



Georgia Cyber Academy  
1745 Phoenix Blvd., Suite. 100  
Atlanta, GA 30349  
[georgiacyber.org](http://georgiacyber.org)

## Parent Release of Student Records Authorization Form

Please accept this document as formal approval for the release of all official school records (including the record of transcripts, testing information, special education, health and immunization records).

### Student Information

Student's Full Name: \_\_\_\_\_  
first middle last

Student's Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Student's Legal Address: \_\_\_\_\_  
street apt #

city county state zip

Home Phone: \_\_\_\_\_

### Homeschooled or Never Previously Enrolled in School (Fill out only if applicable)

Check below if applicable:

- Student was always previously homeschooled  
 Student is enrolling in Kindergarten

### Prior School Information

Name of Prior School: \_\_\_\_\_

School's Address: \_\_\_\_\_  
street

city county state zip

School's Phone: \_\_\_\_\_ School's Fax: \_\_\_\_\_

Prior School Entry Date: \_\_\_\_\_ Prior School Withdrawal Date: \_\_\_\_\_

I authorize The Georgia Cyber Academy to request and receive my student's records from any school that has possession of the records.

### Sign and Date below

Print Parent or Legal Guardian's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Legal Guardian's Signature: \_\_\_\_\_

#### SCHOOL OFFICIALS ONLY:

Send student records to: **Georgia Cyber Academy**  
1745 Phoenix Blvd.  
Suite 100  
Atlanta, GA 30349

#### Fax Education Records to the numbers below:

Grades K-8 General Education Records: (404) 260-4397  
Grades 9-12 General Education Records: (770) 372-5108  
Special Education Records: (770) 372-5106

#### Email:

**Grades K-8:** records@georgiacyber.org  
**Grades 9-12:** records@georgiacyber.org  
**Special Education:** specialeducationrecords@georgiacyber.org

*Any confidential SPED documents will be requested separately by the special education department, (do not fax these documents to the numbers above.)*

Student's Name: \_\_\_\_\_ Student's Home Phone: \_\_\_\_\_