

**Suffield Public Schools
Financial Status Report
As of September 30, 2020**

Attached please find the General Operating Budget, the Federal and State Grants, and the Food Service reports for the period ending September 30, 2020.

2020-21 Budget to Actual

Our projected year-end shows a net surplus of \$133,542. Last month it was \$155,816.

There is a significant surplus in both Salaries and Benefits. Health Insurance shows a surplus due to six less people enrolling in our health insurance plan compared to budget. FICA is less than budget due to less total salaries compared to budget including some non-certified staff.

Substitutes (Professional Services) are projected at 10% of the remaining budget. We are utilizing very few substitutes through Kelly Services. Most of our substitutes are direct hires.

Equipment Repair is \$118,889 over budget. This is due to repairs to the HVAC system throughout the district.

The Food Service Subsidy was increased by \$100,000. This is discussed below in the Food Service section.

Custodial Supplies is \$176,411 over budget. This is the amount which will not be covered by the ESSER Grant or the CRF Grant plus a projection of an additional \$50,000 expenses.

State and Federal Grants

The State and Federal Grants report has not changed significantly except for a reduction in the funds available for the Perkins Grant. Our 2020-21 grant was reduced from a budgeted \$30,063 to \$17,294.

Food Service

Food Service shows a loss of \$62,883 for September. This is \$27,688 more than September last year. Our sales are down significantly due to the hybrid model and distance learners. We have seen a slight increase in sales now that breakfast and lunch are free to all students. We are continuing to market this to families through School Messenger and Facebook. We are evaluating options regarding weekend meals and simplifying the process for providing meals for distance learners.

Summary

Although our surplus is slightly less than last month, we continue to have sufficient funds. The largest concern is the amount of the food service deficit. We will hopefully see improvement from our changes soon. Any changes due to Covid would also impact our budget.

Respectfully Submitted,

Bill Hoff
Business Manager

**SUFFIELD PUBLIC SCHOOLS
YEAR END BUDGET REPORT
SEPTEMBER 2020**

	ORIGINAL APPROP	TRANFRS ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC.	AVAILABLE BUDGET	PROJECTED BY 6/30/2020	BALANCE 6/30/2020
SALARIES								
ADMINISTRATIVE	2,374,858	0	2,374,858	610,139	1,503,471	261,248	31,223	230,025
TEACHERS	16,160,643	0	16,160,643	1,975,620	14,170,272	14,750	13,048	1,702
NON- CERTIFIED	1,157,061	0	1,157,061	251,992	908,069	-3,000	66,651	-69,651
PROFESSIONAL	580,203	0	580,203	151,706	515,177	-86,680	-98,660	11,980
PARA PROFESSIONALS	1,167,238	0	1,167,238	136,970	813,813	216,454	178,584	37,870
ATHLETIC	342,394	0	342,394	9,996	76,638	255,759	255,759	0
NURSES	232,925	0	232,925	39,040	189,556	4,328	11,146	-6,818
MAINTENANCE	935,139	0	935,139	273,107	652,457	9,575	12,950	-3,375
OTHER SUPPORT	78,363	0	78,363	11,767	0	66,596	66,596	0
SUMMER SCHOOL	133,779	0	133,779	72,068	0	61,710	14,020	47,690
CERTIFIED SUBSTITUTE	70,000	0	70,000	1,170	0	68,830	68,830	0
NON CERT. SUBSTITUTES	8,000	0	8,000	2,351	0	5,649	5,649	0
MONITORS	83,774	0	83,774	9,408	65,563	8,804	14,425	-5,621
STIPEND & ADDITIONAL DUTY	207,592	0	207,592	36,664	52,640	118,288	95,790	22,498
ACADEMIC SUPPORT	49,645	0	49,645	4,117	42,619	2,910	4,212	-1,302
TOTAL SALARIES	23,581,614	0	23,581,614	3,586,117	18,990,275	1,005,222	740,222	265,000
BENEFITS								
HEALTH BENEFITS	4,466,768	0	4,466,768	1,497,856	0	2,968,912	2,887,853	81,059
DISABILITY	4,693	0	4,693	5,930	0	-1,237	-1,237	0
GROUP LIFE INSURANCE	32,831	0	32,831	6,662	0	26,168	26,168	0
FICA	733,581	0	733,581	113,968	0	619,613	564,360	55,253
PENSION CONTRIBUTION	953,942	0	953,942	17,380	0	936,562	936,562	0
TUITION REIMBURSEMENT	10,083	0	10,083	0	0	10,083	10,083	0
UNEMPLOYMENT	23,613	0	23,613	18,626	0	4,987	4,987	0
WORKERS COMP.	153,626	0	153,626	144,321	0	9,305	0	9,305
TOTAL BENEFITS	6,379,137	0	6,379,137	1,804,744	0	4,574,394	4,428,777	145,617

