

Ensign Elementary School Community Council Meeting - Meeting Minutes

November 20, 2018, 7:30 am - Ensign School Library

In attendance: Representatives: Erik Jacobson (principal), George Robison (parent member), Katherine Kennedy (School Board Rep), Amy Fehlberg (PTA rep), Susannah Seare (parent member), Laura Hamilton (SIC rep), Alissa Kean (SIC rep), Dani Phifer (School staff representative), Sarah Colonna (parent member), Brianne Emery (parent member), Seth Andrews (parent member), Linda Scholl (Chair), Carl Whittaker (parent member)

Absent: Lacey Skipps (parent member), Melissa Riley (parent member)

Excused: Juliette White (parent member)

ACTION ITEMS IN BLUE

7:30am Welcome, meeting called to order- Linda Scholl, Ensign SCC Chair

- Meeting minutes from October 16, 2018 were approved (13 ayes, 0 nays)
- Principal report – Erik Jacobson
 - Wrapping up lower-level interventions with Miriam, 14 students
 - PBIS reward assembly today
- SIC (School Improvement Council) Report - Laura Hamilton
 - Met last week
 - School spelling bee us February 20
 - Class run-offs in the weeks prior
- Science/STEM Fair – Linda Scholl
 - Date changing due to District and U of U changes
 - January 14- parent night, boards due by 5:30pm
 - January 15- Fair
- PTA Report – Amy Fehlberg
 - Successful Red Ribbon Week
 - Holiday Community Service project in December, details to follow
 - Gallery Stroll is being planned
 - [Mr. Jacobson to sign PTA fundraiser form](#)
 - SCC and PTA are sending out a monthly newsletter- [will include Land Trust info with next newsletter](#)
- Land Trust Report
 - Essentially a budget “check up”- plan was created last year, Mr. Jacobson reviewed budget with plan
 - [Will post highlights on bulletin board](#)
 - New Land Trust (2018-2019) is available, pays for Miriam
 - Every school gets a base amount, then funds per pupil depending on need.
 - Mr. Jacobson, et al, provided an overview of Land Trust/SITLA
- EEP
 - Professional Learning Comm. – collaboration time for teachers
 - Mr. Jacobson meeting with the District to calendar progress monitoring

- Newsela - program for kids to read current new articles at their lexia level and tracks their progress and allows teachers to assign skills
- Emergency Plan
 - Emergency Plan updated, online
 - Each teacher received emergency scenarios flip chart training and has a procedures flip chart in their classes.
 - Administration need copies in the main office
 - Duress system tested during fire drill- notifies policy, district, each computer in the school of a situation
 - Carl will be the SAFE point of contact for the SCC
- Safe Technology and Digital Citizenship
 - Draft document was provided to Mr. Jacobson, Mrs. Kean, and Mrs. Hamilton. They are reviewing and asking for feedback from all teachers to ensure all programs and devices are included.
 - Final document will be posted to Ensign website under “Policies and Procedures”
- Fee waivers
 - Students who qualify for fee waivers will have fees waived for all activities
- After School program
 - The SCC expressed a number of concerns about the After School program-
 - the process for applying
 - number of students accepted/waitlisted
 - low pay for paraprofessionals and high turnover
 - utilization of program
 - parents sign up even if they don't need it full time, thus taking spots away- need an “as-needed” option
 - It was suggested that the SCC write and present a letter to the School Board after the new year (Sarah and Amy to draft letter)
 - Coordinate with Wasatch SCC Chair, Julie Lyon
 - Legislation pertaining to schools/pay/education should be tracked (Brianne to follow up with Yandri Chapman)
- Traffic Committee
 - Mr. Jacobson said that traffic has improved in recent weeks
 - Signage has been ordered
 - A google documents sign-up sheet has been created for traffic volunteers, needs to be sent out school-wide