%
Inflation-indexed bonds	0.50%	0.00%
Private debt	0.00%	6.50%
Real estate debt	0.00%	2.90%
High-yield fixed income securities	0.00%	3.60%
Domestic fixed income securities	0.00%	1.30%
Global fixed income securities	0.00%	0.90%
Short-term	0.00%	0.30%

TRS. The real rate of return is net of the long-term inflation assumption of 2.5% for ERS and 2.2% for

* Excludes equity-oriented long-only funds. For investment management purposes, these funds are included in domestic equity and international equity.

E. Discount Rate

The discount rate used to calculate the total pension liability was 6.80% for ERS and 7.10% for TRS. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially. Based upon the assumptions, the Systems' fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

F. Sensitivity of the Net Pension Liability to the Discount Rate Assumption

The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 6.80% for ERS and 7.10% for TRS, as well as what the District's proportionate share of the net pension asset/(liability) would be if it were calculated using a discount rate that is 1-percentagepoint lower (5.80% for ERS and 6.10% for TRS) or 1-percentage-point higher (7.80% for ERS and 8.10% for TRS) than the current assumption :

(XI.) (Continued)

<u>ERS</u>	1% Decrease (5.80%)	Current Assumption (6.80%)	1% Increase (7.80%)
Employer's proportionate share of the net pension asset (liability)	\$ (11,379,095)	\$ (6,200,188)	\$ (1,430,392)

<u>TRS</u>	1% Decrease (6.10%)	Current Assumption (7.10%)	1% Increase (8.10%)
Employer's proportionate share of the net pension asset (liability)	\$ (19,530,367)	\$ 4,326,721	\$ 24,340,126

G. Pension Plan Fiduciary Net Position

The components of the current year net pension asset/(liability) of the employers as of the respective valuation dates, were as follows:

	(In Thousands)	
	<u>ERS</u>	<u>TRS</u>
Measurement date	March 31, 2020	June 30, 2019
Employers' total pension liability	\$ 194,596,261	\$ 119,879,474
Plan net position	168,115,682	122,477,481
Employers' net pension asset/(liability)	<u>\$ (26,480,579)</u>	<u>\$ (2,598,007)</u>
Ratio of plan net position to the employers' total pension asset/(liability)	86.39%	102.20%

H. Payables to the Pension Plan

For ERS, employer contributions are paid annually based on the System's fiscal year which ends on March 31st. Accrued retirement contributions as of June 30, 2020 represent the projected employer contribution for the period of April 1, 2020 through June 30, 2020 based on paid ERS wages multiplied by the employer's contribution rate, by tier. Accrued retirement contributions as of June 30, 2020 amounted to \$962,095.

For TRS, employer and employee contributions for the fiscal year ended June 30, 2020 are paid to the System in September, October and November 2020 through a state aid intercept. Accrued retirement contributions as of June 30, 2020 represent employee and employer contributions for the fiscal year ended June 30, 2020 based on paid TRS wages multiplied by the employer's contribution rate, by tier and employee contributions for the fiscal year as reported to the TRS System. Accrued retirement contributions as of June 30, 2020 amounted to \$2,708,924.

XII. Postemployment Benefits

A. General Information About the OPEB Plan

Plan Description – The District’s defined benefit OPEB plan, provides OPEB for all permanent full-time general and public safety employees of the District. The plan is a single-employer defined benefit OPEB plan administered by the District. Article 11 of the State Compiled Statutes grants the authority to establish and amend the benefit terms and financing requirements to the District Board. No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

Benefits Provided – The District provides healthcare and life insurance benefits for retirees and their dependents. The benefit terms are dependent on which contract each employee falls under. The specifics of each contract are on file at the District offices and are available upon request.

Employees Covered by Benefit Terms – At June 30, 2020, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefit payments	194
Active Employees	<u>356</u>
Total	<u><u>550</u></u>

B. Total OPEB Liability

The District’s total OPEB liability of \$64,095,506 was measured as of June 30, 2020, and was determined by an actuarial valuation as of that date.

Actuarial Assumptions and Other Inputs – The total OPEB liability in the June 30, 2020 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.21 percent
Salary Increases	2.60 percent average, including inflation
Discount Rate	2.21 percent
Healthcare Cost Trend Rates	Initial rate of 6.10 percent decreasing to an ultimate rate of 4.10 percent over 57 years
Retirees' Share of Benefit-Related Costs	Varies between 0% and 25% depending on contract

The discount rate was based on the July 1, 2020 S&P Municipal Bond 20 year High Grade Rate Index.

Mortality rates were based on RP-2014 Adjusted to 2006 Total Dataset Mortality Table projected to the valuation date with Scale MP-2016.

