

Getting Started

To get started accessing Canvas for the first time, click on the URL below.

<https://princetonk12.instructure.com/login/canvas>

Your login information has been automatically created using your PowerSchool Parent Account. If you do not have a PowerSchool Parent Account, please contact your school for your child/ren's access codes. The access codes are needed to create a PowerSchool parent account. Once your PowerSchool parent account has been created, the system will generate your Canvas account which will be linked to your child/ren's PowerSchool profile overnight.

Type in your username and password, then click on the login button.

Username: PowerSchool parent account username

Initial Password: changeme

Princeton Public Schools
Live to Learn, Learn to Live

Login

Password

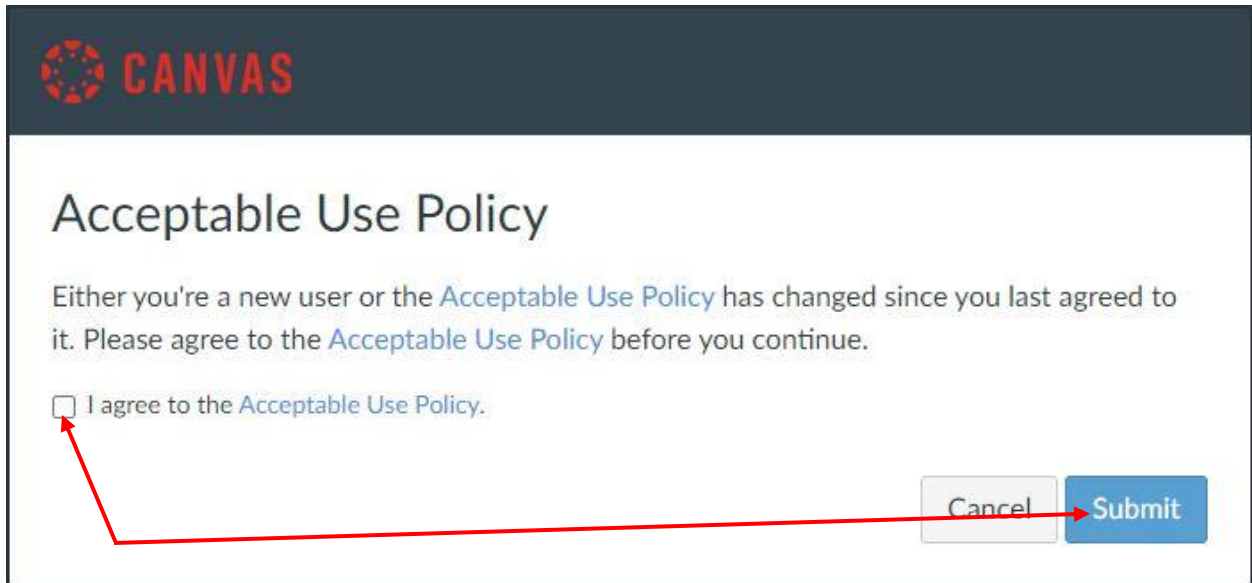
Stay signed in

[Forgot Password?](#)

[Help](#) [Privacy Policy](#) [Acceptable Use Policy](#) [Facebook](#) [Twitter](#)

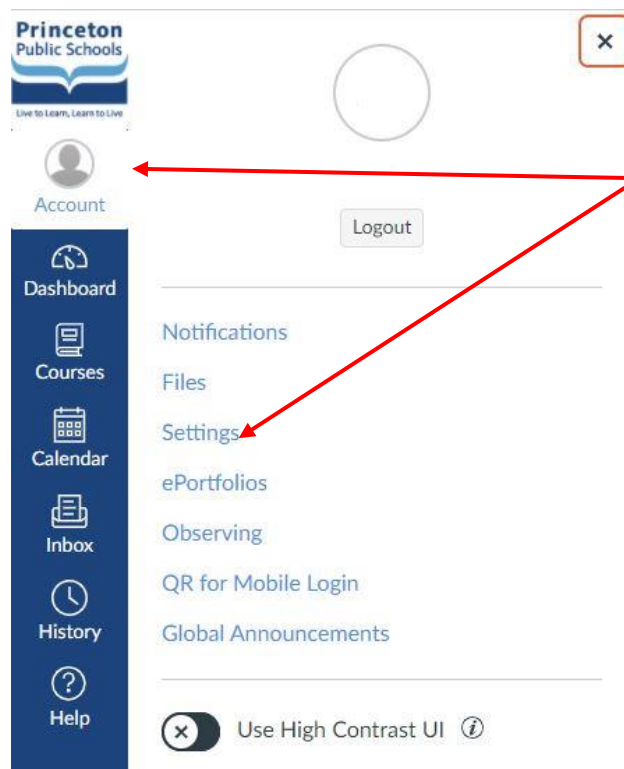
INSTRUCTURE

Click on **I agree to the Acceptable Use Policy** and then click the **Submit** button.



