District Technology Meeting

Date	Time	Location
10/9/2020	7:00am	Teams Meeting

Members Present: Kayla Youngblom, Jennifer Bohnsack, Greg Spanier, Nate Guetter, Mitch Beaudry, Brian Michalski, Amy Pirkl, Beth Gruebele, Brianna Koltes, Darcie Erie, Renee Bacon, Roz Jungels, Joel Baumgarten, Y

Start Time	Time Allocated	Person Submitting	Topic	Details:	Discussion Notes:
7:00	10 mins	Brian	Users Guide Updates	Separated the AUP and User Guide Portions using feedback from the one-to one committee at request of superintendent and policy committee	AUP being update to add device where applicable.
7:10	10 mins	Brian	Distance Learning/Quarantine Devices	Process and Procedures	Elementary: When distance learning/quarantine is happening, the principals/secretary have to communicate families about device need. This is then communicated with Tech Department on who need a device. Secondary: Counselors communicate with families and then they communicate with the Tech Department No formal process but we can adapt what we are doing if needed. Devices are being barcoded and would just need to be gathered in case of distance learning. This will be done in the least intrusive way to the classroom.
7:20	10 mins	Mary	Apple Training and Schoology Update	Rationale behind switches for Schoology/Apple Devices Train the Trainer Model for Schoology and futher staff training during PD days. All staff must complete training by Nov 8. Apple we have multiple options available for PD including Train the Trainer or using their staff to train	The devices we would need to make one to one successful would be at a similar price point as Macbooks (Because the buy back value is better). This in consideration with using iPads at the lower grade levels, directed the laptops toward Macbooks. Teams had some flaws and a survey of staff done last year indicated an interest for components not available in Teams like the integration with grades for Skyward. Schoology auto rostering is working more flawlessly, it has a lock down function and a parent portal. Local districts were are using Schoology and with the districts one to one intiative Schoology seemed like a helpful tool to make this intiative a success. Schoology Training, currently teaching staff were given self-paced beginners course to complete. On Oct 20 there are 10 elementary and 10 secondary teachers being trained in the advanced features (Master Teacher Training) and the will then help train staff on November 9th. Apple Training: Next week, there is a group of staff that will be getting apple basics training. This group will then take this information and decide what is most important to train the rest of the staff November 9th. November 9th all teaching staff will be trained on MacBook basics. Next weeks training will inform options for November 9th.