

**Holmdel Board of Education**  
**Budget & Finance Committee**  
**Meeting Notes – October 22, 2020 - 6:30 p.m.**

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**Board Members Present:** B. Foster, Chair | V. Flynn | J. Collins | J. Hammer

**Administrators Present:** M. Petrizzo, BA | K. Stromsland, Dir Plant Ops & Maint | S. Rogers, Asst Dir Plant Ops & Maint | J. DeWysockie, ABA | M. Kukoda, Sup Ath, Health & PE

**Guests:** Greyhawk Construction Manager, Spiezle Architects

**Meeting Location:** Zoom meeting

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1. Holmdel 2020 (Referendum) Update:

- Interior Renovations and Exterior Site Renovations (Village & Indian Hill School): The Contractor has provided Close-Outs documents and an Application for payment which are being reviewed by Greyhawk and the Architects.
- Exterior Site Additions & Renovations and Interior Alterations (Satz & High School):
  - i. Delivery of the furniture for the Media Center began on Monday September 28th, as did the installation and was completed. A buffet table was damaged and has been reordered. Most recently a Certificate of Occupancy was issued by the building department for the Media Center. Spiezle architects, along with their consultants, have conducted walk-throughs of the roofs, and interior spaces for the punch list, for the architectural, mechanical, electrical and plumbing disciplines. The net results of the walk-throughs will be forwarded to the contractor for implementation.
  - ii. CCTV and PA Upgrades at Multiple Schools (Collaborative Response Graphic School Mapping System ?)  
During the board meeting on September 30, 2020, the board unanimously approved an award to Technotime Business Solutions LLS for \$1,179, 400.  
A pre-construction virtual zoom meeting was initiated and conducted by Spiezle Architects and attended by Greyhawk, Shiller & Hersh, the facilities Dept. and Techcotime BS LLC on October 13, 2020.

Now that construction is coming to completion, the work on the Collaborative Response Graphic School Mapping System can commence.

2. Readiness Planning for School Reopening Update:

As part of the Readiness Plan for the District-wide Re-occupancy, and based on the Assessment previously performed, certain aspects of that Assessment were implemented as follows:

- The onset of the heating season has allowed for that aspect of the Retro-Commissioning of HVAC equipment to commence, and will concentrate on the heating hot water flows and control for Indian Hill and Village Elementary Schools now includes the Complex. Due to the size of the schools at the complex, it is anticipated that completion for Retro-Commissioning will be realized within four weeks.
- The implementation of Bi-Polar Ionization Filtration is especially advantageous with the most recent relaxation of certain indoor school activities, in particular, the anticipated allowance of indoor athletics.
- Due to the overwhelming demand of UV-C (Ultra-violet) lighting, the district acquired enough units to install at the New Satz main office, laboratory, and adjoining SGI room.
- The walkthrough infra-red body temperature detectors continue to be used and monitored at all school entrances.
- The Isolation Rooms continue to stand ready should their use be needed for the isolation of individuals exhibiting symptoms of the virus.
- The Antimicrobial Coating Tape throughout the district continues to be one of the more visible forms of the measures implemented to help fight the virus.
- The District's Buildings and Grounds team continues to perform the daily routine of detail cleaning and disinfecting of the various facilities.
- All outdoor playground equipment which had gone through a rigorous cleaning process, continues to be monitored.
- PPE equipment such as gloves, masks, face shields and other applicable supplies and materials as recommended by the CDC, have been stockpiled and continue to be used throughout the District. Additionally, signage has been placed throughout the schools as part of the social distancing.

3. Sporting Events and Planning:

The athletic department will adhere to all Executive Order 187, and N.J.S.I.A.A. season adjustments to accommodate indoor athletics. Season 2 will commence on December 3rd and end on February 17, 2021.

Essential personnel only will be allowed in the gyms: players, coaches, officials, practice/game day workers, district administration.

If the “essential personnel” number exceeds 25 persons, no spectators will be allowed in the facility.

4. 2020/2021 Nonpublic Schools Funding:

This represents state aid provided to the nonpublic schools located within the Township. The District acts as a flow through entity, whereas the state distributes the aid to the District and then the District distributes the funding to the applicable nonpublic schools located in Holmdel. This aid is for Nonpublic School Nursing, Security and Technology. The applicable resolutions will be included on the 11/4/2020 agenda for acceptance/approval.

5. 2019/2020 Revised Extraordinary Aid:

The state notified the district of their revised 2019/2020 Extraordinary Aid amount to be received of \$725,149.00. The applicable resolution will be included on the 11/4/2020 agenda for acceptance/approval.

6. 2020/2021 Coronavirus Relief Fund Grant:

The state notified the district of their 2020/2021 Coronavirus Relief Fund grant amount to be received of \$77,513.00. The applicable resolution will be included on the 11/4/2020 agenda for acceptance/approval.

7. 2019/2020 Comprehensive Annual Financial Report (CAFR) Audit Update:

The auditors, PFK O’Connor Davies, are currently performing fieldwork for the 2019/2020 Audit and are on schedule with the applicable submission deadline.

8. Other Matters Pertaining to the Committee:

9. Date and Time of next Committee Meeting: November 12, 2020 at 6:30 p.m.