

## Town of West Hartford Parks and Recreation Advisory Board

1/27/2020 5:30 – 6:30

West Hartford Town Hall Room 217

Meeting began at 5:32PM.

**In attendance:** Brian Clifford, Robin Collins, Kim Evans, Shawna Kitzman, Tanja Low, Sarah Needham, Kate Eikel, John Minze

**Missing:** Greg Shimer, Terry Schmitt

**Staff:** Helen Rubino-Turco, Director

- Minutes of the last meeting were approved unanimously: Sarah moved, Brian seconded.
- Kate Eikel was welcomed as a new member to replace outgoing member Sarah Needham. The meeting schedule distributed for the coming year.
- Sponsorship Signage ordinance was withdrawn by the Town Council. It had been voted down twice by the Plan & Zoning Board. It is likely that the Town Manager will present a revised proposal, which will undergo the usual review and approval process.
- Temporary Dog Park - Temporary fence at the Beachland Park site will be paid for by the Dog Park Coalition. A check has been received by them. The fence is scheduled to come down mid-March.
- Outdoor Classroom at Westmoor Park – It was approved by the Town, and fundraising is going well. The construction is in two parts – the building itself and the slab on which it will sit. An RFP for design has been issued, and the Town is interviewing top 3 candidates on 1/29/20. The budget for the project is approx. \$250,000.
- Budget for FY21 has been submitted for next year. Operating and Capital budgets total approximately \$8 Million. Operating budget is spread across 4 funds - General fund, leisure services fund, Community Development Block Grant (CDBG) fund, and the Westmoor Park fund.
- There is a new POS for Rockledge Golf Course. Training starts 1/29 and the goal is to be up and running, live to the public next week. It offers better customer service and email marketing. New golf website is hosted by the Town, rather than the former POS system.
- Capital Projects:
  - Eisenhower - Building new bathrooms at Eisenhower Park is approved and funding is secured. RFP should be sent out soon.
  - Cornerstone – The floors, in both locker-rooms, need to be replaced. A company has been hired to provide options. No date for construction yet. ) Pool
  - McGovern Pond - The pond has filled up with sediment which requires dredging. All the requires approvals have been executed with the exception Army Corps of Engineers (ACE). The ACE approval is in process.
- The department has been approved to raise money for pollinator gardens, through the Sustainable CT Community Match Fund. A link will be shared as soon as it is available.
- Winterfest, Saturday Feb. 8<sup>th</sup>, at Westmoor Park was discussed and a pamphlet was pass around.
- New program guide is online now, sporting a new design and a new printer.

- We discussed meeting at different locations. Potential locations were Spicebush Swamp and Hillcrest Area Neighborhood Outreach Center.
- National Prevention Week, May 10-16, was discussed. This is an initiative of the West Hartford Prevention Council. Ideas about dovetailing a parks initiative with a prevention week theme would add a positive spin and engage more people with these complex and challenging subjects, like suicide and drug use prevention.

Next meeting: Monday, March 16th @ 5:30pm room 407 (note room change)

The meeting adjourned at 6:28pm

Town of West Hartford  
Office of Town Clerk  
50 South Main Street, Room 313  
West Hartford, Connecticut 06107

To: Essie Labrot, Town Clerk/Council Clerk

From: Parks & Recreation Advisory Board  
(Name of Board or Commission)

Contact Person: John Minze, Chair Telephone Number: C 917-699-7815  
E-mail Address: jtminze@jtminze.com

In compliance with Section 1-225 of the Connecticut General Statutes the following is a listing of dates of the regular meetings of the Parks & Recreation Advisory Board  
(Name of Board or Commission)

MONTH	DATE/DATES	TIME & PLACE OF MEETING
JANUARY 2020	Monday, Jan 27	5:30 PM, Room 217
FEBRUARY		
MARCH	Monday, March 16	5:30 PM, Room 407 – note location change
APRIL		
MAY	Monday, May 18	5:30 PM, Room 217
JUNE	Monday, June 15	5:30 PM, Room 217
JULY		
AUGUST		
SEPTEMBER	Monday, September 21	5:30 PM, Room 217
OCTOBER		
NOVEMBER	Monday, November 16	5:30 PM, Room 217
DECEMBER		
JANUARY 2021	Monday, January 25	5:30 PM, Room 217

Yours very truly,

  
\_\_\_\_\_  
(Signature) Chairman

\_\_\_\_\_  
(Signature) (or)  
Secretary

12/12/19  
\_\_\_\_\_  
(Date)