**SUFFIELD PUBLIC SCHOOLS
YEAR END BUDGET REPORT
SEPTEMBER 2020**

	ORIGINAL APPROP	TRANFRS ADJSTMNTS	REVISED BUDGET	YTD ACTUAL	ENC.	AVAILABLE BUDGET	PROJECTED BY 6/30/2020	BALANCE 6/30/2020
PROFESSIONAL SERVICES								
ADMINISTRATIVE SERVICES	48,250	0	48,250	18,784	5,733	23,732	23,732	0
TEACHER PROFESSIONAL SERVICE	105,833	0	105,833	2,000	42,000	61,833	61,833	0
ATHLETICS	296,783	0	296,783	1,374	86,902	208,507	208,507	0
PROFESSIONAL SERVICES	180,615	0	180,615	930	1,197	178,489	41,101	137,388
OTHER PROFESSIONAL SERVICES	304,340	0	304,340	3,546	2,100	298,694	298,194	500
LEGAL SERVICES	114,676	0	114,676	24,828	0	89,848	89,848	0
PURCHASED SERVICE	0	0	0	1,000	0	-1,000	0	-1,000
TOTAL PROFESSIONAL SERVICES	1,050,497	0	1,050,497	52,461	137,932	860,104	723,216	136,888
PURCHASED SERVICE								
WATER & SEWER FEES	51,738	0	51,738	26,396	27,032	-1,691	5,673	-7,364
RUBBISH REMOVAL	32,708	0	32,708	7,785	23,126	1,797	1,797	0
EQUIPMENT REPAIR	101,390	0	101,390	130,482	15,102	-44,194	74,694	-118,889
SCHOOL EQUIP REPAIR	16,080	0	16,080	5,040	0	11,040	11,040	0
TECHNOLOGY REPAIR SERVICE	30,748	0	30,748	19,633	1,375	9,740	14,877	-5,138
LEASE/RENTAL	69,770	0	69,770	8,991	30,509	30,271	30,271	0
TOTAL PURCHASED SERVICE	302,435	0	302,435	198,327	97,144	6,964	138,353	-131,389
TRANSPORTATION SERVICE								
PUPIL TRANSPORTATION	1,059,394	0	1,059,394	105,733	858,421	95,241	95,241	0
SPED TRANSPORTATION	507,607	0	507,607	203	21,535	485,870	485,870	0
OTHER TRANSPORTATION SERVICES	2,500	0	2,500	0	0	2,500	2,500	0
TOTAL TRANSPORTATION	1,569,502	0	1,569,502	105,935	879,956	583,611	583,611	0
SUPPORT SERVICES								
PROP. & LIAB. INSURANCE	48,337	0	48,337	47,768	0	569	0	569
COMMUNICATION SERVICES	95,969	0	95,969	10,727	40,186	45,055	37,346	7,709
ADVERTISING	5,000	0	5,000	620	0	4,381	4,381	-1
PRINTING AND BINDING	9,700	0	9,700	143	15	9,543	9,543	0
TOTAL SUPPORT SERVICES	159,006	0	159,006	59,257	40,201	59,548	51,269	8,278

