

Parish Council Meeting Notes

09 August 2017

Members Present: Eric Schrenger, Miranda Wantland, Fr John Schwartzlose, Fr Sean McKinley, Mark Frederick, Mike O’Neill, Thomas Rierdon, Adrian Warfield, Kathy Stivers, Brittany Brown, Lauren Gunter, Donna Hansen, Theresa Hoefflin

Members Absent: Barb Harbsmeier, Larry Mikesell, Deacon Stephen Bowling, Deacon Mike Fitzmayer

Opening Prayer – Lauren Gunter

Strategic Plan Update (Mike O’Neill)

- Parish council will drive the oversight of the strategic plan.
- From the members at large, teams of 3 will each oversee 2 of the pillars.
- Parish staff is currently reviewing the tasks, ownership, priority, definition of completion, and roadblocks for each item in the strategic plan.
- Each team will report out once each quarter on progress using a 4-blocker format.
- Retreat is currently scheduled for September 30 9am – 2pm. Group will attend 8:15am mass and then begin retreat. Retreat will include the parish staff and the parish council members at large.
- Parish Council Secretary will consolidate updates and follow up with Parish Council sub-teams on update submissions for the month.
- Proposed sub-teams:

PILLAR	Oversight Team – Name & Term
Worship	Mike (2018) / Miranda (2019) / Lauren (2020)
Facilities	
Communication	Adrian (2018) / Mark (2019) / Donna (2020)
Outreach	
Engagement	Tom (2018) / Eric (2019) / Brittney (2020)
Stewardship	

Secretary Role

- Proposal is to select the Parish Council from the members-at-large.
- Brittany Brown volunteered to be the Secretary for this year.
- In the future, this role will be selected along with the Chairperson and Vice Chairperson

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Committee Reports

- Committees used new report template. Notes for each committee are at the end of these notes.
- Reports should be sent to the Secretary for consolidation and distribution prior to the meeting. Template will be included again in the distribution of the notes.
- During admin report out, Tom Rierdon suggested that the school security changes be considered for higher priority.

Misc:

- Athletics – Discussion on governance of athletics. Suggestion was to reach out to Tim McGinty to provide an update.
- Suggestion from the council was to have a parish group leader come in each month and provide a “state of the union” for their group. Council should provide a general format and specific questions if applicable.
- Picnic was very successful this year. Post mortem being done in the next month.

Closing Prayer – Kathy Stivers

Next month prayers

- Opening – Mark Frederick
- Closing – Eric Schrenger

Date: August 8, 2017

Committee: Finance Council

Submitted by: Theresa Hoefflin – New Finance Chair

RECENT EVENTS/ACCOMPLISHMENTS:

- Met on July 25, 2017 to review the End of Year Financial Presentation for the Archdiocese.
- Our Sunday Visitor recap – program was a success as financial commitments from parishioners increased.

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- Bingo now has electronic pull tabs, which were used during the picnic.

UPCOMING EVENTS/PLANS:

- Meeting on Thursday August 10th to review 2017 -2018 Budget.
- Received two bids for contract of Playpark. E-Z Construction had the lowest bid and was selected. The Archdiocese has approved this bid.
- There will be a new DLS account set up for the Playpark. The initial funding plans include transferring funds from Capital into the Playpark account. Other groups will eventually share in the funding of this project.

Date: 8/3/17

Committee: School

Submitted by: Kathy Stivers

RECENT EVENTS/ACCOMPLISHMENTS:

- Several teachers have been trained to use our 3D printer and will begin to incorporate activities in classrooms.
- PTSO purchased blinds for Hudson Lane side of building to improve use of SMART boards in classrooms.
- PTSO purchased several items for use in classrooms and Makerspace (Library). These items include robotics and STEM activities.
- PTSO purchased new newscast equipment for the school. Increases capability with updated technology.

UPCOMING EVENTS/PLANS:

- Robotics Club will be started this school year in grades 6 – 7 - 8.
- Library will begin to focus on development of Makerspace. Makerspace is a place where students can gather to create, invent, tinker, explore and discover using a variety of tools and materials. It is a place where people gather to share resources and knowledge, work on projects, and build. The goal to help encourage creativity and

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higher order thinking skills. Science, engineering and technology will be part of the focus.

- Students in grades 6-7-8 and their parents will be attending an internet safety awareness session on Thursday, August 10 in the gym.

Date: 8/7/17

Committee: Faith in Action

Submitted by: Therese Brennan

RECENT EVENTS/ACCOMPLISHMENTS:

- Faith in Action Committee Meeting
 - 1st Meeting on 2017 July 30th
 - Six members – Susan Bowling, Mike Brown, Judy Hellmann, Marilyn Mathis, Betsy O’Neill, Judy Hellman.
 - Regular Monthly Meeting time - Sundays
 - Overview of committee’s purpose & 1st year tasks/goals
 - 2016 Parishioner stats distributed
 - Parish Council representative – Discussed, not decided
 - To be determined – Groups which are a part of Faith in Action
- FCUHM (from Mary & Tommy Russell):
 - This week is school supply distribution at FCHUM.
 - The pantry is low on all protein items and toiletries.
- KEY Club
 - Since the monthly gathering’s attendance has dwindled, group leadership decided they need an invitation sent to parishioners.
 - Discussion continues re age they wish to invite and what to develop for the invitation.
- RCIA & Children’s Initiation (aka RCIA for Children)
 - Currently 3 adults are registered
 - Currently 7 children/teens are registered. Parents of several more have expressed interest but have not yet contacted me and/or have not yet returned the paperwork needed.

