

APPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

May 23, 2019

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, May 23, 2019, at 4:30 p.m. in the auditorium of Santa Monica Boulevard Community Charter School, 1022 North Van Ness Avenue, Los Angeles, CA 90038.

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:40 p.m. by Chair Lucente.

B. Roll Call – Secretaries of the Board – Toni Frear and Marie Kirakossian

Board Members Present

Diane Abeyta, *Parent Representative*
Yvette King-Berg, *Community Representative*
Joe Lucente, *Community Representative*
Gabriela Montoya, *Parent Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

Gary Borden, *Community Representative*
Daniel Laughlin, *Parent Representative*
Jed Wallace, *Community Representative*

C. Flag Salute – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Approval of the Agenda – Chair Lucente

On **MOTION** of Gabriela Montoya, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Joe Lucente,
Gabriela Montoya, Walter Wallace

Nay: (0)

Abstentions: (0)

E. Approval of Minutes

Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 5 (YES) and 0 (NO), the minutes of the April 18, 2019 Regular Meeting (Item I.E.) were approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Joe Lucente,
Gabriela Montoya, Walter Wallace

Nay: (0)

Abstentions: (0)

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Treasurer/CFO's Report

Kristin Dietz, Vice President of EdTec, and Treasurer and CFO of the FCPS, presented the following update:

- Consolidated forecasted net income is now \$703,000, a decrease from the prior month of \$111,000 due primarily to the following:
 - Prior Year state revenue adjustments (-\$148,000)
 - ADA/LCFF adjustments for P2 (+\$60,000)
 - Increased expenses for contracted substitutes (-\$55,000 for FPC) and Special Education contractors (-\$103,000 for FACS and SMBCCS combined)
- Cash balances and overall fiscal health remain very strong, and all sites continue to have positive cash balances
- New slides/changes this month to presentation:
 - Slide 17 – “Days Cash On Hand” added at bottom of slide
 - Slide 18 – “Loan Covenants” for Dronfield loan

D. Directors' Reports

Fenton Avenue Charter School (FACS) – Leticia Padilla Parra, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Cary Rabinowitz, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Jennifer Miller, Director, reported.

E. Chief Academic Officer’s Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Academic Officer, reported.

F. Executive Director’s Report

Fenton Charter Public Schools (FCPS) – Irene Sumida, Executive Director, reported.

III. CONSENT AGENDA ITEMS

A. Recommendation to approve 2019-2020 calendars

On **MOTION** of Diane Abeyta, **SECONDED** by Yvette-King Berg and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Item III.A.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Joe Lucente,
Gabriela Montoya, Walter Wallace

Nay: (0)

Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve revised General Accounting Policies and Procedures Manual

On **MOTION** of Walter Wallace, **SECONDED** by Gabriela Montoya and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve revised General Accounting Policies and Procedures Manual (Item IV.A.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Joe Lucente,
Gabriela Montoya, Walter Wallace

Nay: (0)

Abstentions: (0)

B. Recommendation to approve expenditure for item above spending authority of Executive Director

On **MOTION** of Yvette King-Berg, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to

approve expenditure for item above spending authority of the Executive Director (Item IV.B.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Joe Lucente,
Gabriela Montoya, Walter Wallace

Nay: (0)

Abstentions: (0)

C. Recommendation to approve 2019-2020 Kaiser Permanente and Health Net plans for medical benefits for benefited employees

On **MOTION** of Gabriela Montoya, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve 2019-2020 Kaiser Permanente and Health Net plans for medical benefits for benefited employees (Item IV.C.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Joe Lucente,
Gabriela Montoya, Walter Wallace

Nay: (0)

Abstentions: (0)

D. Recommendation to approve extension of contract with School Nutrition Plus

On **MOTION** of Diane Abeyta, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve an extension of the contract with School Nutrition Plus (Item IV.D.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Joe Lucente,
Gabriela Montoya, Walter Wallace

Nay: (0)

Abstentions: (0)

E. Recommendation to approve 2019-2020 schedule of technology upgrades and software licenses

On **MOTION** of Walter Wallace, **SECONDED** by Gabriela Montoya and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the schedule of technology upgrades and software licenses for the 2019-2020 school year (Item IV.E.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Joe Lucente,
Gabriela Montoya, Walter Wallace

Nay: (0)

Abstentions: (0)

F. Recommendation to receive revised cost for software licenses from Illuminate Education, Inc., for 2019-2020

On **MOTION** of Gabriela Montoya, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to receive revised cost for software licenses from Illuminate Education, Inc., for 2019-2020 (Item IV.F.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Joe Lucente,
Gabriela Montoya, Walter Wallace

Nay: (0)

Abstentions: (0)

G. Recommendation to approve continued membership in the California Charter Schools Association

On **MOTION** of Walter Wallace, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve continued membership in the California Charter Schools Association (Item IV.G.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Joe Lucente,
Gabriela Montoya, Walter Wallace

Nay: (0)

Abstentions: (0)

H. Recommendation to approve Ad Hoc Committee to nominate FCPS Board members for 2019-2020

On **MOTION** of Yvette King-Berg, **SECONDED** by Gabriela Montoya and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Ad Hoc Committee to nominate FCPS Board members for 2019-2020 (Item IV.H.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Joe Lucente,
Gabriela Montoya, Walter Wallace

Nay: (0)

Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. Update on FCPS OPEB Trust

This was an information item only and no action was taken.

VI. CLOSED SESSION

Chair Lucente made the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54957 (personnel).”

The Board convened to closed session at 5:40 p.m.

- A. Government Code 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION –
Evaluation of Chief Academic Officer and Instructional Coaches**

VII. RETURN TO OPEN SESSION - ITEMS SCHEDULED FOR ACTION

The Board reconvened to Open Session at 6:42 p.m.

Chair Lucente announced that action was taken on the following items by the Board of Directors in Closed Session:

- A. Government Code 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION –
Evaluation of Chief Academic Officer and Instructional Coaches**

On **MOTION** of Diane Abeyta, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Board evaluated the Chief Academic Officer’s performance for the 2018-2019 school year and approved to extend a one-year contract to Dr. David Riddick to continue as the Chief Academic Officer of the Fenton Charter Public Schools for the 2019-2020 school year and noted his exceptional performance this first year in the newly created position. Dr. Riddick’s salary will remain at \$165,000 as approved by the Board of Directors on May 17, 2018. The Board also approved the CAO’s recommendation to extend one-year contracts to Instructional Coaches Angie Castellana Ferri and Teresa Elvira for the 2019-2020 school year and approved the addition of five days to their work calendars to accommodate additional responsibilities. Dates will be determined by the Chief Academic Officer.

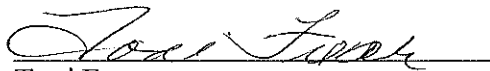
VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, June 13, 2019 at 4:30 p.m. in the boardroom of the Fenton Charter Public Schools Administrative and Business Offices, 8928B Sunland Boulevard, Sun Valley, CA 91352.

VII. ADJOURNMENT

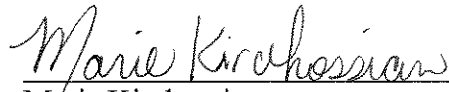
The meeting was adjourned at 6:44 p.m.

Respectfully submitted:



Toni Frear

Toni Frear
Secretary of the Board



Marie Kirakossian

Marie Kirakossian
Secretary of the Board