

**APPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING**

April 16, 2020

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, April 16, 2020, at 4:30 p.m. via Zoom Meeting (<https://zoom.us/j/528616088>; meeting ID: 528 616 088).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:36 p.m. by Chair Lucente.

B. Roll Call – Secretaries of the Board – Nitima Angus, Laura Holmes and Coco Salazar

Board Members Present

Diane Abeyta, *Parent Representative*
Yvette King-Berg, *Community Representative*
Daniel Laughlin, *Parent Representative*
Joe Lucente, *Community Representative*
Jed Wallace, *Community Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

C. Approval of the Agenda – Chair Lucente

On **MOTION** of Jed Wallace, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Agenda (Item I.C.) was approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

D. Approval of Minutes

1. Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Jed Wallace, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the March 5, 2020 Regular Meeting (Item I.D.1.) were approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)
Abstentions: (0)

2. Minutes of Emergency Meeting - Chair Lucente

On **MOTION** of Daniel Laughlin, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the March 12, 2020 Emergency Meeting (Item I.D.2.) were approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

3. Minutes of Emergency Meeting - Chair Lucente

On **MOTION** of Walter Wallace, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the March 26, 2020 Emergency Meeting (Item I.D.2.) were approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

A Google survey “sign-up” was opened to members of the public 30 minutes prior to the meeting. This survey took the place of “speaker cards” that are typically available at all meetings. The survey site: <https://bit.ly/2xiu7gl>

There was one non-agenda presentation from the public, Coco Salazar, Fenton Primary Center Teacher.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Financial Business Manager’s Report

Kristin Dietz, Financial Business Manager, presented the following update:

- Consolidated forecasted net income is now \$1,200,000, an increase from the previous forecast of \$545,000 due to the following:

- Expense adjustments due to school closures (\$439,000 consolidated decrease in expense)
- Lower P2 ADA than originally anticipated (\$168,000 consolidated decrease in revenue)
- Decreased costs for salaries and benefits due to staffing changes (\$35,000 consolidated decrease in expense)
- Food program budget adjusted due to school closures (\$19,000 consolidated decrease on program budget)
- Cash balances and overall fiscal health remain very strong, and all sites continue to have positive cash balances.

D. Directors' Reports

Fenton Avenue Charter School (FACS) – Leticia Padilla Parra, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Cary Rabinowitz, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Jennifer Miller, Director, reported.

E. Chief Academic Officer's Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Academic Officer, reported.

F. Executive Director's Report

Fenton Charter Public Schools (FCPS) – Irene Sumida, Executive Director, reported.

III. CONSENT AGENDA ITEMS

A. Recommendation to receive and file federal (Form 990) and state (Form 199) tax returns for FCPS and approve authorization for filing

B. Recommendation to approve contract with NWEA™ for MAP® assessments for 2020-2021

On **MOTION** of Walter Wallace, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Items III.A. and III.B.) was approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)
Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve award of Food Services Management Company contract to selected vendor

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the award of the Food Services Management Company contract to School Nutrition Plus (Item IV.A.) was approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

B. Recommendation to approve expenditure for items above spending authority of Executive Director

On **MOTION** of Yvette King-Berg, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the expenditure for items above spending authority of Executive Director (Item IV.B.) was approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

C. Recommendation to approve submission of full application for Paycheck Protection Program and approval of receipt of funds if application is approved

On **MOTION** of Yvette King-Berg, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the submission of the full application for the Paycheck Protection Program and approval of receipt of funds if application is approved (Item IV.C.) was approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. Update on FCPS OPEB Trust

Joe Lucente shared the end of January's OPEB investment report along with where we are currently to compare the market high of January and how the portfolio reacted during these very uncertain times. On a big portion of the portfolio, our hedge/protection strategy worked as planned and held the principal safe. Earnings will slow during these times until we have better news.

John Coury, our investment advisor, is planning to do some portfolio re-balancing in two to three weeks. He wants to move the short duration positions back into the market for better growth.

B. Progress on expansion of FCLA and STEM

Joe Lucente shared the following update:

- Updated costs are pending due to the revision of the architectural plan, but hard costs are expected to be less than as first predicted due to the changes.
- Abandoning the rooftop playground due to numerous liability concerns is the main driver here.
- Fewer classrooms and a larger MPR are other revisions.
- We will know revised costs by mid- to end-of-May.
- Soft demolition of the site is to begin now.
- The school turnover (the date when the building is officially turned over to us) is proposed for March 15, 2021.

These were information items only and no action was taken.

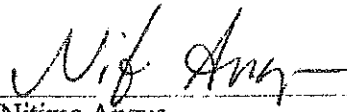
VI. ANNOUNCEMENTS

Chair Lucente announced that the next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, May 21, 2020 at 4:30 p.m. via Zoom Meeting.

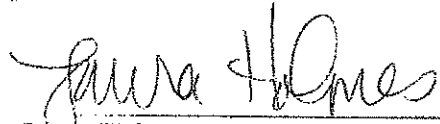
IX. ADJOURNMENT

The meeting was adjourned at 5:59 p.m.

Respectfully submitted:



Nitima Angus
Secretary of the Board



Laura Holmes
Secretary of the Board



Coco Salazar
Secretary of the Board