

**APPROVED MINUTES  
FENTON CHARTER PUBLIC SCHOOLS  
BOARD OF DIRECTORS MEETING**

**December 5, 2019**

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, December 5, 2019, at 4:34 p.m. in the boardroom of the Fenton Charter Public Schools, 8928B Sunland Boulevard, Sun Valley, CA 91352.

**I. PRELIMINARY**

**A. Call to Order** – Vice Chairperson of the Board – Diane Abeyta

The Board of Directors meeting was called to order at 4:34 p.m. by Vice Chair Abeyta.

**B. Roll Call** – Secretaries of the Board –Beth Henschel, Marie Kirakossian and Megan Stevenson

**Board Members Present**

Diane Abeyta, *Parent Representative*  
Yvette King-Berg, *Community Representative*  
Jed Wallace, *Community Representative*  
Walter Wallace, *Community Representative*

**Board Members Not Present**

Daniel Laughlin, *Parent Representative*  
Joe Lucente, *Community Representative*

**C. Flag Salute** – Vice Chair Abeyta

Vice Chair Abeyta led the Board and the public in the Pledge of Allegiance.

**D. Approval of the Agenda** – Vice Chair Abeyta

On **MOTION** of Yvette King-Berg, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as presented.

Aye: (4) Diane Abeyta, Yvette King-Berg, Jed Wallace,  
Walter Wallace  
Nay: (0)  
Abstentions: (0)

**E. Approval of Minutes**

**Minutes of Previous Regular Meeting** – Vice Chair Abeyta

On **MOTION** of Yvette King-Berg, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the minutes of the October 24, 2019 Regular Meeting (Item I.E.) were approved as presented.

Aye: (4) Diane Abeyta, Yvette King-Berg, Jed Wallace,  
Walter Wallace

Nay: (0)

Abstentions: (0)

## **II. COMMUNICATIONS**

### **A. Presentations from the Public – Vice Chair Abeyta**

There were no presentations from the public.

### **B. Committee/Council Reports**

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

### **C. Financial Business Manager's Report**

Cindy Frantz, Assistant to Kristin Dietz, Vice President of EdTec, and Financial Business Manager of the FCPS, presented the following update:

- Consolidated forecasted net income is now \$680,000, an increase from the previous forecast of \$413,000 due to the following:
  - Staffing changes at the schools and home office resulted in reduced costs (\$167,000 consolidated decrease in expense)
  - Updated prior year lottery actuals received in excess of accrued revenue (\$55,000 consolidated increase in revenue)
  - Reduced forecasted expenses for computers and other equipment (\$46,000 consolidated decrease in expense)
  - Decrease in capitalized expenditures due to timing of projects (\$41,000 consolidated decrease in expense)
- Cash balances and overall fiscal health remain very strong and all sites continue to have positive cash balances
- First interim reports for the five Fenton schools were prepared and sent to LAUSD on November 25, 2019 and presented to the Board. Copies of reports for each site were also included at the end of the formal presentation document.

### **D. Directors' Reports**

Fenton Avenue Charter School (FACS) – Leticia Padilla Parra, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Cary Rabinowitz, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Jennifer Miller, Director, reported.

**E. Chief Academic Officer’s Report**

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Academic Officer, reported.

**F. Executive Director’s Report**

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Academic Officer, reported for Mrs. Sumida.

**III. CONSENT AGENDA ITEMS**

*There were no items on the Consent Agenda.*

**IV. ITEMS SCHEDULED FOR ACTION**

**A. Recommendation to review and receive the draft of the June 30, 2019 consolidated audit for the Fenton Charter Public Schools**

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to review and receive the draft of the June 30, 2019 consolidated audit for the Fenton Charter Public Schools (Item IV.A.) was received as presented.

Aye: (4) Diane Abeyta, Yvette King-Berg, Jed Wallace,  
Walter Wallace

Nay: (0)

Abstentions: (0)

**B. Recommendation to approve LAUSD Certification of Board Compliance Review**

On **MOTION** of Walter Wallace, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the LAUSD Certification of Board Compliance Review (Item IV.B.) was approved as presented.

Aye: (4) Diane Abeyta, Yvette King-Berg, Jed Wallace,  
Walter Wallace

Nay: (0)

Abstentions: (0)

**C. Recommendation to approve expenditures for items above spending authority of Executive Director**

On **MOTION** of Jed Wallace, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve expenditures for items above spending authority of Executive Director (Item IV.C.) was approved as presented.

Aye: (4) Diane Abeyta, Yvette King-Berg, Jed Wallace,  
Walter Wallace  
Nay: (0)  
Abstentions: (0)

**D. Recommendation to ratify and accept Memorandum of Understanding and Grant Agreement with Think Together**

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to ratify and accept the Memorandum of Understanding and Grant Agreement with Think Together (Item IV.D.) was approved as presented.

