



Employment Application Fenton Charter Public Schools

Application Location:

☐ FACS

Fenton Avenue Charter School

☐ FCLA

Fenton Leadership Academy

☐ FPC

Fenton Primary Center

☐ STEM

Fenton STEM Academy

☐ SMBCCS

Santa Monica Bl. Community Charter

☐ FCPS

Fenton Charter Public Schools

PLEASE PRINT

POSITION(S) APPLIED FOR:				DATE OF APPLICATION:							
<p>HOW DID YOU LEARN ABOUT US?</p> <table style="width: 100%;"> <tr> <td style="width: 33%;">ADVERTISEMENT</td> <td style="width: 33%;">FRIEND (Name) _____</td> <td style="width: 33%;">WALK-IN</td> </tr> <tr> <td>EMPLOYMENT AGENCY</td> <td>RELATIVE (Name) _____</td> <td>OTHER _____</td> </tr> </table>						ADVERTISEMENT	FRIEND (Name) _____	WALK-IN	EMPLOYMENT AGENCY	RELATIVE (Name) _____	OTHER _____
ADVERTISEMENT	FRIEND (Name) _____	WALK-IN									
EMPLOYMENT AGENCY	RELATIVE (Name) _____	OTHER _____									
Last Name		First Name		Middle Name/Initial							
Street Address		City		State	Zip Code						
				Telephone Number(s)							
Identify any other names you have been known or are known by:											
<p>If under the age of 18, can you provide proof of your eligibility to work? yes no</p> <p>Have you ever filed an application with us before? yes no If yes, date _____</p> <p>Have you ever been employed with us before? yes no If yes, date _____</p> <p>Are you currently employed? yes no</p> <p>May we contact your present employer? yes no</p> <p>Are you legally authorized to work in the United States? (Proof of legal authorization to work in the United States will be required upon employment)..... yes no</p> <p>On what date would be you available for work?</p>											
<p>Are you available to work:</p> <table style="width: 100%;"> <tr> <td style="width: 50%;">Full-Time</td> <td style="width: 50%;">Temporary</td> </tr> <tr> <td>Part-Time</td> <td>Shift Work</td> </tr> </table>		Full-Time	Temporary	Part-Time	Shift Work	<p>Can you travel if a job requires it? yes no</p> <p>Are you mentally or physically able to perform the essential functions of the job for which you are applying, with or without reasonable accommodation(s)? yes no</p> <p>Have you ever had military training related to the job for which you are applying? yes no</p> <p>If "yes" please describe _____</p>					
Full-Time	Temporary										
Part-Time	Shift Work										
<p>1. Are you currently out on bail or on your own recognizance pending trial for a prior arrest? yes no</p> <p>In answering the following question, you should omit any information concerning: (a) any arrest or detention that did not result in conviction; (b) any conviction for which the record has been judicially ordered sealed, expunged or statutorily eradicated; (c) any misdemeanor conviction for which probation has been successfully completed or otherwise discharged and the case has been judicially dismissed pursuant to California Penal Code section 1203.4; (d) any arrest for which a pretrial or posttrial diversion program has been successfully completed; and (e) a conviction that is more than two years old for marijuana-related offenses under sections 11357(b), 11357(c), 11360(c), 11364, 11365 or 11550 of the California Health and Safety Code.</p> <p>2. Have you ever been convicted of a criminal offense? (Conviction of a crime will not necessarily constitute an absolute bar to employment.) yes no</p>											

If yes, state nature of the crime(s), when and where convicted and disposition of the case. (Note: Consideration for employment may include the nature of any criminal offense conviction, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for.)

EDUCATION	ELEMENTARY SCHOOL	HIGH SCHOOL	UNDERGRADUATE COLLEGE /UNIVERSITY	GRADUATE/PROFESSIONAL
School Name and Location				
Years Completed	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree				
Describe course of study:				

Describe any specialized training, apprenticeship, skills, and extra-curricular activities:

Describe any honors you have received:

State any additional information you feel may be helpful to us in considering your application:

List professional, trade, business or civic activities and offices held. You may exclude memberships which would reveal sex, race, religion, national origin, age, ancestry, disability or any other protected status:

REFERENCES:
Give Name, Address, Phone of three references who are not previous employers or related to you whom we may contact to discuss your qualifications for employment:

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include any military service assignments and volunteer activities that are related to the job for which you are applying. You may exclude organizations which indicate race, color, religion, gender, national origin, sexual orientation, disability or any other protected status under federal, state, or local law.

EMPLOYER		Dates Employed		Work Performed/Job Duties:
		From	To	
Address				
Telephone Number(s)		Hourly Wage/Salary		
		Starting	Final	
Job/Title	Supervisor			
Reason for Leaving:				
EMPLOYER		Dates Employed		Work Performed/Job Duties:
		From	To	
Address				
Telephone Number(s)		Hourly Wage/Salary		
		Starting	Final	
Job/Title	Supervisor			
Reason for Leaving:				
EMPLOYER		Dates Employed		Work Performed/Job Duties:
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		Starting	Final	
Job/Title	Supervisor			
Reason for Leaving:				

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SPECIAL SKILLS/QUALIFICATIONS Summarize special job-related skills and qualifications acquired from employment or other experience:
Have you ever been terminated from any job? If yes, please explain:

I understand that **Fenton Charter Public Schools** may obtain certain public records containing information about me during the course of its consideration of my application for employment.

CIRCLE ONE

I waive my right to receive a copy of any public records containing information about me.

I do not waive my right to receive a copy of any public records containing information about me.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules and regulations of **Fenton Charter Public Schools**.

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at any employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at this time.

I hereby acknowledge that any employment relationship with **Fenton Charter Public Schools** is of an “at will” nature, which means that, if employed, I may resign at any time and **Fenton Charter Public Schools** may discharge me at any time with or without cause and/or with or without notice. It is further understood that “at will” employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by the **Executive Director of Fenton Charter Public Schools**.

Signature of Applicant _____ Date: _____

Email: _____

Nondiscrimination Statement

Fenton Charter Public Schools (“FCPS”) is committed to equal opportunity for all individuals in education. School programs, activities, practices and attendance shall be free from unlawful discrimination, harassment, intimidation, and bullying based on actual or perceived ancestry, age, color, disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sex, sexual orientation, or association with a person or a group with one or more of these actual or perceived characteristics sexual harassment of students at school or at school-sponsored or school-related activities. FCPS prohibits harassment, intimidation and bullying based on race, color, ancestry, nationality or national origin, ethnic group identification or ethnicity, age, religion, marital or parental status, disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

Policy Against Unlawful Harassment

Fenton Charter Public Schools (“Charter School”) is committed to providing a work and educational atmosphere that is free of unlawful harassment. The Charter School’s policy prohibits sexual harassment and unlawful discrimination, harassment, intimidation, and bullying based on actual or perceived ancestry, age, color, disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sex, sexual orientation, or association with a person or a group with one or more of these actual or perceived characteristics and harassment based upon pregnancy, childbirth or related medical conditions, race, religion, creed, color, gender, national origin or ancestry, physical or mental disability, medical condition, marital status, age, sexual orientation, or any other basis protected by federal, state, local law, ordinance or regulation. The Charter School will not condone or tolerate harassment of any type by any employee, student, independent contractor or other person with which the Charter School does business. This policy applies to all employee actions and relationships, regardless of position or gender. The Charter School will promptly and thoroughly investigate any complaint of harassment and take appropriate corrective action, if warranted.