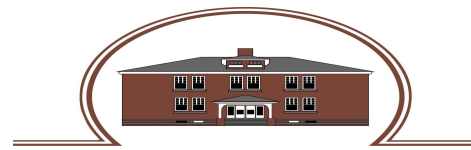


# Barre Unified Union School District

120 Ayers Street, Barre, VT 05641 • [www.buUSD.org](http://www.buUSD.org) • Phone: 802-476-5011 • Fax: 802-476-4944 or 802-477-1132



**Barre City Elementary & Middle School • Barre Town Middle & Elementary School • Spaulding High School • Central Vermont Career Center**  
*Doing whatever it takes to ensure success for every child.*

David Wells, M.Ed. - Superintendent of Schools

Mary Ellen Simmons, Ed.D. – Asst. Superintendent of Instruction  
Stacy Anderson, M.Ed. - Director of Special Services  
Lauren May, M.Ed. – Director of Early Education  
Josh Allen – Communications Specialist

Lisa Perreault, SFO - Business Manager  
Carol Marold – Director of Human Resources  
Emmanuel Ajanma, MAT – Director of Technology  
Jamie Evans – Director of Facilities

Annette Rhoades, M.Ed., CAGS – Asst. Director of Special Services  
Jon Strazza, MS.Ed. – Asst. Director of Special Services  
Rebecca Webb, M.Ed. – Act 166 Regional Coordinator

October 2, 2020

Good afternoon BUUSD teachers and staff,

As the month of October begins, we all start to think of fall travel plans. The COVID-19 pandemic brings its own complications to travel. I encourage you to read the message below which has some important information for you to consider about travel. I'd also like you to review the additional information about when one might have the approval to work from home.

Thanks for everything you do for our students and have a restful weekend.

Sincerely,

David Wells  
Superintendent  
BUUSD

## **Out of State Travel and Your Responsibility**

As a reminder, if you are planning on traveling during the upcoming holiday season, you need to be aware if you are traveling to a red or yellow zone based on the [State of Vermont's Cross-State Travel Map](#). If you travel to a red or yellow zone, you are required to quarantine in Vermont upon return. [Read more about quarantining at the Vermont Department of Health website](#). The Vermont Department of Health has a great hotline 1-800-464-4343, that you can contact to discuss your specific situation. If quarantining is needed, you would need to have an approved leave in advance from the BUUSD.

Please contact the Human Resources department for further information. [hr@buUSD.org](mailto:hr@buUSD.org)

## **Remote Work**

Can you work from home? Remote work is generally not allowed. Because of the COVID crisis, there are limited circumstances that will be allowed to meet the needs of the students. In general, remote work will not be approved for positions such as Teachers, BIs, Paraeducators, Custodians, Permanent Substitute Teachers.

Remote work will be approved on a limited basis. The absence must meet the following criteria:

1. You must be on an approved leave of absence; and
2. Remote work must be approved by the building administrator or HR prior to the absence; or
3. It is an emergency situation as determined and approved by the administrator.