(XII.) (Continued)

C. **Changes in the Total OPEB Liability**

Balance at June 30, 2019	<u>\$ 52,116,963</u>
<u>Changes for the Year -</u>	
Service cost	\$ 2,502,775
Interest	1,888,114
Changes in assumptions or other inputs	8,946,612
Benefit payments	<u>(1,358,958)</u>
Net Changes	<u>\$ 11,978,543</u>
Balance at June 30, 2020	<u>\$ 64,095,506</u>

Changes of assumptions and other inputs reflect a change in the discount rate from 3.50 percent in 2019 to 2.21 percent in 2020.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate – The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (1.21 percent) or 1-percentage-point higher (3.21 percent) than the current discount rate:

	1% Decrease	Discount	1% Increase
	<u>(1.21%)</u>	<u>Rate</u>	<u>(3.21%)</u>
	<u>(2.21%)</u>		<u>(3.21%)</u>
Total OPEB Liability	\$ 72,991,269	\$ 64,095,506	\$ 56,400,603

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates – The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (5.1 percent decreasing to 3.1 percent) or 1-percentage-point higher (7.1 percent decreasing to 5.1 percent) than the current healthcare cost trend rate:

	1% Decrease	Healthcare	1% Increase
	<u>(5.1%)</u>	<u>Cost Trend Rates</u>	<u>(7.1%)</u>
	<u>Decreasing</u>	<u>Decreasing</u>	<u>Decreasing</u>
	<u>to 3.1%</u>	<u>to 4.1%</u>	<u>to 5.1%</u>
Total OPEB Liability	\$ 53,385,562	\$ 64,095,506	\$ 77,676,524

D. **OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended June 30, 2020, the District recognized OPEB expense of \$4,845,985. At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflows</u>	<u>Deferred Inflows</u>
	<u>of Resources</u>	<u>of Resources</u>
Differences between expended and actual experience	\$ 4,668,563	\$ -
Changes of assumptions	8,110,480	(8,222,117)
Total	<u>\$ 12,779,043</u>	<u>\$ (8,222,117)</u>

(XII.) (Continued)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<u>Year</u>	
2021	\$ 455,096
2022	455,096
2023	455,096
2024	455,096
2025	455,096
Thereafter	2,281,446
Total	<u>\$ 4,556,926</u>

XIII. Risk Management

A. General Information

The District is exposed to various risks of loss related to injuries to employees, theft, damages, natural disasters, etc. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past two years.

B. Workers' Compensation

The District incurs costs related to the Wayne-Finger Lakes Area School Workers' Compensation Plan (Plan) sponsored by the Board of Cooperative Educational Services, of Ontario, Seneca, Yates, Cayuga and Wayne Counties and its component districts. The Plan's objectives are to furnish workers' compensation benefits to participating districts at a significant cost savings. Membership in the Plan may be offered to any component district of the Ontario, Seneca, Yates, Cayuga and Wayne Counties BOCES with the approval of the Board of Directors. Voluntary withdrawal from the Plan may be effective only once annually on the last day of the Plan year as may be established by the Board of Directors. Notice of the Intention to Withdraw must be given in writing to the Chairman of the Board of Directors and the Treasurer not less than one year prior to the end of the Plan year.

Plan membership is currently comprised of Wayne Finger Lakes BOCES and twenty-two districts. If a surplus of participants' assessments exists after the close of a Plan year, the Board may retain from such surplus an amount sufficient to establish and maintain a claim contingency fund. Surplus funds in excess of the amount transferred to or included in such contingency fund shall be applied in reduction of the next annual assessment or to the billing of Plan participants. All monies paid to the Treasurer by participants shall be commingled and administered as a common fund. No refunds shall be made to a participant and no assessments shall be charged to a participant other than the annual assessment. However, if it appears to the Board of Directors that the liabilities of the Plan will exceed its cash assets, after taking into account any "excess insurance", the Board shall determine the amount needed to meet such deficiency and shall assess such amount against all participants pro-rata per enrollee.

The Plan purchases, on an annual basis, stop-loss insurance to limit its exposure for claims paid.

(XIII.) (Continued)

The Plan establishes a liability for both reported and unreported insured events, which includes estimates of both future payments of losses and related claim adjustment expenses. However, because actual claims costs depend on complex factors, the process used in computing claims liabilities does not necessarily result in an exact amount. Such claims are based on the ultimate cost of claims (including future claim adjustment expenses) that have been reported but not settled, and claims that have been incurred but not reported. Adjustments to claims liabilities are charged or credited to expenses in the periods in which they are made. During the year ended June 30, 2020, the Victor Central School District incurred premiums or contribution expenditures totaling \$271,620.