**SUFFIELD PUBLIC SCHOOLS
YEAR END BUDGET REPORT
SEPTEMBER 2020**

	ORIGINAL APPROP	TRANFRS ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENC.	AVAILABLE BUDGET	PROJECTED BY 6/30/2020	BALANCE 6/30/2020
TUITION								
SPED TUITION	1,381,544		1,381,544	125,111	1,091,214	165,220	165,220	0
ADULT EDUCATION	16,000	0	16,000	0	0	16,000	16,000	0
TOTAL TUITION	1,397,544	0	1,397,544	125,111	1,091,214	181,220	181,220	0
OTHER PURCHASED SERVICE								
FOOD SERVICE SUBSIDY	21,154	0	21,154	0	0	21,154	121,154	-100,000
TRAVEL & CONFERENCES	31,156	0	31,156	888	0	30,268	30,268	0
TOTAL OTHER PURCH. SERVICE	52,310	0	52,310	888	0	51,422	151,422	-100,000
SUPPLIES								
OFFICE SUPPLIES	38,693	0	38,693	7,046	10,441	21,206	21,206	0
INSTRUCTIONAL SUPPLIES	190,968	0	190,968	26,518	27,239	137,211	137,211	0
LIBRARY SUPPLIES	7,185	0	7,185	804	256	6,126	6,126	0
CUSTODIAL SUPPLIES	89,250	0	89,250	200,167	76,198	-187,115	-10,704	-176,411
HEATING SERVICES	232,847	0	232,847	12,692	220,153	2	0	2
ELECTRICITY	509,536	0	509,536	58,432	451,789	-685	-686	1
TEXTBOOKS	4,974	0	4,974	500	28	4,446	4,446	0
TECHNOLOGY SUPPLIES	21,600	0	21,600	4,932	1,409	15,259	15,259	0
SOFTWARE SUPPLIES	144,865	0	144,865	77,811	5,146	61,908	62,716	-808
TOTAL SUPPLIES	1,239,918	0	1,239,918	388,902	792,660	58,356	235,574	-177,217
EQUIPMENT								
INSTRUCTIONAL EQUIPMENT	6,788	0	6,788	0	1,644	5,144	6,788	-1,644
INSTRUCTIONAL EQUIPMENT	15,595	0	15,595	4,971	8,640	1,984	6,618	-4,634
NON-INSTRUCTIONAL EQUIPMENT	10,540	0	10,540	3,820	0	6,720	10,170	-3,450
TOTAL EQUIPMENT	32,923	0	32,923	8,791	10,284	13,848	23,576	-9,728
DUES AND FEES								
DUES & FEES & DIGITAL MEMBERSHIP	136,136	0	136,136	89,023	8,295	38,819	42,725	-3,906
TOTAL DUES AND FEES	136,136	0	136,136	89,023	8,295	38,819	42,725	-3,906
GRAND TOTAL	35,901,022	0	35,901,022	6,419,554	22,047,961.28	7,433,506	7,299,964	133,542

