

**REGIONAL SCHOOL DISTRICT 17
BOARD OF EDUCATION
COMMUNICATIONS SUB-COMMITTEE MEETING**

A meeting of the Communications Subcommittee of Regional School District 17 Board of Education was held on October 20, 2020 at 6:02 p.m. in the Central Office Gym and Google Hangouts Meet Video Conference (Live Stream.)

Members Present: Shawna Goldfarb (Via Remote), Kathy Zandi and Jen Favalora (Chair)

Subcommittee Members Absent: None

Guests: None.

Call to Order/Opening of Meeting: The meeting was called to order at 6:02 p.m. by Jen Favalora.

Agenda Item #2 – Approval of Minutes: Minutes of August 18, 2020 Meeting were approved.

Agenda Item #3 – Review of Communications and Update to the Board: The Committee discussed the Capital Improvements article which remains on hold until the completion of the Field House Project.

Agenda Item #4 -- Outline of Communications for Next Quarter: The Committee discussed future articles including one to be written by Shawna Goldfarb about Covid related expenses based off of the report from the Finance Sub-Committee. Kathy Zandi will write an article about the Continuous Improvement Plans that will be presented to the Board in November and Jen Favalora will work on the Capital Improvements article. Future article suggestions included Vision of the Graduate, Roles of the Board of Education and the '21-'22 Budget.

Agenda Item #5 - Discuss Handbook Revisions: Kathy Zandi will work to update the BOE Handbook based on suggestions from the Policy Subcommittee and corrections to Town voting. This work will be completed over the summer.

Agenda Item #6 - Discuss Future Meeting Dates: In 2021, the Committee will continue to meet before the second BOE meeting of the month. Jen Favalora will submit dates to the Board clerk.

Adjournment: The meeting was adjourned at 6:27 p.m.

Submitted by: *Jennifer Favalora*