



**ROCKFORD BOARD OF EDUCATION
REQUEST FOR PROPOSAL ON SUPPLIES, MATERIALS, EQUIPMENT OR
SERVICES FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

RFP No. 21-05 Administration Building A/V Upgrades

DATE: October 23, 2020

RE: ADDENDUM NO. 1

To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your RFP submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at purchasingdeptstaff@rps205.com.

CORRECTIONS

Included in this addendum is a revised cover page for the RFP. Please replace page one of the RFP with this document and note the mandatory pre-bid meeting to be held Thursday, October 29, 2020.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood
Director of Purchasing



**ROCKFORD BOARD OF EDUCATION
REQUEST FOR PROPOSALS ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES FOR
ROCKFORD PUBLIC SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

RFP No. **21-05 Administration Building A/V Upgrades**

DATE: **October 22, 2020**

PROPOSALS WILL BE RECEIVED UNTIL: **THURSDAY, NOVEMBER 12, 2020 AT 2:00 P.M. (CDST or CST)**

RE: Request for Proposals No. 21-05 Administration Building A/V Upgrades. The purpose of this Request for Proposal is to solicit proposals for audio/video equipment, set-up and configuration for the Administration Building Board room.

RFP Opening: **Thursday, November 12, 2020 at 2:00 PM (CST) Rockford Board of Education, 6th floor Conference Room, 501 Seventh St., Rockford, IL 61104.** The date and time as stated is also the time of the public opening. All vendors are welcome to attend the IFB opening.

If you plan to hand deliver your RFP submission on the due date, please note you must check in on the 2nd floor prior to coming to the 6th floor. Please allow time for this as late submission will not be accepted.

Copies of the RFP documents are available from Onvia DemandStar or by download from the District's Purchasing Bids-RFPs webpage at <http://www3.rps205.com/departments/Purchasing/Pages/Bids-RFPs.aspx>.

A MANDATORY PRE-BID MEETING WILL BE CONDUCTED ON THURSDAY, OCTOBER 29, 2020 AT 2:00 P.M. (CST), AT THE ADMINISTRATION BUILDING, 501 7TH ST, ROCKFORD, IL 61104. MEET IN THE 3RD FLOOR BOARD ROOM.

Refer all questions relative to the RFP, terms, conditions and specifications to the Director of Purchasing in writing (including via email at PurchasingDeptStaff@rps205.com) verbal inquiries will not be accepted. During the time the bid is in the **open solicitation and unawarded phase**, Respondents may not contact any District staff other than the Director of Purchasing. Inquiries which result in a change to the RFP will be included in an Addendum issued by the District.

Communication with District representatives in a manner other than identified herein may result in disqualification.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood

Director of Purchasing