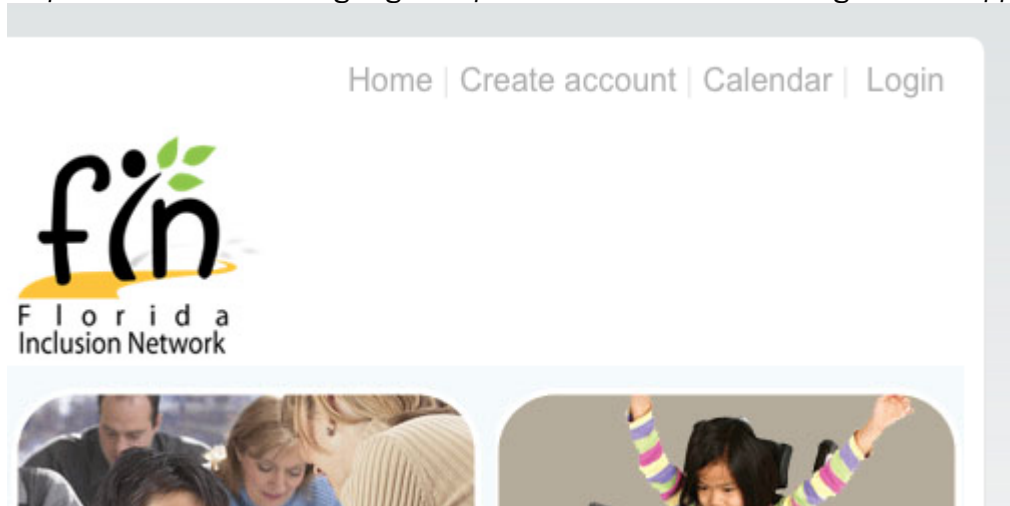


Instructions: Transcripts in GoSignMeUp

To Download a PDF file with your Transcript Information from GoSignMeUp, simply follow the step-by-step process listed below...

Step 1: Go to fdlrssunrise.gosignmeup.com and click the work 'Login' in the upper right corner.




Step 2. Use this email address as your user name. If the password is unknown, some passwords I've used in the past are: Lastname17, Lastname2017, Start123. If those don't work, email me.



Step 3. On the Account Dashboard, look for the Courses box, should be the second one in the right column. Any upcoming classes will be under 'Enrolled.' Past courses that do not have points awarded are under the 'Past' tab. To see what points have been awarded, click on the 'Unofficial Transcript' tab.

Welcome Matt Cobble

Student Information 

First Name* : Matt
Last Name* : Cobble
Username: (Your email address will be your username)
Password* : *****
Email Address* : matthew.cobble@polk-fl.net
Street Address:
City:
State:
Zip:
Work Phone:
Home phone* : (863) 647-4258

Received Email



Search


Page 0 of 0

Date


No e-mails found

Courses

 Print  Show Grid

 **Enrolled** **Waiting** **F**

#	Course Name
No courses to show	

Affiliation 

SAP/Personnel Number: 12345

Employment Status: Charter School
 Public School
 Private School

Step 4. Input a date range to show data. The safest thing to do is 7/1/17 - 6/30/18, that way it covers our full year, and any courses we may have offered. Once the dates are in, click Filter, which should pull up all transcribed course records. The 'Print' button, above the 'Enrolled' tab, will print your complete transcript.

The screenshot shows a web interface for course records. At the top left, a green circle highlights a 'Print' button. Below the header, there are tabs for 'Waiting', 'Past', 'Unofficial Transcript', and 'Cancelled'. A date range filter is set from '07/01/2016' to '06/30/2017'. The main table has columns for '#', 'Course Name', 'Enrolled by', 'Start Date', and 'Action'. A red 'X' is drawn over the 'Action' column of the first row, which contains a dropdown menu with options: 'select...', 'Print Re...', 'View', and 'Coursework'. The course name is 'Teaching Students w...' and the start date is '07/01/2016'. Below the table, the order number 'C0PC1T1BYK71NWS' is displayed.

Again, if you have difficulty accessing these records, feel free to email me and I will assist.

Thank you all for your patience.

Matthew L. Cobble

Technology Specialist

FDLRS/ESE

(863) 647-4258 ext. 10335

fdlrs.polk-fl.net