The Plan is audited on an annual basis and is available at the BOCES administrative offices. The most recent audit available for the year ended June 30, 2020 revealed that the Plan is fully funded.

C. Unemployment

District employees are entitled to coverage under the New York State Unemployment Insurance Law. The District has elected to discharge its liability to the New York State Unemployment Insurance Fund (the Fund) by the benefit reimbursement method, a dollar-for-dollar reimbursement to the fund for benefits paid from the fund to former employees. The District has established a self-insurance fund to pay these claims. The claim and judgment expenditures of this program for the 2019-20 fiscal year totaled \$107,348. The balance of the fund at June 30, 2020 was \$423,593 and is recorded in the General Fund as an Unemployment Insurance Reserve. In addition, as of June 30, 2020, no loss contingencies existed or were considered probable or estimable for incurred but not reported claims payable.

XIV. Commitments and Contingencies

A. Litigation

There is no litigation pending against the District as of the balance sheet date.

B. Grants

The District has received grants, which are subject to audit by agencies of the State and Federal Governments. Such audits may result in disallowances and a request for a return of funds. Based on prior years' experience, the District's administration believes disallowances, if any, will be immaterial.

XV. Tax Abatement

The County of Ontario IDA, and the District enter into various property tax abatement programs for the purpose of Economic Development. As a result the District property tax revenue was reduced \$4,173,849. The District received payment in lieu of tax (PILOT) payment totaling \$2,817,600 to help offset the property tax reduction. The District total net tax abated was \$1,356,249.

XVI. Subsequent Event

1. On August 13, 2020, the division of the Budget (DOB) issued the FY 2021 First Quarterly State Budget Financial Plan Update which notes that, in the absence of Federal action since enactment of the FY 2021 budget, DOB began withholding 20 percent of most local aid payments in June, which includes 3609-a General Aid, , 3609-b Excess Cost Aid, 3609-d BOCES Aid payments, and that all or a portion of these withholds may be converted to permanent reductions, depending on the size and timing of new Federal aid, if any.

DOB's Updated Financial Plan includes \$8.2 billion in recurring local aid reductions, and states that the earliest DOB expects to transmit a detailed aid-to-localities reduction plan to the Legislature is late in the second quarter of the State's FY 2021, and that, in the absence of unrestricted Federal Aid, the DOB will continue to withhold a range of payments through the second quarter of FY 2021.

2. On July 30, 2020, the District issued a bond anticipation note in the amount of \$13,000,000 for capital construction at an interest rate of 1.75% which matures on July 30, 2021.

XVII. COVID-19

On January 30,2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus originating in Wuhan, China (the "COVID-19 outbreak") and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally.

The outbreak and continuing effects of the COVID-19 health crisis in the State has had and is expected to have a significantly adverse effect on the State's financial condition. On April 25, 2020 the New York State Division of the Budget announced that the FY 2021 Enacted State Budget Financial Plan (the "Financial Plan" projects a \$13.3 billion shortfall, or 14%, in revenue from the Executive Budget Forecast released in January and estimates a \$61 billion decline through FY 2024 as a direct consequence of the COVID-19 pandemic. As a result, in the absence of Federal assistance, initial budget control actions outlined in the Financial Plan will reduce spending by \$10.1 billion from the Executive Budget. This represents a \$7.3 billion reduction in state spending from FY 2020 levels. The \$10.1 billion in spending reductions from the levels proposed in the Executive Budget include a \$8.2 billion reduction in "aid-to-localities", a broad spending category that includes funding for health care, K-12 schools, and higher education as well as support for local governments, public transit systems, and the State's non-for-profit partners. The dramatic decline in the State General Fund receipts is not a one-year problem. The Division of the Budget expects the reduced receipts to carry through each subsequent year of the four year Financial Plan, creating a total loss of \$60.5 billion through FY 2024 compared to the Executive Budget. According to the four year financial plan released by the State on May 8, 2020, as a result of the COVID-19 pandemic, State spending will be significantly reduced. Such reductions will include reductions to "aid to localities" which includes State aid to school districts, including the School District. Any significant reductions or delays in the payment of State aid could adversely affect the financial condition of school districts in the State.

(XVII.) (Continued)

With no assurance of direct Federal aid and in awareness that FY 2021 collections from taxes and other receipts are likely to fall materially below the level needed to fund authorized disbursements, the State's 2020-21 Enacted Budget grants the Budget Director the authority to reduce aid-to-localities appropriations and disbursements by any amount needed to achieve a balanced budget, as estimated by the New York State Division of the Budget. In addition, the Budget Director is authorized to withhold and reduce specific local aid payments during the fiscal year. The State's 2020-21 Enacted Budget is 99 percent of estimated tax receipts, or actual disbursements are more than 101 percent of estimated disbursements, as measured at three points during the year (April 1-30, May 1-June 30, and July 1-December 31). The States Enacted Budget is premised on the assumption that (a) the budget will be deemed out of balance when the April measurement period is complete, (b) the Budget Director's powers will be activated, and (c) across-the-board (ATB) and targeted reductions to local aid programs will be taken to close a substantial portion of the FY 2021 budget gap caused by the receipts shortfall. These revenue decreases may prompt the need for cost-cutting measures, such as workforce reduction or request for early retirements.