**MONTHLY FINANCIAL REPORT 2020-21
FEDERAL AND STATE GRANTS
SEPTEMBER 2020**

Grant Description	2020/21 Budgeted Total Available Funds	2020/21 Projected Total Available Funds	Actual Expenditures 2020/2021	Encumbered Expenditures 2020/2021	2020/21 Actual and Encumbered Expenditures	2020/21 Projected Expenditures	2020/21 Total Projected Expenditures	6/30/21 Projected Ending Balance
TITLE I Improving 19/21	\$172,947	\$172,030	\$23,848	\$144,392	\$168,240	\$3,790	\$172,030	\$0
TITLE I Improving 20/22	\$163,207	\$184,301	\$17,847	\$141,864	\$159,711	\$0	\$159,711	\$24,590
TITLE II Teachers 19/21	\$34,700	\$32,595	\$3,846	\$28,749	\$32,595	\$0	\$32,595	\$0
TITLE II Teachers 20/22	\$67,670	\$33,148	\$2,593	\$29,370	\$31,963	\$0	\$31,963	\$1,185
Title III	\$3,656	\$5,597	\$0	\$0	\$0	\$5,597	\$5,597	\$0
Title IV	\$18,050	\$41,295	\$0	\$0	\$0	\$41,295	\$41,295	\$0
IDEA PART B 19/21	\$182,006	\$181,105	\$29,229	\$151,876	\$181,105	\$0	\$181,105	\$0
IDEA PART B 20/22	\$446,929	\$455,665	\$31,681	\$252,138	\$283,819	\$0	\$283,819	\$171,846
IDEA PRE-SCHOOL 19/21	\$0	\$67	\$67	\$0	\$67	\$0	\$67	\$0
IDEA PRE-SCHOOL 20/22	\$14,706	\$14,787	\$652	\$12,381	\$13,033	\$0	\$13,033	\$1,754
Open Choice	\$995,177	\$1,273,359	\$37,477	\$392,813	\$430,290	\$523,479	\$953,769	\$319,590
Choice Academic & Social Support	\$86,154	\$76,628	\$7,045	\$50,930	\$57,975	\$18,653	\$76,628	\$0
Perkins Grant	\$30,063	\$22,513	\$5,202	\$304	\$5,506	\$11,788	\$17,294	\$5,219
ASTE Grant	\$66,490	\$218,357	\$0	\$0	\$0	\$218,357	\$218,357	\$0
DSS GRANT	\$0	\$1,238	\$0	\$0	\$0	\$1,238	\$1,238	\$0
ESSER	\$0	\$270,425	\$0	\$0	\$0	\$270,425	\$270,425	\$0
Covid Relief	\$0	\$130,578	\$0	\$0	\$0	\$130,578	\$130,578	\$0
Total Grants	\$2,281,755	\$3,113,688	\$159,487	\$1,204,817	\$1,364,304	\$1,225,200	\$2,589,504	\$524,184

2020/21 Total Budgeted Expenditures	6/30/21 Budgeted Ending Balance
\$172,947	\$0
\$138,726	\$24,481
\$34,700	\$0
\$58,658	\$9,012
\$3,656	\$0
\$18,050	\$0
\$182,006	\$0
\$323,784	\$123,145
\$0	\$0
\$14,706	\$0
\$953,769	\$41,408
\$61,350	\$24,804
\$30,063	\$0
\$66,490	\$0
\$0	\$0
\$0	\$0
\$0	\$0
\$2,058,906	\$222,849

FOOD SERVICE INCOME STATEMENT
9/30/2020

	MONTH TO DATE JUL, AUG & SEPT		YEAR TO DATE 2020/2021		YEAR TO DATE 2019/2020	
REVENUES:	\$	2,020	\$	2,020		
Daily Cash Sales	\$	11,769	\$	11,769	\$	54,627
Rebates & Misc. Income	\$	9	\$	9	\$	122
State of CT Grants	\$	-	\$	-	\$	-
Catering	\$	-	\$	-	\$	-
State Reimbursements	\$	21,707	\$	21,707	\$	23,826
TOTAL INCOME	\$	33,484	\$	33,484	\$	78,575
EXPENSES:						
Cost of Sales:						
Food	\$	13,813	\$	13,813	\$	34,927
Other expenses	\$	11,347	\$	11,347	\$	16,990
Sub Total	\$	25,160	\$	25,160	\$	51,917
Operating Expenses:						
Wages and Benefits	\$	43,470	\$	43,470	\$	38,251
SUPERVISOR SALARY	\$	27,331	\$	27,331	\$	22,636
Direct Expense	\$	-	\$	-	\$	-
Management Fee	\$	405	\$	405	\$	966
UnControlables(Insurance, fees etc.)						
Sub Total	\$	71,207	\$	71,207	\$	61,853
TOTAL EXPENSES	\$	96,367	\$	96,367	\$	113,770
NET INCOME/(LOSS)Before BOE Subsidy	\$	(62,883)	\$	(62,883)	\$	(35,195)