Setting Up Your Password

Click on the **Account** link under the Princeton Public Schools logo, and a menu will expand and display links. Click on the **Settings** link.



On the right side of the screen, click on the **Edit Settings** button.

Ways to Contact


Email Addresses


... .. ★

+ Email Address

Other Contacts **Type**

+ Contact Method

 **Edit Settings**

 **Download Submissions**

Click on the checkbox for **Change Password**.

Time Zone: Eastern Time (US & Canada) (v)

Password: **Change Password**

Password For: v

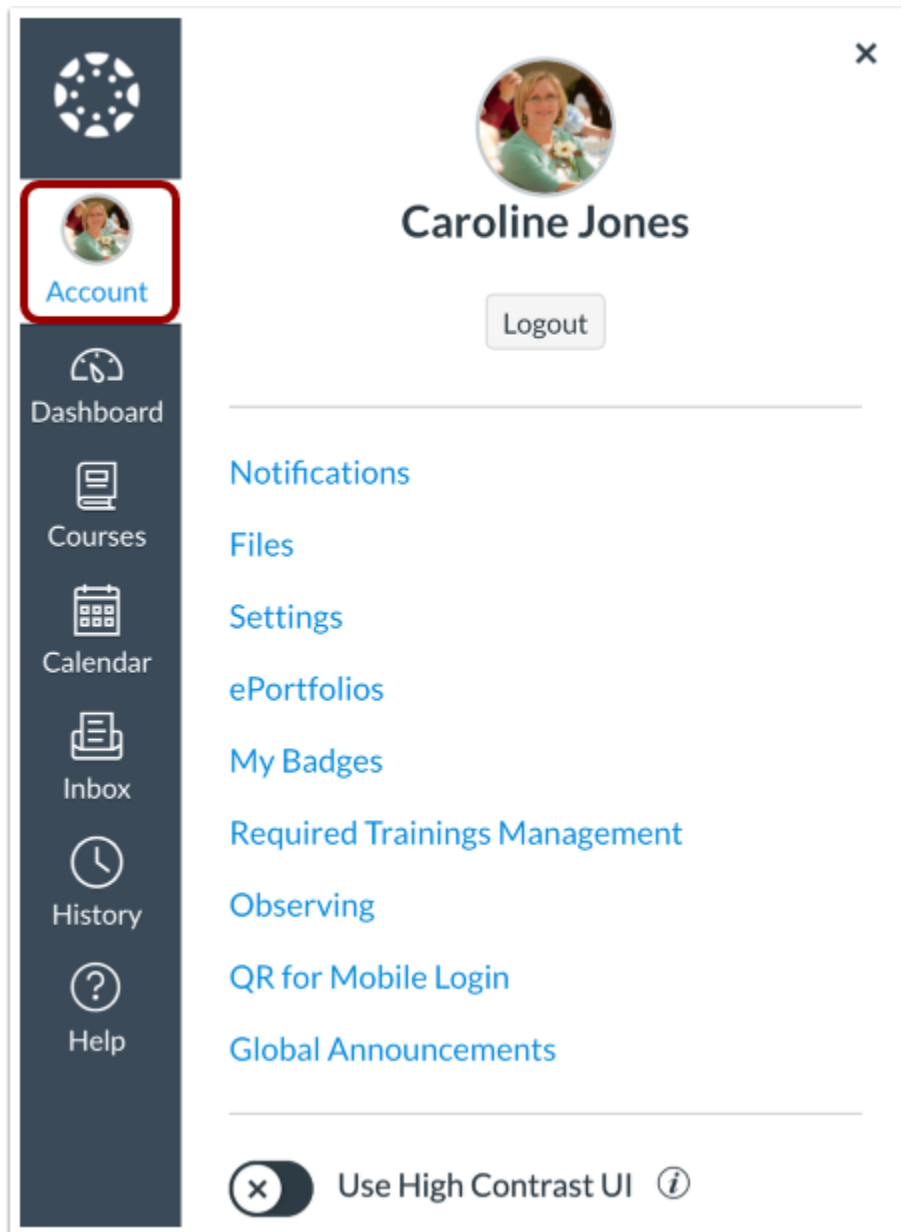
Old Password: |

New Password:

Confirm Password:

The Old Password is the initial password, *changeme*. Create and confirm your new password. Click on **Update Settings** to save the changes.

