

**HARRISON CENTRAL SCHOOL DISTRICT
HARRISON, NEW YORK**

BOARD OF EDUCATION

REGULAR BUSINESS MEETING

Louis M. Klein Middle School

October 28, 2020

7:00 PM

BOARD OF EDUCATION

**Dennis DiLorenzo
Kelly Kozak
Noreen Lucey
Kelly Mulvoy Mangan
Placido Dino Puccio
Robert C. Sullivan Jr.
Lindy Wolverton**

**Louis N. Wool, Ed.D.
Superintendent of Schools**

AGENDA
REGULAR BUSINESS MEETING
October 28, 2020

- I. Business Meeting Called to Order**
- II. Acceptance of Minutes**
October 14, 2020
- III. Public Participation**
- IV. President's Update**
- V. Superintendent's Report**
 - 1. 2019-20 Financial Audit Presentation
- VI. Personnel Report**
- VII. Administrative Report**
 - 1. Acceptance of Gift for Physical Education Equipment from Friends of Harrison Football, Harrison Hall of Fame, Darren & Elizabeth Haines and Seth and Shelley Morris
 - 2. Approval of Extra Curricular Club
 - 3. Approval of CSE/CPSE Minutes
 - 4. Approval of CSE/CPSE Recommendations
 - 5. Approval of CSE/CPSE Annual Reviews
- VIII. Finance and Facilities**
 - 1. 2020/21 Appropriation Transfers
 - 2. Treasurer's Report: September 2020
 - 3. Independent Audit Report Year Ended June 30, 2020
 - 4. Internal Audit Report
 - 5. Approval of Contract: Food Service Consulting Services
 - 6. Rescind and Award Contract: RFB #20/21-05: Painting Services
 - 7. Authorization to Purchase Athletic, Physical Education Supplies and Team Uniforms from BSN Sports LLC.
 - 8. Approval of Contract with Music Theatre International
 - 9. Disposal of Equipment
 - 10. Disposal of Equipment

NEXT MEETING OF THE BOARD OF EDUCATION

Regular Business Meeting

November 4, 2020

7:00 PM – Louis M. Klein Middle School

**HARRISON CENTRAL SCHOOL DISTRICT
Harrison, New York**

PERSONNEL REPORT

BE IT RESOLVED that, the Board of Education herewith approves the personnel report as submitted.

PERSONNEL AGENDA
Recommendations for Board Action
Regular Meeting of the Harrison Board of Education
October 28, 2020

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

I. CERTIFICATED PERSONNEL

A. Temporary Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointments in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Sabrina Winoski
 Assignment: Per Diem Substitute Teacher
 Location: Parsons Memorial Elementary School
 Effective dates: October 19, 2020 - June 30, 2021

2. Name: Steven Goodstein
 Assignment: Regular Substitute Teacher
 Location: Louis M. Klein Middle School
 Effective dates: November 16, 2020 - December 20, 2020

3. Name: Marissa Parisi
 Assignment: Regular Substitute Speech Pathologist
 Location: Harrison High School
 Effective dates: January 7, 2021 - June 30, 2021

B. Extra Compensation Appointment

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following extra compensation appointments for the 2020-21 school year.

1. 6th Assignment

<u>Name</u>	<u>School</u>	<u>Assignment</u>	<u>FTE</u>
Julia Long	LMK	Art	0.2

2. Extracurricular Club

<u>Name</u>	<u>School</u>	<u>Assignment</u>	<u>Stipend</u>
Veronica Cedillo-Tenaglia	LMK	ENL Homework Club	\$2,952
Thomas Garbarino	HAS	ENL Homework Club	\$2,296
Tereze Camaj	HHS	Color Guard	\$4,907
Katarzyna Hollis	HHS	French Club	\$1,640
Rachel Zumbo-Penney	HHS	Majorettes	\$4,907

C. Request for Leave of Absence

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following requests for a leave of absence without pay.

1. Employee Number: 4831
Effective Dates: November 16, 2020 - December 20, 2020
Leave Type: Family and Medical Leave
2. Employee Number: 3858
Effective Dates: January 7, 2021 - June 30, 2021
Leave Type: Child Care Leave

D. Change of Status

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following changes of status.

1. Change the dates for the request of a leave of absence for employee ID#3796, from September 9, 2020 - November 3, 2020, to September 9, 2020 - December 1, 2020.
2. Change the dates for the request of a leave of absence for employee ID#3805, from September 3, 2020 - November 25, 2020, to September 3, 2020 - November 1, 2020.
3. Change the dates for the request of a leave of absence for employee ID#5240, from October 16, 2020 - January 15, 2021, to October 16, 2020 - October 23, 2020 and November 5, 2020 - January 27, 2021.
4. Change the stipend received by Thomas Bastone in his assignment as String Clubs advisor from \$1,640 to \$1,804.

II. NON-CERTIFICATED PERSONNEL

A. Regular Appointment (SED Clearance received)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointment in accordance with the Schedule attached to this report. (See Appendix B)

1. Name: William Lukaswitz
Assignment: Custodian Nights (Contingent Probationary)
Location: Harrison High School
Effective date: October 29, 2020
Probationary period: October 29, 2020 - October 28, 2021

III. OTHER

A. Acknowledgement of Student Teacher

The Board of Education is requested to acknowledge the following student teachers.

