

**REGIONAL SCHOOL DISTRICT NO. 17  
BOE FACILITIES SUBCOMMITTEE MEETING  
October 5, 2020**

*A meeting of the Regional School District 17 Facilities Subcommittee was held on Monday, October 5, 2020 in the Central Office Board Room and via Google Hangouts Meet Video Conference (Live Stream.)*

**Members Present:** Joanne Nesti, Eileen Blewett Jim Duffield and Peter Sonski, Chair

**Members Absent:** Shawna Goldfarb

**Also in Attendance:** Lead Maintenance for RSD17, Rob Albert and Director of Operations for RSD17, John Mercier

**Call to Order/Opening of Meeting:** Mr. Sonski called the meeting to order at 6:00 p.m.

**Agenda Item #2 - Minutes:** The Minutes of the August 27<sup>th</sup> meeting was approved. Motion made by (Blewett/Nesti). Passed unanimously.

**Old Business - A. PBC Projects Updates - a. BES Roof:**

The Committee discussed the roof at BES and how the Vendor performed x-ray scanning and came back with a proposal of approximately \$25,000 to rectify the situation. Mr. Sonski addressed concerns of whether or not this is a short term solution, costing the District \$25,000 and then potentially having to fix the roof 2 years down the road for other problems, wouldn't be ideal. He recommended that Mr. Albert and Mr. Mercier look into whether or not a large expense down the road is needed.

Mr. Mercier and Mr. Albert reported that the Burr Underground Fuel Tank Project is complete with only a few punch list items remaining. Both tanks are in, filled with oil, and both boilers are online; everything is operational. The poles have been placed outside of the tank and outside of the playground. The fabric will be soon placed around it. The oil delivery is set up to be

automatic, insurance has been set up and the temporary tank has been removed along with the remaining oil pumped out of it for the District's keeping.

One of the KES Underground Fuel Tanks are in and the other is in the process of being installed; however, needed a little more construction is needed. The removal of the original tank left a big hole, and since the location of the tank changes, some material fill will soon be added as well as environmental tests be done. There has been no impact on the school, and empty hold area has been fenced off so kids can get close to it.

Mr. Mercier spoke about how the Field House Project is almost complete, the floor leveling is nearly finished and the flooring has been ordered. Due to the issue with the windows leaking water, OWI wants to wait until the caulking of the windows is completed to install the flooring because they didn't want to be held accountable if something were to happen on the new floors.

Mr. Mercier received an estimate from AJ Caulking of approximately \$33,500 which would include removal of all existing caulking, and replacing same. Fuss and O'Neill did take samples of the exterior windows to make sure no environmental hazards exist which they don't. The Committee questioned whether this type of repair is considered an "Emergency Repair" since it involves water, and the damage doesn't fall within the scope of the project. The Committee recommended that this is an emergency repair and will bring it to the Board of Education at their next meeting scheduled for tomorrow, October 6<sup>th</sup>. (Ms. Blewett made a motion, seconded by Ms. Nesti to accept the proposal of AJ Caulking.)

**b. COVID Enhancements:** Mr. Albert and Mr. Mercier spoke about the District wide Covid requirements imposed by State which included enhancements to the physical structure, hiring an outside janitorial firm to assist in cleaning and sanitizing all schools, increased cleanings in bathrooms and after lunch breaks for a monthly service charge. The Custodians are doing a great

job with cleaning/sanitizing offices, waiting areas, and tables after kids leave for the day. Mr. Albert spoke briefly about schools folding tables and chair configuration and the AVH System being altered which increased the percentage of outside air coming into the building. The State recommended a use of 13 percentage filter but due to the system being old, the higher the system would cause more restrictions and problems so an 11 percentage filter is what they decided on reaching the full extent of the system. The Classroom supplies were ordered as well as Chromebooks all of which have been delivered to students.

**c. HKHS Heating Fuel:** Mr. Mercier and Mr. Albert will supply some potential numbers from companies for alternate fuel source shortly.

**d. HKHS Boilers:**

The Boilers have been installed, commissioning has been completed along with the list of punch list items. There was a discussion of a few Change Orders that were authorized by the Architect but not by the PBC which seem to be retroactive.

**e. Recent Maintenance/Repair Projects:**

Mr. Albert and Mr. Mercier reported on the routine maintenance/repair projects performed during the summer; and unfortunately, with Covid-19 that impacted the State, certain things were placed ahead of schedule, like commissioning of all the AC units.

**f. Capital Projects Schedule:** No Report.

**g. Barn/White House:** Mr. Albert gave an update on the Barn that is adjacent to the White House which debris is falling from the ceiling. The Barn is utilized by RSD17 maintenance to store items like rakes, equipment, chain saws etc. but due to how unsafe the structure is, they can't access any of the equipment. Before Covid-19, there were talks about putting up a steel 30

by 50ft structure in the interim and moving all the equipment there and then figuring out if the Barn is worth repairing.

The White House, which is occupied by Youth and Family Services, made some recent complaints about the poor air quality, mainly smelling of mold in the building. The Committee discussed at length moving forward with a long term plan and offering up empty classrooms at Central Office to possibly house Y&FS as well as Park and Recreation so the White House could be properly evaluated for any hazardous conditions and a remediation could take place. The Committee discussed a possible recommendation in the budget that could go hand and hand with Strategic Planning which would include getting an evaluation done of the White House. This would also include a complete analysis of all the District properties, looking at each building structure, sitting down with each principal to draw a comprehensive analysis, and also sitting down with the Community to find out where we are today, and what our mission is in the future. The Committee discussed the Old Press Box and how the Director of Athletics, Lynne Flint, brought to Mr. Albert's attention that there was a roof leak and it had made some damage to it, causing deterioration to different parts. The Committee recommended to get a proposal from Lynne Flint, Superintendent Dr. Hageman and Principal Hayward for repairs to the Old Press Box, find out what is recommended for the high school field, spending it to fix the Old Press Box or adding a new one, at a new location.

Lastly, a Youth and Family Services Member inquired whether or not additional lighting can be put up in the soccer fields which is considered to be a residential area.

***Adjournment:*** Mr. Sonski adjourned the meeting at 8:00 p.m.