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- RCIA Team – Deanna Fitzmayer, Evan Gooch, Dennis & Suanne Minch, Paula Silliman
- Children’s Initiation Team – Kathy Able (leading Breaking Open the Word), Teresa Owens-Blake (facilitating the older students’ sessions), Sandy (leading younger students’ sessions)
- Repair Affair
 - Matt Scobee was the fearless leader
 - St. Gabriel participated on Saturday, June 10 painting and fixing Ms. Young’s home located in the west end of Louisville.
 - Matt reports about 20 St. Gabriel people helped with the rehab and had fun doing it!
 - \$300 was spent for the materials needed.
- Retreat – School Teachers
 - Facilitated a short 2-hour retreat for school teachers on Wednesday August 9th
 - FYI: School’s theme for this year is: *Empathy and Compassion for All*
- SVdP / St. Vincent DePaul (from Leslie Allen)
 - SVDP has a very close relationship and partners with FCHUM on client cases. As part of our goals laid out earlier this year we purchased several non-food items for FCHUM, items they are always short on, such as toilet tissue, dishwashing soap, laundry soap, bath gel. FCHUM gives these items out very sparingly, and in very small quantities to those who really need them.
 - We intend to do this quarterly as our funds allow.

UPCOMING EVENTS/PLANS:

- Faith in Action Workshop will be held Saturday, August 26 led by Maureen Larison, Archdiocesan Coordinator of Adult Formation
- FCUHM: Next event is Saturday, September 30th: Hunger Awareness Dinner. Each church brings a pot of soup and I believe the cost is \$6 per person. Mary Russell always makes the soup for St. Gabriel. It will be held at one of the FCHUM member churches. Do not know which one at the moment. The proceeds from the dinner go to FCHUM and Dare to Care.
- The Dare to Care Community Hunger Walk at the waterfront is Sunday, October 1st.
- RCIA Sessions begin with a “Meet and Greet” on Sunday, August 27 for all ages.

OTHER/MISC:

- Blanket ministry – Betty Osborne is the leader. The group meets monthly on Wednesdays to sew, chat, and determine creative ways to use their skills.

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- Book discussion club – The group organizes themselves, submits bulletin items, handles their key needs, etc
- Field trips - None scheduled yet. Watch for upcoming details on a day bus trip TBD
- Library - Under capable leadership and organization skills. Currently the books are located in the Reconciliation room.
- Scripture study/sharing groups – All scripture study groups have some sharing and all sharing groups have some study. Current groups: Friday Men’s, Why Catholic, Sunday x Sunday, Tuesday Morning Women, On-line

Date: 8/9/17

Committee: Worship

Submitted by: Barb Harbsmeier

RECENT EVENTS/ACCOMPLISHMENTS:

- Fr. Sean lead a discussion on funeral planning. He will be scheduling workshops on “pre-planning” to encourage our members to arrange their funerals. It is easier to pre-plan before there is a death in the family.
- George Kent will be the new Lector Chairman. We welcome him to our committee.
- New Holy Water Vessels are in the gathering space. They are beautiful!

UPCOMING EVENTS/PLANS:

- Betty Osborne will be working with the deacons to plan a Grief Counseling Group for those who have lost spouses or close family members.
- The Archdiocesan Deacon Assembly will meet at St. Gabriel on September 23. They will attend the 5pm mass on that Saturday.

Date: 8/9/17

Committee: Admin

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Submitted by: Shawn Fox

RECENT EVENTS/ACCOMPLISHMENTS:

- New chair Larry Mikesell
- Last meeting was on July 18, 2017.
- Playground:
 - Preconstruction meeting held on July 11, 2017
 - Shelly is the Project Lead. Permits submitted to planning and zoning.
 - Demolition to begin near the time of the picnic.
 - Planned communication with neighbors before demolition begins.
 - Eagle Scout project to create prayer garden as part of the project.
 - Process is still on track for completion in October 2017.
- Technology:
 - Completed health check on system and equipment
 - Helped build 7 new computers for use by school.
- Strategic Plan:
 - Long term maintenance and capital improvement plan – List is together and Jeff will present at the next meeting.
 - Land acquisition – Discussed and finalized punchlist for the White House. Larry will coordinate with parishioners and contractors to get volunteers/bids for punchlist repairs/improvements.

UPCOMING EVENTS/PLANS:

- Proposals to use St. Gabriel Ministry House:
 - Furniture installed, usable for meetings.
 - Working on handicap accessible ramp.
 - Need to install technology and clean carpets, etc
 - Working on creating a usage and hours schedule.
 - Suggested that tent sunroom windows.
 - Suggested hold Open House in conjunction with Playground unveiling.
- Curb appeal project:
 - Wayfinding is still on track for completion in Fall 2017.
 - Landscaping – 2 bids received, will get third bid to present to Admin Committee.
 - Discussed making lighting and security as a joint future year project.
- Next meeting is September 19 at 6pm in the Parish Office Conference Room.