

**St. Gabriel the Archangel Church**  
**Approved Parish Council Meeting Minutes March 14, 2018**

**Members Present:** Eric Schrenger, Kathy Stivers, Lauren Gunter, Evie Yaden, Brittney Brown, Mark Frederick, Fr. John Schwartzlose, Adrian Warfield, Deacon Stephen Bowling

**Members Absent:** Fr. Sean McKinley, Deacon Mike Fitzmayer, Mike O'Neil, Donna Hansen, Miranda Wantland

**Special Guests** - N/A

**Opening Prayer** – presented by Deacon Stephen Bowling

**Closing Prayer** – presented by Mark Frederick

**New Business/Updates:**

- Parish Council mass (3/4/18 10a) had an excellent turnout
- Discussed school Safety Plan. Currently in place and includes 3 sections; Lockdown plan included with drills occurring a few times a year. Shelter in Place plan also included. All staff has assignments within these plans.
- 2 members will be leaving PC this year as their terms will be up. Votes for new members should be held in May.
- Repair Fair will be held on June 9th. This is the 25th anniversary. Eric will send info to members via email.
- 40 days of Life - happening 24/7 between February 14th and March 25th. Members encouraged to sign up and participate. Location is the EMW Women's Surgical Center. Eric will provide info regarding sign ups.
- Pennies from Heaven Gala - will be held the 2nd Saturday in May (5/12). Rev. Ron wants endowment in place. St. Gabriel needs to step up with more of a presence/response.
- Sprucing up the grounds will happen this upcoming Saturday. Tasks include clean up, mulching, etc. Reaching out to Boy Scouts, Knights of Columbus for assistance. Eric also suggested reaching out to the Sports teams.
- Discussed process of selecting a new Principle for the school. Evie is on search committee representing the Parish Council and Deacon Stephen is a chair. There are roughly 12 members on the search committee; this includes 2 faculty members as well as members of various ministries/committees. 5 submissions were made for the position.
- 9 Mission Accomplishments: please see below

**Ongoing Items**

- Discussed Discernment Process including the planning of 3 related events. Those include the Core Team meeting which will be held on April 11th after a shortened PC meeting, the Parish Listening Session which will be held on May 9th (NOTE: PC will be foregoing their monthly meeting to attend the Listening Session. All other committees/ministries as well as sports teams will be asked to do the same), Discern & Decide meeting which will be held about 7-10 days after the Listening Session. Various suggestions were made to promote the Listening Session; those included sending a flier home with students, putting a note on/in the teacher websites/facebook/bulletin/reach alert, have mentioned in masses, etc. Evie suggested

contacting someone to organize babysitting for the evening. The proposed process for the Listening Session would be as follows: have members meet in the gym where small round tables are provided, have members select their own seats (NOTE: Core Team members will be split up amongst tables, scribe and spokesperson needed at each table), read through the Archbishop's letter together as a Parish, 1 of the 3 topics (what things are we doing well, what things should we do more of, what new things can we do/accomplish) will be assigned to each table for participants to discuss. It is extremely important that specific action items are discussed; i.e how do we accomplish these tasks, what steps need to be taken, etc.

- Parish Council Bylaws: Mark proposed gathering a small team of members to review and discuss revisions/updates needed to the Parish Council Bylaws.
- Sports Ministry - Pillar members continue to meet with Tim; reviewing items one at a time
- Ongoing Reporting for Strategic Plan: proposed reviewing plan further at next meeting. Need to set up a consistent cycle for reporting. All reporting needs to be done via 4 blockers; each member/ministry should use these templates.
- Reviewed committee reports: 2 weeks of record breaking receipts from the Fish Fry. Admin-Wayfinding signs have been added as well as speakers. Playpark "heavy duty" tasks will be completed by end of week. 2 rooms in the Multi Purpose Building were cleaned out and made into classrooms. Eric has been unable to make contact with a member of the Admin counsel but will reach out to Maria. School- Conferences were held and were successful. Administration and Technology staff attended the Kentucky Technology Conference. Working toward achieving Green Ribbon Status

#### **Committee Reports:**

- **School** - See below
- **Faith In Action** - See below
- **Worship** – No report at this time
- **Administration** – No report at this time
- **Finance** - No report at this time

#### **Proposed topics for next meeting:**

- Follow up on Strategic Plan items

**Next Parish Council meeting** – will be held on April 11th 2018 at 6:30pm in the Ministry House; opening prayer will be presented by Donna Hansen and closing prayer will be presented by Mike O'Neil..

Submitted by Brittney Brown, Secretary of Parish Council

---

Date: March 14, 2018

Committee: School

Submitted by: Kathy Stivers

**RECENT EVENTS/ACCOMPLISHMENTS:**

Terra Nova testing should be complete this week.

Conferences and campus ministry exhibits were successful.

Administration and technology staff attended Kentucky Technology Conference.

**UPCOMING EVENTS/PLANS:**

School will be having prayers over the intercom on Wednesday to pray for victims of school violence. We are following Archdiocese guidelines regarding this.