View Account



The screenshot shows a user account menu for Caroline Jones. On the left is a dark sidebar with icons and labels for Dashboard, Courses, Calendar, Inbox, History, and Help. The 'Account' link, which includes a small profile picture icon, is highlighted with a red square. The main content area on the right displays the user's name 'Caroline Jones', a 'Logout' button, and a list of account-related links: Notifications, Files, Settings, ePortfolios, My Badges, Required Trainings Management, Observing, QR for Mobile Login, and Global Announcements. At the bottom of the menu, there is a toggle switch for 'Use High Contrast UI' which is currently turned off, and an information icon.

To view your user information, click on the **Account** link. The menu will expand and display links to access your notification preferences, personal files, user settings, as well as give you the capability to logout.

View Dashboard

The dashboard features a dark blue sidebar on the left with the following navigation options: Account, Dashboard, Courses, Calendar, Inbox (with a red notification badge), History, and Help. The main content area is titled "Dashboard" and displays a grid of six course cards:

- 5th - Grade -Physical Education - ...**
Physical Education - Hennessy
2020/2021 - Johnson Park School - 202...
Observing: James McAloon
- 5th Grade Art - Gates**
5th Grade Art with Mrs. Gates
2020/2021 - Johnson Park School - 202...
Observing: James McAloon
- 5th grade Health**
5th Grade Health - Dyevich
2020/2021 - Johnson Park School - 202...
Observing: James McAloon
- 5th Grade Music**
5th Grade Music with Miss Ke...
2020/2021 - Johnson Park School - 202...
Observing: James McAloon
- Biology I Accelerated - Smolyn**
Biology I Accelerated - Smolyn
2020/2021 - Princeton High School - 20...
Observing: Thomas Birge
- Speech & Language**
with Mrs. Brownstein
Brownstein Speech
Brownstein
Observing: James McAloon

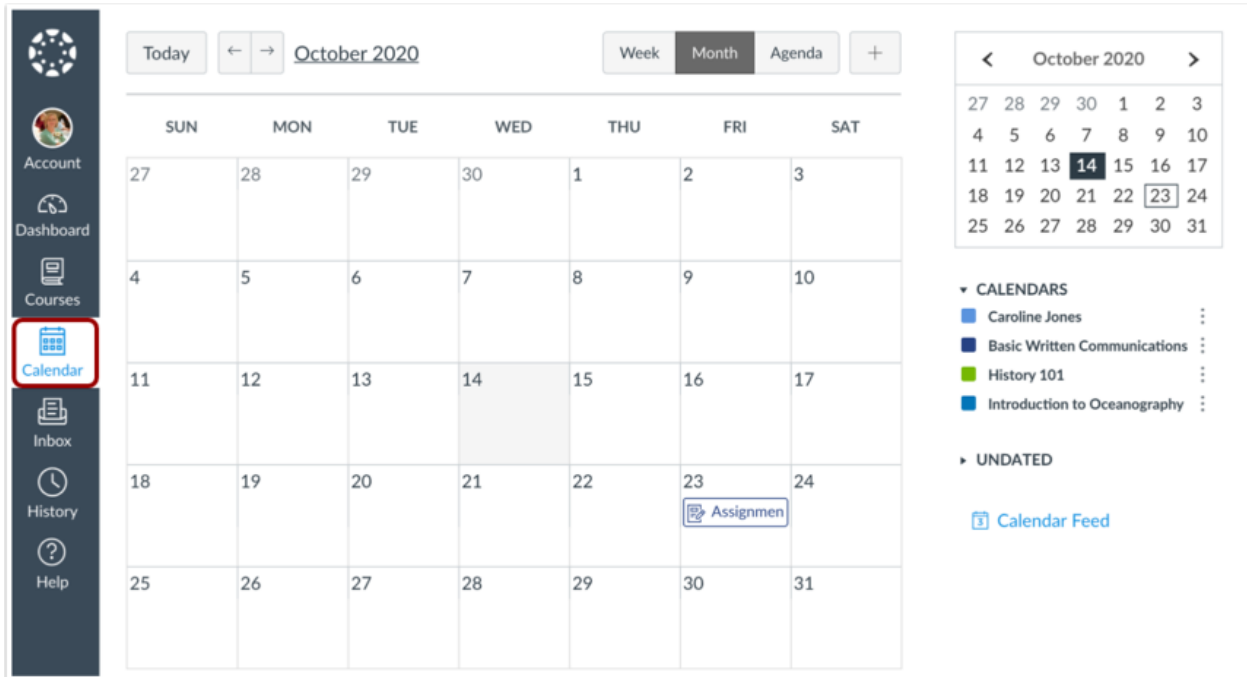
Please note, the **Dashboard** page is the default screen for Canvas. If a teacher updates information for their course, a notification will appear on the individual course card/s pictured on the dashboard.

