
On March 12, 2020 Governor Cuomo issued Executive Order No. 202.1 allowing Board of Education meetings to be held without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service.

An updated Executive Order was issued extending through November 3, 2020.

This meeting will be live streamed through the school district's Zoom account on YouTube.

I. Meeting Called to Order

II. Pledge of Allegiance to the Flag

III. President's Comments

- Remarks
- Correspondence

IV. Superintendent's Report

- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

V. Student Representative- Ms. Carlyn Bjorling

VI. Minutes

(BOARD ACTION)

- October 19, 2020- Regular Board Meeting

VII. Primary-Elementary Highlight

Data and processes to support the student placement process: Members of the Primary-Elementary School administrative team will report out on the student placement process.

VIII. Consensus Agenda

(BOARD ACTION)

The Superintendent recommends that the Board of Education approve/accept the following:

Business and District Matters

1. 2020-2021 Health Services

We are required to provide the same health services to students attending private and parochial schools as are provided for the children attending public school. The Education Law permits the School District to bill the district of residence for health services to non-resident students. It is necessary for the Board to approve the rate to be charged. This rate is based on a calculation of our per pupil health services cost using a formula prescribed by the State Education Department. The rate is \$824.11 per student, per year for the purpose of billing for health services provided to students attending private and parochial schools who are not residents of the Canandaigua City School District for the 2020-2021 school year. The total number of students for the 2020-2021 school year is 66.

2. Attend Canandaigua Schools

Mrs. Tina Walters, Primary School Teacher, is requesting approval for her son Charles Walters to attend Canandaigua School as a kindergarten student for the 2020-2021 school year.

3. Surplus Books

Mrs. Emily Bonadonna, Primary School Principal, is requesting approval to declare as surplus items the attached library books made in accordance with the district's library collection development policy and American Association of School Librarians guidelines.

Mr. John Arthur, Middle School Principal, is requesting approval to declare as surplus items the attached library books made in accordance with the district's library collection development policy and American Association of School Librarians guidelines.

4. Record and Disposition Schedule

RESOLVED, By the Board of Education of the Canandaigua City School District that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

5. Impartial Hearing

In response to a Due Process Notice that was received by the district on October 27, 2020 on behalf of student 1004422, the Director of Special Programs requests the Canandaigua City School District's Board of Education to approve **Lana Flame, Esq.** to serve as Impartial Hearing Officer to preside over the Complaint. Travel expenses, including lodging, will be the responsibility of the District, should Ms. Flame's services be required.

6. Recommendations of the Committee on Preschool Special Education

For review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

7. Recommendations of the Committee on Special Education

For review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Leave of Absence

- 1) Rayon Hemmings, School Bus Monitor, has requested a leave of absence from October 23, 2020 through December 10, 2020.

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Dave Platten	Substitute School Bus Driver	8/31/2020	\$18.00/hr.
Faith Shaw	Substitute Typist	11/1/2020	Current Rate

2. Instructional Personnel

A. Leave of Absence

- 1) Melinda Fikes, Special Education teacher at the Primary School, has requested an extension to her leave of absence through June 30, 2021.

B. Appointments

1) Coach 2020-2021 School Year

The following staff member has been recommended to a Coach position for the 2020-2021 school year at the contractual rate:

Jeffrey Welch (0.5 FTE) Fall Strength, Fitness & Conditioning

2) 2020-2021 Mentors

The following staff members have been recommended to be Mentors for the 2020-2021 school year at the contractual rate:

<u>Mentor</u>	<u>Mentee</u>	<u>Building</u>
Josh Mull	Laura Thompson	PES
Tina Walters	Brittany Pease	PES

3) Long Term Substitute

- (a) Brittany Pease received her Bachelor's degree in Unified Childhood Education from Keuka College. She earned her Master's degree in Literacy from Walden University. Ms. Pease has been working in the District as an Interim Substitute Special Education Teacher this school year. She will now be appointed to a Long-term Substitute Special Education Teacher for the 2020-2021 school year.
- (b) Michelle Broderick received her Bachelor's degree in Childhood Education from SUNY Brockport. Ms. Broderick has been working in the District as an Interim Substitute Special Education Teacher this school year. She will now be appointed to a Long-term Substitute Special Education Teacher for the 2020-2021 school year.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Brittany Pease	Childhood Ed 1-6; Student w/ Disabilities 1-6	9/1/2020 – 6/30/2021	Step 1
Michelle Broderick	Childhood Ed 1-6; Student w/ Disabilities 1-6	9/1/2020 – 6/30/2021	Step 1

4) Interim Substitute Teacher

The following individual has been recommended for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Morgan Garlick	Kindergarten Teacher	PES	10/22/2020-1/29/2021

End of Consensus Agenda

IX. Board Committee Reports

- Policy Committee- Mrs. Beth Thomas
 - > Policy 3190- Comprehensive Student Attendance- First Reading
 - > Policy 3195- Online, Distance, and Remote Learning- First Reading

X. District Committee Reports

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.

- **Character Education Committee- Mr. Milton Johnson**
- Council for Instructional Excellence (CIE)
- **Diversity, Equity, and Inclusion Task Force-Mrs. Julianne Miller**
- Safety / Health / Security Committee
- **COVID19 Safety Committee- Dr. Jen Schneider**

XI. Closing Remarks

(President, Board of Education and/or Superintendent)

XII. Upcoming Events

- November 11- Veteran's Day
- November 13- Audit Committee
- November 18- Policy Committee
- November 18- CIE
- November 25-27- Thanksgiving