

**Policy Council Leadership Retreat  
Boondocks in Kaysville  
October 7-8, 2020**

**AGENDA**

**Weds. Oct. 7<sup>th</sup>**

- 9:30 a.m.      **Meet at Boondocks in Kaysville**
- 9:45 a.m.      **Welcome / Introductions**
- 10:45 a.m.     **Dr. Dave Schramm (Utah State University)**
- 12:00 p.m.     **Lunch**
- 1:00 p.m.      **Video - "Welcome to Policy Council**
- 1:30 p.m.      **Policy Council By-laws Game (Kahoot)**
- 2:30 p.m.      **Leave for Great Escape Room Activity**
- 3:00 p.m.      **Great Escape Room Activity**
- 4:00 p.m.      **Excused for the Day**

**PICTURES TAKEN TOMORROW!!!!**

**Thurs. Oct. 8<sup>th</sup>**

- 9:30 a.m.      **Meet at Boondocks in Kaysville**
- 9:45 a.m.      **Review and Reflect on Day 1**
- 10:15 a.m.     **Robert's Rules**
- 10:45 a.m.     **Policy Council Meeting**  
**Welcome . . . . . Fernanda Almeida, Chair**

Introduce monthly meeting time options  
Options: 3<sup>rd</sup> Tuesday (10 a.m. - 11:30 p.m.)  
          3<sup>rd</sup> Wednesday (6:00 p.m. - 7:30 p.m.)

**Approve Minutes from previous meeting**

**News from the Field**

In-Kind Donations / Volunteering

Brett

What is "news from the field"?

Brett

Calendaring / classroom volunteers

Marianne

Facebook / website / Sway

Lori

Class Executive Committee / Be There

Heather

**Director's Report**

Teresa Oster

Budget Report

Program Information

**Committee Introduction / Sign-up**

Karen

Program Design and Management

Early Childhood Development and Health

Family and Community Partnership

**Election of New Officers**

Fernanda, PC Chair

Vice-Chair

Secretary

Historian

Utah Head Start Assoc. Representative

Health Advisory Board Representative

**12:15 p.m. Lunch**

**1:00 p.m. Business**

Fernanda, PC Chair

Approve Policy Council Budget

Approve / Disapprove Meeting Time

Select / Vote on Community Representatives

Approve / Disapprove Staff Attendance at Policy Council Meetings

Sign-up sheet . . . Hiring Committee

Nomination Committee

School Readiness Committee

Child Care for Policy Council Meetings

In-Service

**2:00 p.m. "Me Time" Games/Activities**

**4:00 p.m. Excused for the Day**