



11/3/20

Dear Parents:

Bellevue Christian School is proud to serve the needs of enrolled families. Our Extended Day program provides creative play, crafts, outdoor play, board games, educational computer activities, and time for homework for your student. Extended Day is available to all current BCS K-6 students on a drop-in basis.

**2020-21**  
***Extended Day – After School Care***

This program is offered school days from dismissal to 6pm in the MPR at Three Points and the LRC at Mack. Please let your child's teacher & your campus office ([mackoffice@bellevuechristian.org](mailto:mackoffice@bellevuechristian.org) or [threepointsoffice@bellevuechristian.org](mailto:threepointsoffice@bellevuechristian.org)) know if your child will be attending After School Care. Please pack a healthy snack for each day your child is planning to attend.

**Cost:**

\$9/hour, with \$5 minimum

Families picking up after 6pm will be billed a late fee of \$20 per ten-minute increments in addition to the hourly charges. After School Care charges appear on your family's monthly statement.

**Sign In & Out:**

Bellevue Christian uses the Procure Connect (formerly, Kinderlime) sign-in/out service. Parents picking up their student will need to come to the Mack LRC or the Three Points MPR and use a unique pin associated with their family to sign the student out using the device provided by the school.

If you have been using this service in the past and know your pin, there is nothing else you need to do. If you don't remember your pin, please contact Kay Westburg ([kwestburg@bellevuechristian.org](mailto:kwestburg@bellevuechristian.org)) to have it sent to you again.

Parents and guardians of new students will be emailed a unique 4-digit pin for each parent/guardian and for each other person you have authorized to pick up your child. With this pin, you will be able to securely sign your student out. For additional peace of mind, the Procure Connect system will notify you each time your student is picked up or dropped off, via push notification and email (opt out available). If

you will not use the Extended Day options at BCS, ignore these pins or, if desired, you may also email to have your student removed from Procure altogether.

**Procure Connect App:**

Your pin email will provide a link to the Procure Connect app, or once you have the invitation code in the email, you can go directly to your app store and download the Procure Connect app there (look for 'Procure Connect: childcare app' with this logo: ).

Use the app to:

- a) View your child's sign in/out status,
- b) View your child's Monthly Attendance Report,
- c) Add people to your authorized pick-up list.

You will receive an email from Procure Connect with the 4-digit pin and the parent app. If you don't think you have received it, be sure to check your spam or clutter folders and then contact Kay Westburg ([kwestburg@bellevuechristian.org](mailto:kwestburg@bellevuechristian.org)). Thank you for your interest in Bellevue Christian's Extended Day program. Please don't hesitate to reach out with any questions. We are here to help!