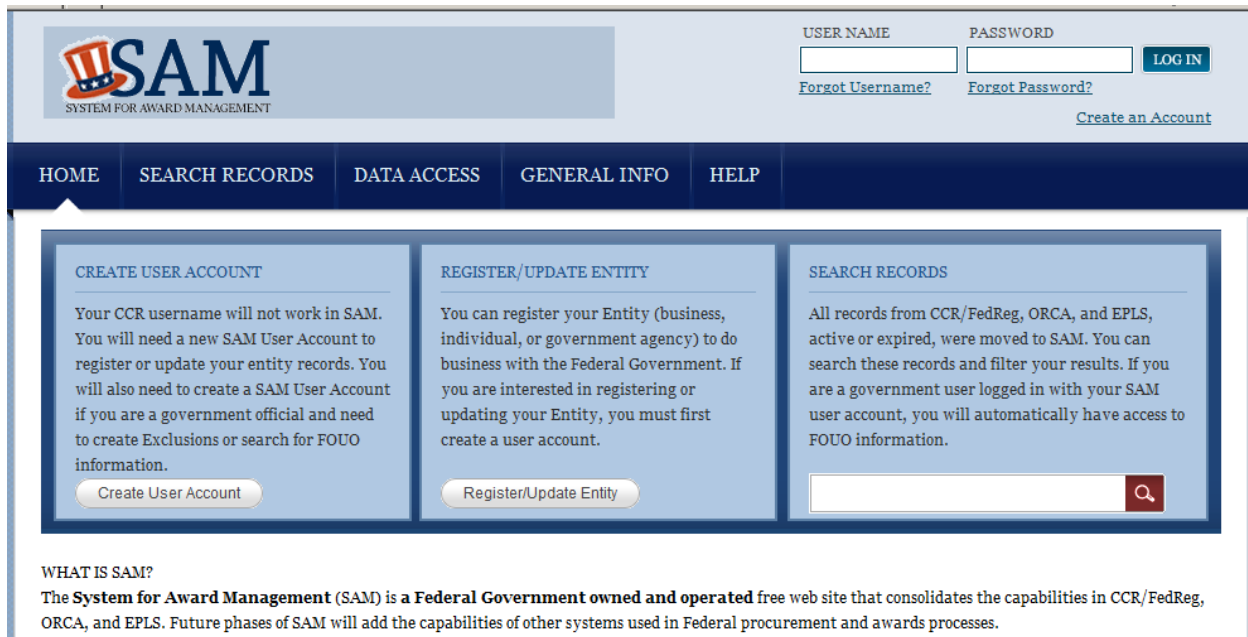


Excluded Parties List Search

Any time a federal fund is used to for District expenses we must check the excluded parties list. If a vendor appears on the list, we cannot use them. For audit purposes we need to utilize the WWW.SAM.GOV website to check for excluded parties. If they do not appear on the list, please attach a copy of the screen print or a pdf of the results, to the purchase requisition as back up and proof that we did check the website.

Go to WWW.SAM.GOV

The Home page looks like this. Enter the vendor name in the search box in the search records area.



The screenshot shows the SAM (System for Award Management) homepage. At the top left is the SAM logo with the text 'SYSTEM FOR AWARD MANAGEMENT'. To the right of the logo are input fields for 'USER NAME' and 'PASSWORD', a 'LOG IN' button, and links for 'Forgot Username?' and 'Forgot Password?'. Below these is a 'Create an Account' link. A dark blue navigation bar contains links for 'HOME', 'SEARCH RECORDS', 'DATA ACCESS', 'GENERAL INFO', and 'HELP'. The main content area is divided into three columns. The first column is titled 'CREATE USER ACCOUNT' and contains text explaining that CCR usernames do not work in SAM and that users need a new SAM account. It includes a 'Create User Account' button. The second column is titled 'REGISTER/UPDATE ENTITY' and explains that users can register or update their entity records. It includes a 'Register/Update Entity' button. The third column is titled 'SEARCH RECORDS' and explains that records from CCR/FedReg, ORCA, and EPLS were moved to SAM. It includes a search box with a magnifying glass icon. Below the main content area is a section titled 'WHAT IS SAM?' with a paragraph describing SAM as a Federal Government owned and operated free web site that consolidates capabilities in CCR/FedReg, ORCA, and EPLS.

Example: If you are looking to hire City of Smith Center to do work that we are going to pay with federal funds, enter name in the search box to see if that vendor has any exclusions. The search allows wildcards so you can enter *Smith*, the system will print a list of results. Notice that the City of Smith Center has no exclusions and is a vendor we can use. (See results on next page)

If we were going to hire Vernessa Smith Brooks, notice she has an exclusion and cannot be paid with federal funds.

You can also view the details of the search to find out why the vendor was excluded.

Search Results

You can refine your search by entering new search criteria in the search box and using the Search In Results button. If you wish to perform a new search use the Clear Search button. Using the Save Search button will allow you to run this search at a later time.
[Important message regarding exclusion searches.](#)

Current Search Terms: ***smith***

Clear Search

[SAVE PDF](#) | [EXPORT RESULTS](#) | [PRINT](#)

Result Page: 1 2 3 4 5 6 7 8 9 10 NEXT

Sort by Relevance Order Ascending

FILTER RESULTS

By Record Status

- Active
- Inactive

By Functional Area

- Entity Management
- Performance Information

Apply Filters

Note: Filters are case sensitive

Your search for **"*smith*"** returned the following results...

Entity **FORT SMITH REGIONAL AIRPORT** Status: **Active**

DUNS: **143678654** +4: CAGE Code: **8A7C5** [View Details](#)

Has Active Exclusion?: **No** DoDAAC:

Entity **SMITH CENTER, CITY OF** Status: **Active**

DUNS: **087422325** +4: CAGE Code: **4A2P3** [View Details](#)

Has Active Exclusion?: **No** DoDAAC:

Exclusion **Vernessa Smith Brooks** Status: **Active**

DUNS: +4: CAGE Code: [View Details](#)

Classification: **Individual**

Exclusion **Vernessa Smith Brooks** Status: **Active**

DUNS: +4: CAGE Code: [View Details](#)

Classification: **Individual**

Exclusion **SAM SMITH HILL** Status: **Active**

DUNS: +4: CAGE Code: [View Details](#)

Classification: **Individual**