

## **NOTICE TO RELEASE STUDENT INFORMATION**

The Illinois School Student Records Act (ISSRA), a state law, allows Cicero School District #99 (School District) to release information stored in student records contained in students' cumulative folder if parents are provided prior written notice of the nature and substance of the information proposed to be released. The School District may only release this information if they give parents an opportunity to inspect and copy the records and challenge their contents.

ISSRA also allows the School District to direct this Notice generally to the parents involved when the information is to be released to persons as specifically required by State or federal law. FERPA, a federal law, allows the School District to release information stored in student records to Leticia Magdaleno, Attorney, and Sandra L. Garcia, Equal Opportunity Specialist, U.S. Department of Education – Office for Civil Rights (OCR), Chicago Regional Office, John C. Kluczynski Bldg., 230 South Dearborn Street, Floor 37, Chicago, Illinois 60604.

The purpose for release of this information is to provide the U.S. Department of Education – Office for Civil Rights, with statistics and requested information concerning English Learner students in the School District. Examples of the information to be reviewed include, but are not limited to, the following:

- Academic Records
- Attendance Records
- Health Records
- I.E.P. (Individualized Education Program)
- Psychological Reports
- Staff Reports
- Individual Evaluation Reports.

If you do not want the School District to release this information from your child's education records without your prior written consent, you must notify Maria Burgos, Asst. Supt. for Student Services, 5110 W. 24<sup>th</sup> St., Cicero, IL 60804, in writing by **November 9, 2020**.