

M. Lynn Bennion Elementary School  
(SCC) School Community Council Meeting  
Agenda  
September 19, 2019

8:15 AM -9:15 AM

Books and Bagels 7:30 a.m. to 8:10 a.m.

**Excellence and Equity: every student, every classroom, every day**

**#bennionrocks**

Members of School Community Council:

|                                   |                                    |
|-----------------------------------|------------------------------------|
| _____ Carrie Chalverus SCC Chair, | _____, Parent                      |
| _____, Parent                     | _____ Dahlia Cordova, Principal    |
| _____ Karen Pynes                 | _____ Ashley Leete, Vice-President |
| _____ Laura De la Cruz, Parent    | _____ Spanish Translator           |
| _____ Stephanie Lassig, Faculty   | _____ Sharlon Harding Secretary    |

1. Welcome/Introductions- SCC Chair, Carrie Chalverus
2. Approval of Minutes from May 23, 2019 meeting.
3. Nomination and election of two vacant parent positions on SCC.
4. Enrollment Update-What can we do as a community to increase our enrollment at Bennion?
5. CSI Plan Update and Goals

Goals: Improve the academic outcomes for all M.L. Bennion Elementary students as measured by:

10% increase in ELL and SWD on end of level and end of year assessments from 2018-2019 and 2019-2020

60% of students reach proficiency and /or grade level reading on DIBELS and Reading Inventory.

Priority 1-Instructional Transformation-Instructional staff uses effective, differentiated, evidence-based instructional strategies and practices to provide equitable access for all students to the Utah Core Standards.

Action: If teachers study, practice, and implement sheltered instructional strategies for English language learners and students with disabilities, assess student learning using the strategies, and receive consistent feedback for instructional growth, then students can consistently be provided equitable access during Tier 1 instruction and will likely increase content achievement proficiency.

Teachers participated in professional learning on August 12<sup>th</sup> and 13<sup>th</sup>, and September 16<sup>th</sup> on Success Criteria and Academic language to support all students including SWD and Ell's. During PLC meetings and lesson planning, teachers are writing success criteria for upcoming lessons in ELA and math. On October 1<sup>st</sup> and October 2<sup>nd</sup>, a team of teachers will visit Riley to observe a lab class and feedback session with teachers. On October 8<sup>th</sup> and 9<sup>th</sup>, teachers will design a lesson for demonstration in a lab classroom, teach the lesson while their peers observe, get feedback and reteach. Administrator is visiting classrooms weekly and is looking for academic vocabulary and success criteria that should be posted in each classroom along with lesson objectives. Teachers will be scheduling coaching cycles in the next two PLC meetings. An upper and lower grade teacher will visit Riley Elementary Lab classes on October 1<sup>st</sup> and 2<sup>nd</sup>. All teachers will be involved in the planning and delivery of a lesson as a result of a lab class opportunity they will have on October 7<sup>th</sup> for K-3 teachers and October 8<sup>th</sup> for 4-6 teachers. Teachers will use exit ticket at the end of their math and ELA lessons to assess each student's performance in meeting the success criteria for the lesson taught.

#### Priority 2C2: Critical Practice: Instructional Transformation

Teachers teach and reinforce positive social skills, self-respect, relationships, and responsibility for the consequences of decisions and actions.

Action: If we implement a strong PBIS system school-wide where teachers consistently teach and reinforce expected behaviors and consistently hold students accountable to agreed-upon consequences, then students will self-monitor their behaviors and then the result will be a decrease in behavior incidents (as measured by number of referrals in ED. Handbook and prompt action by administration where appropriate-level 3 incidents).

Teachers participated in a professional learning session on August 13 to review the PBIS system inclusive of school wide behavior expectations. The PBIS system and behavior expectations and classroom procedures and routines were taught and reviewed with students the first two weeks of school. Teachers will continue to review them as needed and when new students enroll at Bennion. The PBIS team met on September 5<sup>th</sup> to discuss the upcoming Safety Survey to be administered the week of September 23<sup>rd</sup>. In addition, the Silver Spoon Award for appropriate cafeteria behavior was discussed to begin the week of September 16<sup>th</sup>. Students have been responsive to the award. At the next PBIS meeting scheduled on October 3<sup>rd</sup>, the team will review the results of the Safety Survey and come up with a plan to address areas of concern for each grade level. Referral data will be reviewed with the team for August/September. The PBIS

newsletter will be discussed and published to keep parents informed about PBIS and school activities. Administrator has been addressing level 3 behavior infractions in a 48 hour window according to the plan. Community Circles have been occurring a minimum of once per week in each classroom. Teachers are submitting a monthly reflection on how their community circles are working in their classrooms. Lastly, students are tracking their academic performance in each classroom. Most areas students are tracking are how many lessons/units they successfully complete on ST Math and Core LEXIA. Students in most classes have a graph to show their progress or are keeping track in their student notebooks. During SEP conferences, student's will share how they are tracking their progress with their parents and will discuss their academic performance to date. Parents are being informed about their child by way of Class Dojo. Flyers are distributed and phone calls are being made to inform parents of upcoming activities. A student leadership club has been formulated with students from 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> grades. An assembly introducing the student leaders was held on September 17<sup>th</sup>. The 5<sup>th</sup> and 6<sup>th</sup> grade student leaders will be attending a leadership conference in Provo on October 16<sup>th</sup> on the BYU campus. The student leaders will meet once a month and have been assigned various roles.

### Priority 3/Critical Practice: Talent Development

Professional Learning is differentiated, based on needs of instructional staff and student performance data, to promote deeper knowledge of the Utah Core Standards and Effective, evidence-based, content-specific pedagogy.