Required Supplementary Information
VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK
Schedule of Changes in District's Total OPEB Liability and Related Ratio
(Unaudited)
For Year Ended June 30, 2020

TOTAL OPEB LIABILITY			
	<u>2020</u>	<u>2019</u>	<u>2018</u>
Service cost	\$ 2,502,775	\$ 2,913,364	\$ 2,731,796
Interest	1,888,114	1,575,605	1,477,166
Changes in benefit terms	-	3,274,391	-
Differences between expected and actual experiences	-	5,380,598	296,954
Changes of assumptions or other inputs	8,946,612	(9,971,503)	-
Benefit payments	<u>(1,358,958)</u>	<u>(1,314,811)</u>	<u>(1,496,311)</u>
Net Change in Total OPEB Liability	\$ 11,978,543	\$ 1,857,644	\$ 3,009,605
Total OPEB Liability - Beginning	\$ 52,116,963	\$ 50,259,319	\$ 47,249,714
Total OPEB Liability - Ending	\$ 64,095,506	\$ 52,116,963	\$ 50,259,319
Covered Employee Payroll	\$ 22,994,408	\$ 22,994,408	\$ 25,948,333
Total OPEB Liability as a Percentage of Covered Employee Payroll	278.74%	226.65%	193.69%

10 years of historical information is not available, and will be added each year subsequent to the year of implementation until 10 years of historical data is present.

Required Supplementary Information
VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK
Schedule of the District's Proportionate Share of the Net Pension Liability
(Unaudited)
For Year Ended June 30, 2020

NYSERS Pension Plan						
	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Proportion of the net pension liability (assets)	0.0234%	0.0212%	0.0216%	0.0214%	0.0223%	0.02196%
Proportionate share of the net pension liability (assets)	\$ 6,200,188	\$ 1,500,379	\$ 696,989	\$ 2,012,546	\$ 3,572,328	\$ 741,697
Covered-employee payroll	\$ 7,153,767	\$ 6,601,450	\$ 6,416,905	\$ 6,159,037	\$ 7,009,341	\$ 6,061,577
Proportionate share of the net pension liability (assets) as a percentage of its covered-employee payroll	86.670%	22.728%	10.862%	32.676%	50.965%	12.236%
Plan fiduciary net position as a percentage of the total pension liability	86.39%	96.27%	98.24%	94.70%	90.70%	97.90%
NYSTRS Pension Plan						
	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Proportion of the net pension liability (assets)	0.1665%	0.1637%	0.1628%	0.1606%	0.1587%	0.15545%
Proportionate share of the net pension liability (assets)	\$ (2,708,924)	\$ (2,959,590)	\$ (1,237,520)	\$ 1,719,664	\$ (16,480,448)	\$ 17,315,906
Covered-employee payroll	\$ 28,420,843	\$ 27,630,514	\$ 26,623,688	\$ 25,741,349	\$ 24,697,342	\$ 23,810,551
Proportionate share of the net pension liability (assets) as a percentage of its covered-employee payroll	-9.531%	-10.711%	-4.648%	6.681%	-66.730%	72.724%
Plan fiduciary net position as a percentage of the total pension liability	102.20%	101.53%	100.66%	99.01%	110.46%	111.48%

10 years of historical information is not available, and will be added each year subsequent to the year of implementation until 10 years of historical data is present.

Required Supplementary Information
VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK
Schedule of District Contributions
(Unaudited)
For Year Ended June 30, 2020

NYSERS Pension Plan						
	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contributions	\$ 962,095	\$ 915,938	\$ 927,484	\$ 923,767	\$ 1,092,738	\$ 1,127,920
Contributions in relation to the contractually required contribution	<u>(962,095)</u>	<u>(915,938)</u>	<u>(927,484)</u>	<u>(923,767)</u>	<u>(1,092,738)</u>	<u>(1,127,920)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered-employee payroll	\$ 7,153,767	\$ 6,601,450	\$ 6,416,905	\$ 6,159,037	\$ 7,009,341	\$ 6,061,577
Contributions as a percentage of covered-employee payroll	13.45%	13.87%	14.45%	15.00%	15.59%	18.61%

