

**APPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING**

June 18, 2020

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, June 18, 2020, at 4:30 p.m. via Zoom (<https://zoom.us/j/528616088>).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:33 p.m. by Chair Lucente.

B. Roll Call – Secretaries of the Board – Kelley Christenson and Veronica Palazzola

Board Members Present

Diane Abeyta, *Parent Representative*
Yvette King-Berg, *Community Representative*
Daniel Laughlin, *Parent Representative*
Joe Lucente, *Community Representative*
Jed Wallace, *Community Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

C. Approval of the Agenda – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

D. Approval of Minutes

Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Diane Abeyta, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the May 21, 2020 Regular Meeting (Item I.E.) were approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace
Nay: (0)

Abstentions: (0)

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Financial Business Manager's Report

Kristin Dietz, Vice President of EdTec, and FCPS Financial Business Manager, presented the following update:

- Consolidated forecasted net income is now \$454,000, a decrease from the previous forecast of \$597,000 mainly due to the following:
 - Purchase of tablets for distance learning (\$560,000 consolidated increase in expense);
 - Increase in contracted substitute costs (\$28,000 increase in expense at FPC).
- Cash balances and overall fiscal health remain very strong, and all sites continue to have positive cash balances.
- For the 2020-2021 proposed budgets, all sites are showing positive net income, but keep in mind there are still many unknowns and moving pieces at this time. Budgets will likely need to be revised in the Fall. Here is a summary of 2020-2021:
 - Consolidated budgeted net income for 2020-2021 is \$1,570,000.
 - Revenue assumptions follow each school's proposed budget between pages 18-27 of the presentation.
 - Staffing assumptions are on page 28.

D. Directors' Reports

Fenton Avenue Charter School (FACS) – Leticia Padilla Parra, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Cary Rabinowitz, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Jennifer Miller, Director, reported.

E. Chief Academic Officer’s Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Academic Officer, reported.

F. Executive Director’s Report

Fenton Charter Public Schools (FCPS) – Irene Sumida, Executive Director, reported.

III. CONSENT AGENDA ITEMS

A. Recommendation to approve 2020-2021 Homeless Education Policies for FACS, FPC, SMBCCS, FCLA and STEM

B. Recommendation to approve Delta Dental and VSP plans for benefited employees

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Item III.A. and Item III.B.) was approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to adopt COVID-19 Operations Written Report

On **MOTION** of Diane Abeyta, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to adopt COVID-19 Operations Written Report (Item IV.A.) was approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin, Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

B. Recommendation to approve 2020-2021 budgets for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton Charter Leadership Academy and Fenton STEM Academy

On **MOTION** of Walter Wallace, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve 2020-2021 budgets for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton Charter Leadership Academy and Fenton STEM Academy (Item IV.B.) was approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

C. Recommendation to approve Education Protection Act spending plans and resolutions for 2020-2021 school year

On **MOTION** of Yvette King-Berg, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the Education Protection Act spending plans and resolutions for 2020-2021 school year (Item IV.C.) was approved.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

D. Recommendation to approve 2020-2021 schedule of technology upgrades and software licenses

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the schedule of technology upgrades and software licenses for 2020-2021 (Item IV.D.) was approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

E. Recommendation to approve continued membership in CharterSAFE for Workers' Compensation Insurance and Alliance of Schools for Cooperation Insurance Programs (ASCIP) for Property and Liability Insurance

On **MOTION** of Diane Abeyta, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 4 (YES) and 2 (ABSTENTIONS), the recommendation to approve continued membership in CharterSAFE for Workers' Compensation Insurance and Alliance of Schools for Cooperation Insurance Programs (ASCIP) for Property and Liability Insurance (Item IV.E.) was approved as presented.

Aye: (4) Diane Abeyta, Daniel Laughlin, Joe Lucente,

Jed Wallace

Nay: (0)

Abstentions: (2) Yvette King-Berg, Walter Wallace

F. Recommendation to approve continued membership in the California Charter Schools Association

On **MOTION** of Yvette King-Berg, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve continued membership in the California Charter Schools Association (Item IV.F.) was approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

G. Recommendation to approve 2020-2021 final staff rosters, stipends for specific positions, recommendations for regular status, and FCPS employee contracts

On **MOTION** of Yvette King-Berg, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the 2020-2021 final staff rosters, stipends for specific positions, recommendations for regular status, and FCPS employee contracts (Item IV.G.) was approved.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

H. Recommendation to approve 2020-2021 salary schedules for all staff

On **MOTION** of Walter Wallace, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the 2020-2021 salary schedules for all staff (Item IV.H.) was approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace

Nay: (0)

Abstentions: (0)

I. Recommendation to approve expenditure for items above spending authority of Executive Director

On **MOTION** of Diane Abeyta, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve expenditure for items above spending authority of Executive Director (Item IV.I.) was approved.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

J. Recommendation to approve Board of Directors for 2020-2021

On **MOTION** of Yvette King-Berg, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the Board of Directors for 2020-2021 (Item IV.J.) was approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

K. Recommendation to approve revised Employee Handbook

On **MOTION** of Yvette King-Berg, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the revised Employee Handbook (Item IV.K.) was approved as presented.

Aye: (6) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace, Walter Wallace
Nay: (0)
Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. FCPS Board of Directors' Meetings for 2020-2021

B. Update on FCPS OPEB Trust

C. Progress on expansion of FCLA and STEM

These were information items only and no action was taken.

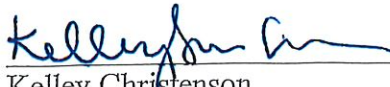
VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, July 23, 2020 at 4:30 p.m. via Zoom meeting.

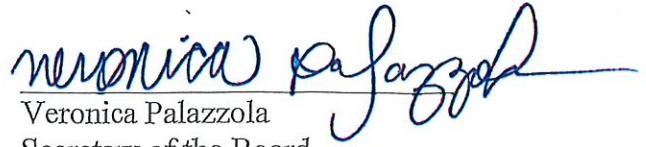
VII. ADJOURNMENT

The meeting was adjourned at 6:11 p.m.

Respectfully submitted:



Kelley Christenson
Secretary of the Board



Veronica Palazzola
Secretary of the Board