Aye: (4) Diane Abeyta, Yvette King-Berg, Jed Wallace,  
Walter Wallace  
Nay: (0)  
Abstentions: (0)

**E. Recommendation to ratify and accept contracts with Grant Republic for grant writing services, including California State Preschool Program Grant for Fenton schools' consortium**

On **MOTION** of Jed Wallace, **SECONDED** by Yvette King-Berg, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the contract with Grant Republic for grant writing services (Item IV.E.) was approved as presented.

Aye: (4) Diane Abeyta, Yvette King-Berg, Jed Wallace,  
Walter Wallace  
Nay: (0)  
Abstentions: (0)

**F. Recommendation to ratify and accept contract with Schwab Actuarial Services to produce 10-year projection of OPEB costs**

On **MOTION** of Walter Wallace, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to ratify and accept the contract with Schwab Actuarial Services to produce 10-year projection of OPEB costs (Item IV.F.) was approved as presented.

Aye: (4) Diane Abeyta, Yvette King-Berg, Jed Wallace,  
Walter Wallace  
Nay: (0)

Abstentions: (0)

**G. Recommendation to ratify and accept various ongoing contracts with school vendors**

On **MOTION** of Walter Wallace, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the various ongoing contracts with school vendors (Item IV.G.) was approved as presented.

Aye: (4) Diane Abeyta, Yvette King-Berg, Jed Wallace,  
Walter Wallace

Nay: (0)

Abstentions: (0)

**H. Recommendation to approve expansion plan for Fenton Charter Leadership Academy and Fenton STEM Academy**

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the expansion plan for Fenton Charter Leadership Academy and Fenton STEM Academy (Item IV.H.) was approved as presented.

Aye: (4) Diane Abeyta, Yvette King-Berg, Jed Wallace,  
Walter Wallace

Nay: (0)

Abstentions: (0)

**I. Recommendation to approve Resolution #38: Issuance of Education Revenue Bonds to Refinance New Market Tax Credit Loan for SFV 11351 Dronfield LLC, and Refinance Clearinghouse Loan and Finance Expansion Efforts for SFV 8926 Sunland LLC**

On **MOTION** of Walter Wallace, **SECONDED** by Jed Wallace, and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve Resolution #38: Issuance of Education Revenue Bonds to Refinance New Market Tax Credit Loan for SFV 11351 Dronfield LLC, and Refinance Clearinghouse Loan and Finance Expansion Efforts for SFV 8926 Sunland LLC (Item IV.I.) was approved as presented.

Aye: (4) Diane Abeyta, Yvette King-Berg, Jed Wallace,  
Walter Wallace

Nay: (0)

Abstentions: (0)

**V. ITEMS SCHEDULED FOR INFORMATION**

**A. Update on FCPS OPEB Trust**

The following amounts are the estimates, which will be transferred to the OPEB Trust account in December:

<b>Location</b>	<b>Amount</b>
Fenton Avenue Charter School	\$180,062
Fenton Primary Center	\$113,426
Santa Monica Boulevard Community Charter School	\$164,275
Fenton STEM Academy	\$49,225
Fenton Charter Leadership Academy	\$55,054
Fenton Charter Public Schools	\$60,461
<b>TOTAL</b>	<b>\$622,503</b>

The estimated amounts listed above will be transferred to the OPEB Trust account at East West Bank and then transferred to the OPEB Investment Account at Cathay Wealth Management.

**B. Recognition of FCPS Student Achievement Symposium Presenters**

*These were information items only and no action was taken.*

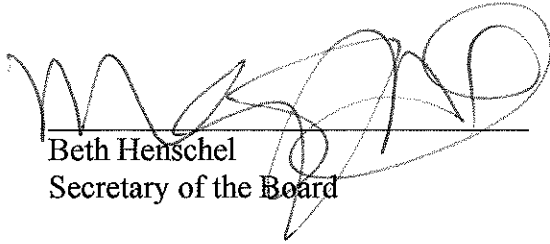
**VI. ANNOUNCEMENTS**

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, January 30, 2020 at 4:30 p.m. in the boardroom of the Fenton Charter Public Schools, 8928B Sunland Boulevard, Sun Valley, CA 91352.

**VII. ADJOURNMENT**

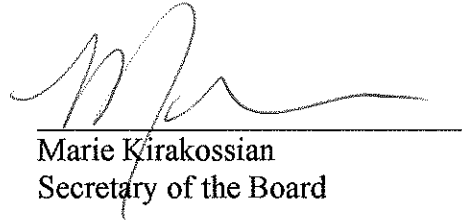
The meeting was adjourned at 5:56 p.m.

Respectfully submitted:




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Beth Henschel  
Secretary of the Board



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Marie Kirakossian  
Secretary of the Board



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Megan Stevenson  
Secretary of the Board