NYSTRS Pension Plan						
	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Contractually required contributions	\$ 2,708,924	\$ 3,144,786	\$ 2,787,779	\$ 3,217,121	\$ 3,484,308	\$ 4,376,271
Contributions in relation to the contractually required contribution	<u>(2,708,924)</u>	<u>(3,144,786)</u>	<u>(2,787,779)</u>	<u>(3,217,121)</u>	<u>(3,484,308)</u>	<u>(4,376,271)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered-employee payroll	\$ 28,420,843	\$ 27,630,514	\$ 26,623,688	\$ 25,741,349	\$ 24,697,342	\$ 23,810,151
Contributions as a percentage of covered-employee payroll	9.53%	11.38%	10.47%	12.50%	14.11%	18.38%

10 years of historical information is not available, and will be added each year subsequent to the year of implementation until 10 years of historical data is present.

Required Supplementary Information
VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK
Schedule of Revenues, Expenditures and Changes in Fund Balance -
Budget (Non-GAAP Basis) and Actual - General Fund
(Unaudited)
For Year Ended June 30, 2019

	Original	Amended	Current	Over (Under)
	<u>Budget</u>	<u>Budget</u>	<u>Year's</u>	<u>Revised</u>
			<u>Revenues</u>	<u>Budget</u>
REVENUES				
Local Sources -				
Real property taxes	\$ 42,633,007	\$ 42,901,838	\$ 42,893,449	\$ (8,389)
Real property tax items	5,974,903	5,706,072	5,893,301	187,229
Non-property taxes	73,000	73,000	73,000	-
Charges for services	61,000	61,000	146,090	85,090
Use of money and property	274,500	274,500	412,956	138,456
Sale of property and compensation for loss	1,000	1,000	277	(723)
Miscellaneous	129,400	129,400	581,401	452,001
State Sources -				
Basic formula	15,695,001	15,695,001	15,707,738	12,737
Lottery aid	5,693,308	5,693,308	5,704,589	11,281
BOCES	1,581,949	1,581,949	1,607,832	25,883
Textbooks	260,552	260,552	260,378	(174)
All Other Aid -				
Computer software	132,514	132,514	132,392	(122)
Library loan	26,969	26,969	26,943	(26)
Other aid	-	-	24,821	24,821
Federal Sources	46,500	46,500	100,562	54,062
TOTAL REVENUES	<u>\$ 72,583,603</u>	<u>\$ 72,583,603</u>	<u>\$ 73,565,729</u>	<u>\$ 982,126</u>
Other Sources -				
Transfer - in	\$ 300,000	\$ 300,000	\$ 300,000	\$ -
TOTAL REVENUES AND OTHER SOURCES	<u>\$ 72,883,603</u>	<u>\$ 72,883,603</u>	<u>\$ 73,865,729</u>	<u>\$ 982,126</u>
Appropriated reserves	\$ 320,000	\$ 2,951,244		
Appropriated fund balance	\$ 529,000	\$ 529,000		
Prior year encumbrances	\$ 674,100	\$ 674,100		
TOTAL REVENUES AND APPROPRIATED RESERVES/ FUND BALANCE	<u><u>\$ 74,406,703</u></u>	<u><u>\$ 77,037,947</u></u>		

(See Independent Auditors' Report)

Required Supplementary Information
VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK
Schedule of Revenues, Expenditures and Changes in Fund Balance -
Budget (Non-GAAP Basis) and Actual - General Fund
(Unaudited)
For Year Ended June 30, 2020