View Courses

The screenshot shows a web browser window at the URL `princetonk12.instructure.com/courses`. The browser's address bar and tabs are visible at the top. On the left side, there is a dark blue navigation sidebar with the Princeton Public Schools logo and the tagline "Live To Learn, Learn To Live". The sidebar contains several menu items: "Account", "Dashboard", "Courses" (highlighted in yellow), "Calendar", "Inbox" (with a red notification badge), "History", and "Help". The main content area on the right displays a list of courses for the 2020-2021 school year, including "Brownstein Speech", "Geometry I Accelerated - Misiewicz", "HR - Grade 5 - Vunk", "JP School Counseling", "JP STEAM 5", "Library 5th Grade", "Mr. Filippone's PHS School Counseling Page", "Mrs. Knight's Occupational Therapy", "Ms. Robey's Homepage", "Ms. Robey's Reading", "Ms. Robey's Word Study", "Peer Group 2020-21 Phoebe F. + Theo E-D", "PHS Asian American Club", "Science - Vunk", and "World Language - Morales". At the bottom of the course list, there is a yellow button labeled "All Courses". Below this button, a welcome message reads: "Welcome to your courses! To customize the list of courses, click on the 'All Courses' link and star the courses to display." The right side of the page shows a vertical scrollbar and a table with a header row containing the text "Nickname".

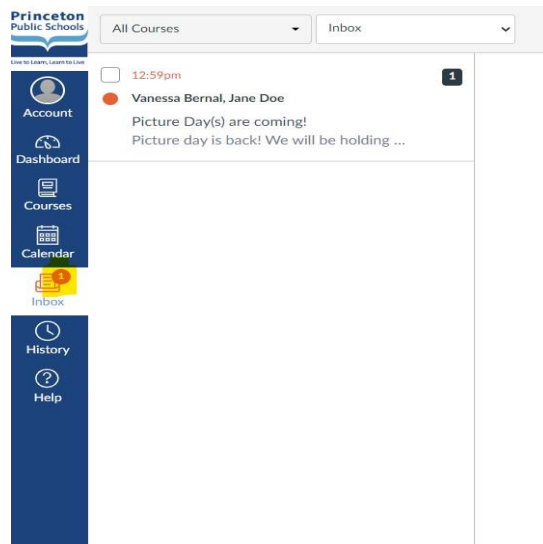
To view your child/ren's courses, click on the **Courses** link. The menu will display a list of your child/dren's courses. To view information for a current course, click on the hyperlinked name of the specific course displayed in the menu. To view all of the courses your child/dren are associated with for the current school year, click on **All Courses** (found beneath the last course in the display menu).

View Calendar



To view your calendar, click on the **Calendar** link.

View Inbox



Inbox is Canvas' messaging system where you can communicate with the teachers of your child/dren's courses. To view your inbox, click on the **Inbox** link. Note: The number of new messages is shown as part of the inbox icon.

View History

Recent History ✕

- [Office 365](#)
HISTORY 101
52 minutes ago
- [Course Home](#)
HISTORY 101
Oct 9, 2020 4:22PM
- [Quiz this Friday](#)
HISTORY 101
Oct 9, 2020 12:47PM
- [Course Announcements](#)
HISTORY 101
Oct 9, 2020 12:47PM
- [A Closer Look: The United States Constitution Written Response 1](#)
HISTORY 101
Oct 9, 2020 12:47PM
- [Course Assignments](#)
HISTORY 101
Oct 9, 2020 12:47PM
- [Course Grades](#)
BASIC WRITTEN COMMUNICATIONS
Oct 2, 2020 2:57PM

To view your recent Canvas course page view history, click on the **History** link. Recent History displays up to three weeks of your Canvas course page view history.