Action: If PD is focused on deepening teacher's knowledge and understanding of Utah Core Standards then teachers will be able to develop and deliver/teach rigorous standards-based lessons and then their ELL's and SWD's will have equitable access to and likely gain proficiency and growth toward the Utah Core Standards.

Teachers have developed a protocol and agenda template for PLC meetings. PLC meetings are held 45 minutes 2 times per week. Teachers will keep professional learning logs of the PD opportunities they have been given to enhance and develop their practice. Teachers agreed on a data protocol and template to study student data based on standards/success criteria. Teachers will reteach content and skills students did not successfully learn. Teachers will continue using RT during ELA instruction. Most teachers have indicated they feel confident using the RT model for instruction. Coaching cycles will be set up with each teacher based on their learning needs.

### Priority 4-A6-Culture Shift

The school implements structures, policies, and routines for effective, focused, and collaborative work.

Action: If we create assessments and analyze the data in PLC's then teachers will design next instructional steps and students will be retaught and reassessed to show growth and achievement.

Teachers have been using exit tickets to monitor students' academic progress. Students took DIBELS assessment on September 10<sup>th</sup>. They will be reviewing their data next week with their ELA coach and making suggestions to help students who are struggling. Students will be taking interim assessments in math and language arts soon. Teachers will use the same process for

identifying students who met the standard/success criteria and those students who did not. Intervention plans will be put in place for students who don't get it yet. Teacher's are also preparing students for the upcoming writing assessment.

We will be receiving \$23,599.00 from the State to implement our TSI plan. \$12, 617.00 of those funds will be used to increase the salary of instructional assistants in classrooms to \$15.00 per hour. That will leave Bennion with \$10,982.00 to spend on the implementation of our TSI plan. The remaining TSI funds will be used to increase the resource teacher assistant's hours to 29.5 hours.

4. School LandTrust Grant-Approval on recommendations made for use of grant funds in the amount of \$25,712.00. The recommendation is to provide a paraprofessional to support teachers when offering ELA and Math instruction. The paraprofessionals will be assigned to classrooms who have one teacher for the grade level. Any remaining funds will be used for math or ELA materials. In addition, if we are allocated funds above the initial allocation, they will be used to support technology by purchasing more computers for students to do ST Math and Core Lexia on and to support learning in these core areas. Funds will also be used to purchase consumable materials and pay teachers for professional development identified to support the goals of the plan. The plan was approved by the board at their May 14<sup>th</sup> meeting. Currently we have one teacher for each of the following grades: 3<sup>rd</sup>, 4<sup>th</sup> and 6<sup>th</sup>. Para's have been hired to support in each of the classrooms that have only one teacher.

5. Donated Back Packs and supplies for all Bennion students

6. U of U Dental Screening for all Bennion students on October 9, 2019

7. Invitation to sing the National Anthem at Minor League Jazz game on January 28, 2020.

8. Girls Who Code update.

9. Coding at Bennion update.

10. Student Council service project to sell hand-made bracelets for \$2.00 each to raise funds for families in the Bahamas who are in need due to the effects of the recent hurricane.

11. Principal Lunch-provide a bracelet for each student who is invited to Principal's lunch monthly.

12. SEL- Social Emotional Learning Activities to support students- Safety Survey to be administered the week of September 16th. Community Circles are conducted weekly in every classroom. Think spaces in every classroom to help students self-regulate their emotions and home visits being scheduled with families. We want all students to feel welcome, safe and supported each day while at school.

13. The school calendar for the 2019-20 school year has designated the following days for the following activities.

Literacy Night-September 25, 5:30 to 7:00 p.m.  
September 26, Early Release Day-school out at 12:35 p.m.  
September 27, -no school-Non Student Day  
October 10<sup>th</sup>, Math Family Night-5:30 -7:00 p.m.  
October 14 and 15<sup>th</sup>, SEP conferences-1:00 p.m. to 7:00 p.m. –School out at 12:35 p.m. both days  
October 16, -early release day at 12:35 p.m.  
October 17<sup>th</sup> and 18<sup>th</sup> –Professional Conferences for teachers-no school  
October 31, Halloween Parade 1:00 p.m.  
November 7, Family Coding Night, 5:30 p.m. to 7:00 p.m.  
November 15, First Trimester Ends  
October 24, Art Night 5:30 p.m. to 7:00 p.m.  
November 26<sup>th</sup>-Turkey Distribution  
November 27<sup>th</sup>, 28<sup>th</sup> and 29<sup>th</sup> Thanksgiving recess-no school  
December 5<sup>th</sup> Awards Assembly-K-3 @ 1:30 p.m. and 4-6 @ 2:15 p.m.  
December 23, Winter Break until January 3<sup>rd</sup>, school resumes January 6, 2020  
January 15, 16, SEP conferences 1:00-7:00 p.m. –early release at 12:35 p.m. both days  
February 14, Non-Student Day-no school  
February 17<sup>th</sup>-Presidents Day-no school  
February 28, 2<sup>nd</sup> Trimester Ends  
March 6<sup>th</sup>, No School-Non Student Day-no school  
March 23, Spring Break-no school  
April 24<sup>th</sup>-Non-Student Day-no school  
May 22, Emergency Makeup Day-no school unless we have to make it up for a snow day when school was cancelled due to the weather  
May 25, Memorial Day-no school  
May 26, Awards Assembly- K-3 @ 1:30 p.m. and 4-6 @ 2:15 p.m.  
May 28, Spring Carnival  
June 2<sup>nd</sup>, Field Day  
June 3<sup>rd</sup>, Last day of school  
Kindergarten promotion 9:00 a.m.  
6<sup>th</sup> grade promotion 10:30 a.m.

10. Non-agenda Items