	Original	Amended	Current		Unencumbered
	<u>Budget</u>	<u>Budget</u>	Year's	<u>Encumbrances</u>	<u>Balances</u>
			<u>Expenditures</u>		
EXPENDITURES					
General Support -					
Board of education	\$ 100,651	\$ 121,515	\$ 117,266	\$ -	\$ 4,249
Central administration	207,026	249,026	244,862	-	4,164
Finance	437,349	460,986	431,956	15,780	13,250
Staff	690,555	830,087	793,808	-	36,279
Central services	4,659,412	4,513,480	4,033,174	175,385	304,921
Special items	947,685	1,021,710	984,387	-	37,323
Instructional -					
Instruction, administration and improvement	2,385,146	2,365,472	2,289,670	165	75,637
Teaching - regular school	22,666,772	22,513,081	22,293,583	49,691	169,807
Programs for children with handicapping conditions	7,699,595	7,790,336	7,659,052	69,703	61,581
Occupational education	640,325	652,325	652,108	-	217
Teaching - special schools	2,500	2,500	-	-	2,500
Instructional media	1,567,193	1,873,691	1,838,607	9,945	25,139
Pupil services	4,510,293	4,663,292	4,435,297	26,883	201,112
Pupil Transportation	2,860,637	2,815,638	2,767,844	791	47,003
Community Services	11,000	11,000	7,338	-	3,662
Employee Benefits	17,307,667	17,150,911	16,723,824	-	427,087
Debt service - principal	5,856,384	5,856,384	5,856,382	-	2
Debt service - interest	1,781,513	1,491,301	1,491,299	-	2
TOTAL EXPENDITURES	<u>\$ 74,331,703</u>	<u>\$ 74,382,735</u>	<u>\$ 72,620,457</u>	<u>\$ 348,343</u>	<u>\$ 1,413,935</u>
Other Uses -					
Transfers - out	\$ 75,000	\$ 2,655,212	\$ 2,651,795	\$ -	\$ 3,417
TOTAL EXPENDITURES AND OTHER USES	<u>\$ 74,406,703</u>	<u>\$ 77,037,947</u>	<u>\$ 75,272,252</u>	<u>\$ 348,343</u>	<u>\$ 1,417,352</u>
NET CHANGE IN FUND BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (1,406,523)</u>		
FUND BALANCE, BEGINNING OF YEAR	<u>10,547,839</u>	<u>10,547,839</u>	<u>10,547,839</u>		
FUND BALANCE, END OF YEAR	<u><u>\$ 10,547,839</u></u>	<u><u>\$ 10,547,839</u></u>	<u><u>\$ 9,141,316</u></u>		

Note to Required Supplementary Information:

A reconciliation is not necessary since encumbrances are presented in a separate column on this schedule.

Supplementary Information
VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK
Schedule of Change From Adopted Budget To Final Budget
And The Real Property Tax Limit
For Year Ended June 30, 2020

CHANGE FROM ADOPTED BUDGET TO FINAL BUDGET:

Adopted budget	\$ 73,732,603
Prior year's encumbrances	<u>674,100</u>
Original Budget	\$ 74,406,703
Budget revisions -	
Transfer from liability reserve for benefit payments	131,244
Transfer to Capital Fund from reserve	<u>2,500,000</u>
FINAL BUDGET	<u>\$ 77,037,947</u>

SECTION 1318 OF REAL PROPERTY TAX LAW LIMIT CALCULATION:

2020-21 voter approved expenditure budget	\$ 78,256,890
<u>Unrestricted fund balance:</u>	
Assigned fund balance	\$ 877,343
Unassigned fund balance	<u>3,130,276</u>
Total Unrestricted fund balance	<u>\$ 4,007,619</u>
<u>Less adjustments:</u>	
Appropriated fund balance	\$ 529,000
Encumbrances included in assigned fund balance	<u>348,343</u>
Total adjustments	<u>\$ 877,343</u>
General fund fund balance subject to Section 1318 of	
Real Property Tax Law	<u>3,130,276</u>
ACTUAL PERCENTAGE	<u>4.00%</u>

Supplementary Information
VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK
CAPITAL PROJECTS FUND
Schedule of Project Expenditures
For Year Ended June 30, 2020

<u>Project Title</u>	<u>Original Appropriation</u>	<u>Revised Appropriation</u>	<u>Expenditures</u>			<u>Unexpended Balance</u>	<u>Methods of Financing</u>			<u>Fund Balance</u>
			<u>Prior Years</u>	<u>Current Year</u>	<u>Total</u>		<u>Obligations</u>	<u>Local Sources</u>	<u>Total</u>	
Insurance Bus Purchase	\$ 291,772	\$ 291,772	\$ -	\$ -	\$ -	\$ 291,772	\$ -	\$ 291,772	\$ 291,772	\$ 291,772
Bus Purchases 2014-15	614,800	614,800	608,657	-	608,657	6,143	608,657	-	608,657	-
Bus Purchases 2015-16	795,700	795,700	795,700	-	795,700	-	636,560	-	636,560	(159,140)
Bus Purchases 2016-17	844,370	844,370	844,370	-	844,370	-	506,622	-	506,622	(337,748)
Bus Purchases 2017-18	847,000	847,000	832,672	-	832,672	14,328	333,068	-	333,068	(499,604)
Bus Purchases 2018-19	879,000	879,000	825,878	-	825,878	53,122	165,176	-	165,176	(660,702)
Bus Purchases 2019-20	879,000	879,000	-	878,844	878,844	156	-	-	-	(878,844)
Energy Performance 2019	3,484,770	3,484,770	3,484,770	387,843	3,872,613	(387,843)	3,484,770	387,843	3,872,613	-
Campus Improvement 2018	21,000,000	21,000,000	17,301,032	3,698,968	21,000,000	-	18,300,000	2,700,000	21,000,000	-
Campus Improvement 2019	<u>29,287,427</u>	<u>29,287,427</u>	<u>-</u>	<u>1,323,260</u>	<u>1,323,260</u>	<u>27,964,167</u>	<u>-</u>	<u>2,500,000</u>	<u>2,500,000</u>	<u>1,176,740</u>
TOTAL	<u>\$ 58,923,839</u>	<u>\$ 58,923,839</u>	<u>\$ 24,693,079</u>	<u>\$ 6,288,915</u>	<u>\$ 30,981,994</u>	<u>\$ 27,941,845</u>	<u>\$ 24,034,853</u>	<u>\$ 5,879,615</u>	<u>\$ 29,914,468</u>	<u>\$ (1,067,526)</u>

