

Ensign Elementary School Community Council Meeting - Meeting Minutes

October 16, 2018, 7:00am - Ensign School Library

In attendance: Representatives: Erik Jacobson (principal), George Robison (parent member), Katherine Kennedy (School Board Rep), Amy Fehlberg (PTA rep), Lacey Skipps (parent member), Susannah Seare (parent member), Melissa Riley (parent member), Laura Hamilton (SIC rep), Dani Phifer (School staff representative), Juliette White (parent member), Sarah Colonna (parent member), Brianne Emery (parent member), Linda Scholl (Chair), Carl Whittaker (parent member), Jen Schreiter (parent)

Excused: Seth Andrews (parent member)

ACTION ITEMS IN BLUE

7:00am Get to know your SCC- breakfast provided (optional)
7:30am Welcome, meeting called to order- Linda Scholl, Ensign SCC Chair

- Meeting minutes from September 18, 2018 were approved (12 ayes, 0 nays)
- A new ½ time computer parapro has started working at the school
- [The meeting agendas and minutes need to be added to the Ensign website](#)
- A new parent member (appointee), Seth Andrews is joining the SCC

- SIC (School Improvement Council) Report - Laura Hamilton
 - A lower grade representative will begin attending SCC meetings in November. It was noted that it will be good to have more school representation and input.
 - Red Ribbon Week is beginning October 22 and each day will have a theme. The main messaging for the week will be staying drug free/no bullying, with “positive body image” included to encourage self esteem.
 - Write Your Heart out family night is scheduled for February 7.

- PTA Report – Amy Fehlberg
 - The fall fundraiser raised about \$8,000 this year, which is less than previous years.
 - Last year, the PTA spent \$11,000, some of which was from surplus. The PTA bylaws state that the PTA is to raise at least what was spent the previous year but because surplus was used last year, the PTA is not concerned about having raised less.
 - [The PTA needs to fill out the fundraiser form from the District and it must be approved by the SIC and SCC. Melissa will follow up with this.](#)
 - The school is allowed two fundraisers per year- we do the Fall Fundraiser and the Gallery Stroll.
 - Amy reminded the group that another way to help Ensign raise money is through Amazon Smiles and Smith’s
 - There will be a pumpkin decorating/carving contest on Halloween.

- Emergency Plan
 - [The Plan needs to be updated with correct contact information – SCC Chair and school staff who is First Aid Certified](#)
 - [It will be determined as to what information is shared on Ensign website – DOES SCC APPROVE PLAN?](#)

- Carl will be the School emergency Plan point of contact for the SCC
- It was explained that the neighborhood elementary school that you are zoned for is your SAFE spot
- Wasatch Elem. uses a Boy Scout troop to ensure the emergency boxes are stocked and up-to-date. [It was unclear if Ensign's emergency boxes contain perishable items \(e.g., MREs\) or if those items are in the classroom supplies. These need to be checked.](#)
- [It was suggested that we advertise/have an article in the Greater Avenues Community Council newsletter explaining SAFE spots](#)
- Safe Technology and Digital Citizenship
 - We need to make sure that families who do not have reliable internet access receive copies of online materials
 - Dani feels there may only be a couple of families who would need this
 - [Linda will check with other schools to see how they address this](#)
 - The shared drive has a powerpoint that Mr. Jacobson has updated.
 - [Sarah will follow up to ensure all that is required has been completed](#)
 - Training provided is called "Common Sense"
 - School-specific training has not been defined
 - It was asked how often inappropriate content is accessed and it is not often but Mr. Jacobson receives a weekly report
- EEP
 - There is an explanatory powerpoint online
 - The final EEP is on the shared drive
 - Allows for more measurable SMART goals
 - Professional Learning Community where grade level teachers meet twice per month (1-2, 3-4, 5-6)
 - Teachers are able to gather data on students on the bubble more than before and this data can be used to make changes more rapidly to help student progress more effectively.
 - Ensign's allotment of coaches has been a concern. Katherine checked to see if Ensign was actually getting the 0.25 person/hours that we are allotted because the district has fewer math coaches than literacy coaches. Ensign is supposed to get 0.25 of each.
 - [Are the teachers OK with this? Laura checking with lower grade rep](#)
 - [Mr. Jacobson is also handling this](#)
- [Optional SCC training is on October 25 in West Jordan. Linda is planning on attending. If anyone wants to carpool, please coordinate.](#)
- Linda thanked the School Board candidates, Jen and Katherine and wished them well. She also pointed out that the SCC does not endorse any candidates. Any endorsements are coming from individuals, not representing the group as a whole.
- Brianne gave an update on the Traffic Committee that met on October 8 to discuss ways to improve safety and congestion at drop-off. Salt Lake City will be painting the roads around the 12th Ave crosswalk and is willing to meet with the Committee to explore other improvements that could be made.
 - Mr. Jacobson said that traffic has improved in recent weeks, though signage and parent volunteers would still be helpful
 - Dani said the parking lot entrance/exit signs are being re-painted.

- The School Resource Officer (SRO) for West High has offered to come by in the mornings, as he is able, to help with traffic issues.

Adjourned 8:35am

Next meeting: November 20, 2018 7:30am Ensign School Library