	<u>Name</u>	<u>College</u>	<u>Location</u>	<u>Subject</u>	<u>Dates</u>
1.	Daniella Lagani (Sterling Testing Systems completed)	Mercy College	LMK	Elem	1/20/21-5/15/21
2.	Elisabeth Milbank (Sterling Testing Systems completed)	NYU	HHS	Dance	10/21/20-12/18/20

B. Approval of Amended Agreement

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Board President to execute the amended employment agreement for the following employee, a copy of which shall be incorporated by reference within the minutes of this meeting:

1. Brian Ladewig, Ed.D., Assistant Superintendent for Human Resources

ADMINISTRATIVE REPORT

1. ACCEPTANCE OF GIFT FOR PHYSICAL EDUCATION EQUIPMENT FROM FRIENDS OF HARRISON FOOTBALL, HARRISON HALL OF FAME, DARREN & ELIZABETH HAINES, AND SETH & SHELLEY MORRIS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts a gift from Friends of Harrison Football (\$2,500.00), Harrison Hall of Fame (\$2,500.00), Darren & Elizabeth Haines (\$2,500.00), and Seth & Shelley Morris (\$1,000.00) to be used for dumbbells and other equipment for the Harrison High School Fitness Center. The Board extends deep appreciation to all the donors for their generosity.

2. APPROVAL OF EXTRA CURRICULAR CLUB

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the creation of the following extracurricular club:

The Young Americans for Freedom Club

Harrison High School

3. APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 3800050, 3800030, 80032, 900185, 3600043, 900219, 900928, 900919, 900224, 900041, 3700097, 900917, 3900016.

4. APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 80063, 3900067, 900940, 900943, 900944, 900945.

5. CSE/CPSE ANNUAL REVIEWS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE annual reviews for the following case number: 3700118, 80075, 3400160, 250040.

FINANCE REPORT

1. 2020/21 APPROPRIATION TRANSFERS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2020/21 appropriation transfers as submitted.

2. TREASURER'S REPORT: SEPTEMBER 2020

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of September 2020.

3. INDEPENDENT AUDIT REPORT YEAR ENDED JUNE 30, 2020

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Independent Audit of the General Purpose Financial Statements for the year ended June 30, 2020, prepared by O'Connor Davies, LLP.

4. INTERNAL AUDIT REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Risk Assessment Update Report dated August 6, 2020, prepared by Cullen & Danowski, LLP.

5. APPROVAL OF CONTRACT: FOOD SERVICE CONSULTING SERVICES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Food Service Consulting Services contract with Sue Merims for the 2020/21 school year at a cost of \$12,600 and any additional services at a rate of \$200 per hour.

6. RESCIND AND AWARD CONTRACT: RFB #20/21-05: PAINTING SERVICES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education rescinds the contract awarded at the July 29, 2020 meeting to A&J Construction of NY, Inc. in the estimated total amount of \$53,892.50 as proposed in their low bid response to RFB #20/21-05: Painting Services due to the firm's subsequent failure to provide the required insurance documentation.

BE IT FURTHER RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract to the next lowest responsive and responsible bidder, A&B Contracting, LLC., Mamaroneck, NY in the estimated annual total amount of \$58,850.00.

7. AUTHORIZATION TO PURCHASE ATHLETIC, PHYSICAL EDUCATION SUPPLIES AND TEAM UNIFORMS FROM BSN SPORTS LLC.

WHEREAS, the Purchasing Cooperative, Omnia Partners through Region 4 Education Service Center in Houston, TX has made available to other municipalities a contract for ATHLETIC, PHYSICAL EDUCATION SUPPLIES AND TEAM UNIFORMS; and

WHEREAS, said contract for ATHLETIC, PHYSICAL EDUCATION SUPPLIES AND TEAM UNIFORMS was let for RFP consistent with the requirements of General Municipal Law, section 103; and

WHEREAS, the School District is permitted to utilize said contract in accordance with the terms and conditions of the RFP and requirements of General Municipal Law, section 103;

NOW, THEREFORE, BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the purchase of ATHLETIC & PHYSICAL EDUCATION SUPPLIES AND TEAM UNIFORMS from the specific awarded contractor, BSN Sports LLC., Contract #R201101, in accordance with the requirements of General Municipal Law, section 103 through June 30, 2021.

8. **APPROVAL OF CONTRACT WITH MUSIC THEATRE INTERNATIONAL**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education, approves the contract with Music Theatre International for license and rental for the HHS – Footlight Players streaming production of *Theory of Relativity* at a cost not to exceed \$3,500.

9. **DISPOSAL OF EQUIPMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the following items:

Electronic Water & Fire Resistant Safe located at the Business office at LMK.

Smart Response System W/Receiver and CPS Classroom Performance System located at the Technology office at LMK.

10. **DISPOSAL OF EQUIPMENT:**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of following items that were located in LMK Cafeteria:

2 SERVING LINES WITH TRAY SLIDE

13 OLD WINDOW AIR CONDITIONERS