Supplementary Information
VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK
Net Investment in Capital Assets
For Year Ended June 30, 2020

Capital assets, net		\$ 101,560,430
Deduct:		
Short-term portion of bonds payable	\$ 3,405,000	
Long-term portion of bonds payable	31,845,000	
Unamortized bond premium	2,393,272	
Assets purchased with short-term financing	2,536,038	
Short-term portion of energy performance contracts	224,932	
Long-term portion of energy performance contracts	3,422,749	
Unamortized bond premium	<u>2,863,529</u>	
		<u>46,690,520</u>
Net Investment in Capital Assets		<u><u>\$ 54,869,910</u></u>

Supplementary Information
VICTOR CENTRAL SCHOOL DISTRICT, NEW YORK
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For Year Ended June 30, 2020

<u>Grantor / Pass - Through Agency</u> <u>Federal Award Cluster / Program</u>	<u>CFDA</u> <u>Number</u>	<u>Grantor</u> <u>Number</u>	<u>Pass-Through</u> <u>Agency</u> <u>Number</u>	<u>Total</u> <u>Expenditures</u>
<u>U.S. Department of Education:</u>				
<u>Indirect Programs:</u>				
<u>Passed Through NYS Education Department -</u>				
<u>Special Education Cluster IDEA -</u>				
Special Education - Grants to States (IDEA, Part B)	84.027	N/A	0032-20-0673	\$ 829,006
Special Education - Preschool Grants (IDEA Preschool)	84.173	N/A	0033-20-0673	16,580
<i>Total Special Education Cluster IDEA</i>				\$ 845,586
Title IVA - Student Support and Academic Enrichments Grants	84.424	N/A	0204-20-2215	25,652
Title IIA - Supporting Effective Instruction State Grant	84.367	N/A	0147-20-2215	92,006
Title I - Grants to Local Educational Agencies	84.010	N/A	0021-19-2215	614
Title I - Grants to Local Educational Agencies	84.010	N/A	0021-20-2215	322,889
Total U.S. Department of Education				\$ 1,286,747
<u>U.S. Department of Agriculture:</u>				
<u>Indirect Programs:</u>				
<u>Passed Through NYS Education Department -</u>				
<u>Child Nutrition Cluster -</u>				
National School Lunch Program	10.555	N/A	006901	\$ 296,644
National School Lunch Program - COVID-19	10.555	N/A	006901	64,804
National School Lunch Program-Non-Cash Assistance (Commodities)	10.555	N/A	006901	134,731
National School Breakfast Program	10.553	N/A	006901	47,242
National School Breakfast Program - COVID-19	10.553	N/A	006901	33,587
<i>Total Child Nutrition Cluster</i>				\$ 577,008
Total U.S. Department of Agriculture				\$ 577,008
TOTAL EXPENDITURES OF FEDERAL AWARDS				\$ 1,863,755

MENGEL METZGER BARR & CO. LLP

RAYMOND F. WAGER, CPA, P.C. DIVISION

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

Independent Auditors' Report

To the Board of Education
Victor Central School District, New York

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Victor Central School District, New York, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Victor Central School District, New York's basic financial statements, and have issued our report thereon dated October 9, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Victor Central School District, New York's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Victor Central School District, New York's internal control. Accordingly, we do not express an opinion on the effectiveness of the Victor Central School District, New York's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Victor Central School District, New York's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
October 9, 2020



953 High Street, Victor, New York 14564 www.victorschools.org p 585.924.3252 f 585.742.7023

Richard Stutzman, *Interim Assistant Superintendent for Finance*

To: Timothy Terranova, Superintendent of Schools
From: Richard Stutzman, Interim Assistant Superintendent for Finance
Re: Corrective Action Plan
Date: September 21, 2020

A handwritten signature in black ink, appearing to be "R. Stutzman", enclosed within a circular scribble.

What follows is the Corrective Action Plan related to one item cited in the Management Letter accompanying the financial audit for the 2019-2020 school year:

Finding: Payroll – The District processed transactions for lifeguards and pool supervisors through payroll, however, the expenditures are not charged to a payroll code.

