

Follow Up Q & A

AUDIT

- 1. Is an audit committee required if the Booster Club/PTO receives audit services by an outside accounting firm or CPA each year?**

No, an audit committee is not required as long as a copy of the audit report is provided to the Accountant by the deadline each year. If the Booster Club/PTO does not receive an external audit by an independent firm or CPA, an audit committee should be formed by members of the club (other than the Booster/PTO board) each year to complete the year-end audit.

BACKGROUND CHECKS

- 1. Who is required to have a background check on file with the District?**

- *Booster Club and PTO officers*
- *Booster Club and PTO committee chairs who handle money*
- *Volunteers & chaperones for all campuses*

- 2. What is the difference between volunteers/chaperones and visitors?**

Volunteers/chaperones are defined as having direct contact with students. Lunch visitors, party visitors, or other campus-wide events (Rocket Readers, Mother's Day Makeovers, Mystery Reader) are considered visitors not volunteers and do not have to go through the process. FISD is not requiring volunteers who participate in a PTO sponsored event such as a school carnival or social event to complete a background check.