Date: 2018 March

Committee: Faith in Action

Submitted by: Therese Brennan

**RECENT EVENTS/ACCOMPLISHMENTS:**

**RCIA –Revised Final Numbers!**

Catechumens (those not yet baptized)

- Baptisms – One adult / Two 6<sup>th</sup> grade / One 7<sup>th</sup> Grade/ One 2<sup>nd</sup> grader/ one pre-k child

Candidates (those already baptized)

- Professions of Faith – 3 adults
- Confirmations – 13 adults & teens / 2 6<sup>th</sup> graders
- 1<sup>st</sup> Communion – 11 adults & teens / 8 grade school children

**Sacraments**

- **Reconciliation** – RCIA candidates (both adults and children) were given the list of lent reconciliation opportunities including the

**!!! Kiosk is ordered and on its way! 😊 (Official company name: Augustine Institute)**

- The kiosk to be placed in the gathering of church has been ordered along with the CDs and booklets
- This is exciting since it will give parishioners an opportunity to hear great Catholic teachers & speakers on a wide range of topics. They include current names such as Matt Kelly and Bishop Barron and old names such as Fulton Sheen.
- Publicity starts with the March 10<sup>th</sup> bulletin. Social Media and other means of publicity will be used too of course.

### **Catholic Education Foundation Grants for Religious Education**

- **Thanks to Anna Peterson, YM**, all formation Team grant requests were submitted on time
- Adult Formation requested monies for the following programs: November's Parish Mission, Dave Ramsey's Financial Peace kit, Robert Barron material, Faith Club dues. I also asked for money for a certificate class.
- Combined with Youth Min: Anna and I requested money for I-Pads to share. I would use them for anonymous group responses when presenting

**Annulment Work FYI:** I am currently working with 6 annulment cases.

### **Respect Life Committee**

- After a break the group reconvened to discuss plans for 40 days for Life – March 3 is the date for St. Gabriel to pray in front of Louisville's abortion clinic

### **SVdP Report**

- February church donations totaled \$3667
- The client **aid given out was \$3840** . We ended the month with a balance of \$ **10,130.80**
- February church donations totaled \$3667
- In February we responded to 58 calls for help and made 2 home visits providing help for a total of 168 people. The home visits are to offer financial support for needs beyond the amount Fern Creek ministry can handle.

**Fern Creek Highview United Ministries aka FCHUM**

- **St. Gabriel & FCHUM** – To celebrate the anniversary year, I asked Rev. Ron, Director for FCHUM for a list of St. Gabriel parishioners who help at the center. There are 36 named individuals with many more who come with those on the list. Thank you cards are being prepared for each of these volunteers.

### **Women's Retreat @ Epiphany**

- 18 women attended the day facilitated by Dr. Sharon Schuhmann.
- Two participants were from other parishes but none from FCHUM. Decision for next year: Hold this at St. Gabriel which may entice women from FCHUM church's to participate. Publicity was shared with them but the distance may seem too far.

### **UPCOMING EVENTS/PLANS:**

**God's Story / My Story** (Wed Mar 14) - a workshop for mature adults from 9 am – 3 pm

### **Faith in Action Committee**

- A three part assessment plan is in place! Purpose: Determine Adult Formation needs of St. Gabriel
1. Committee members will meet with each group in the parish to ask 4 questions. Completion time (we hope): 2019 February.
  2. Information gathered will be used to create a Survey Monkey for all parishioners. Completion time: 2019 April.
  3. Tool created to involve those unable to participate in the Survey Monkey. Completion time: 2019 June.

### **NEEDS/REQUESTS FROM PARISH COUNCIL:**

None at this time!

### **9 Accomplishments (provided by Father John Schwartzlose)**

1. Mission Accomplishment: Our Preschool enrollment climbed 25% this year to 97 students. As we continue to strengthen and build an academic program that encourages engagement in our parish community and strengthens our pipeline to the K-8 school
2. Mission Accomplishment: 85 children received their first communion last year, a 13% increase year over year, and over 70 more will do so in a few short weeks.

3. Mission Accomplishment: Our Men's Club and Sports Ministry Fish Fry's have been record-breaking. Just yesterday, we raised over \$3,000 from lunch and the net proceeds will support our athletics program
4. Mission Accomplishment: We have raised over \$82,000 in donations for our Natural Playpark. And, in a few short weeks, our parish children will be able to play, climb, run on soft earth and natural textures.
5. Mission Accomplishment: Our School students score in the 78-84% Percentiles in National Elementary Achievement Tests.
6. Mission Accomplishment: Our Leopards leave big prints...36% of our Students, Grades 4-6 are in the Duke University National Talent Search
  
7. Mission Accomplishment: We are innovative...We are installing an entirely new campus Wayfinding system of building and directional signs on campus. This \$50,000 project was sorely needed and took a village to complete.
8. Mission Accomplishment: We are eco-friendly...we have collected over 15,000 pounds of bottle caps which were recycled and are being turned in to 10 park benches and 3 picnic tables for our playpark and our campus.
9. Mission Accomplishment: We are the largest parish in the Archdiocese with over 2100 families.