Corrective Action: New payroll budget codes have been established and the previously used budget codes have been inactivated.

Responsibility: Interim Assistant Superintendent for Finance, District Treasurer

Completion Date: Completed 9/14/2020

Please do not hesitate to advise me of any questions or concerns related to this memo.

Victor Central School District

2021-2022 Budget Development Calendar

Proposed to BOE 11/12/20

<u>Calendar Date</u>	<u>Event</u>
Thursday, November 12, 2020 <i>(Regular Board Meeting)</i>	2021-2022 Budget Calendar reviewed and adopted by the Board of Education
Thursday, December 10, 2020 <i>(Regular Board Meeting)</i>	Review the 2021-2022 Draft Budget and Financial Strategies
Thursday, January 14, 2021 <i>(Regular Board Meeting)</i>	Budget Status Update to the Board of Education <ul style="list-style-type: none">➤ Proposed BOCES Budget➤ Debt Service Update➤ Reserves and Fund Balance
Thursday, January 28, 2021 <i>(Budget Workshop)</i>	Budget Workshop/Budget Status Update to the Board of Education <ul style="list-style-type: none">➤ Revenue – State Aid and Other➤ Personnel and Benefits
Thursday, February 11, 2021 <i>(Regular Board Meeting)</i>	Budget Status Update to the Board of Education <ul style="list-style-type: none">➤ Other Budget Expenditures<ul style="list-style-type: none">● Equipment/Supplies/Contractual
Thursday, February 25, 2021 <i>(Budget Workshop)</i>	Budget Workshop/Budget Status Update to the Board of Education <ul style="list-style-type: none">➤ Budget Development Update
Friday, February 26, 2021 <i>(Tax Cap Submission Deadline - on or about March 1st every year)</i>	Deadline for Submission of Tax Cap Calculation Information and District's Calculation of Tax Levy Limit to OSC, NYSED, and NYS Taxation and Finance.
Wednesday, March 10, 2021 <i>(Regular Board Meeting)</i>	Budget Status Update to the Board of Education <ul style="list-style-type: none">➤ Budget Development Update
Thursday, March 25, 2021 <i>(Budget Workshop)</i>	Budget Workshop/Budget Status Update to the Board of Education <ul style="list-style-type: none">➤ Proposed Final Budget
Tuesday, March 30, 2021	49 Days Prior to Budget Vote (7 weeks prior to vote)
Friday, April 2, 2021	Publish 1st Budget Legal Notice (FIRST NOTICE 4/2/21. Also 4/16/21, 4/30/21, and 5/13/21) Legal notice of school budget hearing and budget vote. Must advertise 4 times within seven weeks of the vote with first publication 45 days before the date of the budget vote. Must be published in at least two newspapers of general circulation.

Saturday, April 4, 2021	45 Days Prior to Budget Vote (1 st publication of legal notice on or before this date [45 days], but not earlier than 49 days before the vote)
Friday, April 16, 2021	Publish 2nd Budget Legal Notice Deadline to accept submission of petitions for Board of Education candidates - due to District Clerk by 4:00 P.M.
Sunday, April 18, 2021	This Marks 30 Days Prior to Budget Vote
Monday, April 19, 2021	Earliest day to mail absentee ballots <i>(absentee ballots can be mailed no earlier than 30 days and no later than 8 days prior to vote)</i> First sworn statement of campaign contributions to be filed with District Clerk and Commissioner of Education <i>(30 days prior to vote date)</i>
Saturday, April 24, 2021	Legal Deadline for Property Tax Report Card Submission (24 days before budget vote. Because this is always a Saturday, SED allows submission deadline to be the following business day).
Monday, April 26, 2021	De Facto Legal Deadline for Submission of Property Tax Report Card (see above). Property Tax Report Card must be submitted to SED within 24 hours of budget adoption, but not later than April 26, 2021. Transmit Property Tax Report Card to local newspapers of general circulation.
Friday, April 30, 2021	Publish 3rd Budget Legal Notice
Tuesday, May 4, 2021	Budget Hearing
Wednesday, May 5, 2021	Mail Budget Notice to eligible voters the day after the Budget Hearing but no later than 6 days prior to Budget Vote day.
Wednesday, May 12, 2021	Second sworn statement of campaign contributions to be filed with District Clerk and Commissioner of Education
Thursday, May 13, 2021	Publish 4th Budget Legal Notice
Tuesday, May 18, 2021 <i>(Annual Meeting)</i>	Budget Vote and Election of Board of Education. (3 rd Tuesday in May) 6:00 AM – 9:00 PM in the Primary School Gymnasium
Wednesday, June 9, 2021	Last date for BOE candidates to file final sworn statement of campaign contributions with District Clerk and Commissioner of Education.