

Meeting of the Ensign Elementary School Community Council (SCC)

20 March 2018, 7:30 AM

Ensign Elementary Conference Room, #120

Meeting Minutes

Attendees:

- SCC parent members: George Robison (Chair), Linda Scholl, Susannah Seare, Brianne Emery, Amy Fehlberg, Melissa Riley, Lee Lesburg (who captured these minutes)
- SCC staff and faculty members: Bobbie Kirby, Dani Phifer, Amy Picklesimer, Molly Sprague
- SLC School Board representative: Katherine Kennedy

February meeting minutes: there is a minor correction to be made in the February minutes: it's "Bryant Middle School" not "Bryant Elementary". Lee will make this change. (We are no longer approving last month's minutes in the current month's meeting. We approved the February minutes over email during the week of the February meeting.)

Update from PTA

- Gallery Stroll seems to have exceeded goals. Still doing the final accounting.
- District is working to install main door cameras at elementary schools. (Not discussed at the SCC meeting, but in the January SCC Chair meeting we learned that Ensign is expected to receive its camera in the week of March 19. That is THIS week.)

Land Trust

- Dr. Kirby distributed a draft of the Land Trust plan to be submitted to the district. The plan aligns with the vote we held in February confirming that the SCC intends to continue using Land Trust funds for reading intervention.
- Cost of the plan is \$35,489.
- SCC members will receive an electronic request to approve the Land Trust plan when it is submitted, reviewed, and finalized. (Not discussed in the meeting but **action for Lee Lesburg:** download and archive that document for the benefit of future SCC members.)

Excellence and Equity Plan (EEP)

- Dr. Kirby has started working with staff to develop content for the EEP. Currently focused on three-year priorities and on the systems that need to be maintained or put in place.
- **ACTION FOR ALL SCC MEMBERS:** If you have content to add, you should send it to Dr. Kirby by March 29.
- (We did not discuss in the meeting but for completeness: the other parts of the EEP are semester-by-semester goals, both school-wide and for specific grades or departments. These goals will be set in August.)

Update from SIC (Amy Picklesimer)

- Approved dates for 2019 STEM event: January 22 and 23.

- Working on some staffing changes for next year (one retirement and some classroom changes).

SCC By-Laws, Operational Procedures, Data Archiving

- A working group will gather on the morning of 6 April to try to be more specific about how the Ensign SCC conducts business. (Amy, George, Lee, Brianne.)
- We will use a shared Google Drive folder to save important documents for future reference and for the benefit of new SCC members. **Action for Lee Lesburg:** create and share the Google Drive folder.

Other Business

- Lee Lesburg is taking two actions to help promote the 96-Hour Emergency Kit Fair at Wasatch Elementary on 21 April.
 - Hang a 3' by 5' yellow banner on the fence at Ensign. Will go up this week or next.
 - Put half-page handouts into the blue Ensign folders, probably in the first week of April. Amy to help Lee do that.
- Dr. Kirby plans to retire this summer and shared her notification letter with the SCC. SCC plans to be involved as needed in the process of finding a replacement.

Follow Up on Actions from Last SCC Meeting

- 2019 STEM dates: see the SIC section above.

NEXT MEETING: Tuesday 17 April at 7:30 AM