

APPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

June 13, 2019

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, June 13, 2019, at 4:30 p.m. in the boardroom of the Fenton Charter Public Schools, 8928B Sunland Boulevard, Sun Valley, CA 91352.

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:48 p.m. by Chair Lucente.

B. Roll Call – Secretaries of the Board – Kelley Christenson and Veronica Palazzola

Board Members Present

Diane Abeyta, *Parent Representative*
Yvette King-Berg, *Community Representative*
Daniel Laughlin, *Parent Representative*
Joe Lucente, *Community Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

Gary Borden, *Community Representative*
Jed Wallace, *Community Representative*
Gabriela Montoya, *Parent Representative*

C. Flag Salute – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Approval of the Agenda – Chair Lucente

On **MOTION** of Diane Abeyta, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as presented.

Aye: (5) Abeyta, King-Berg, Laughlin, Lucente, Wallace
Nay: (0)
Abstentions: (0)

E. Approval of Minutes

Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Walter Wallace, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 5 (YES) and 0 (NO), the minutes of the May 23, 2019 Regular Meeting (Item I.E.) were approved as presented.

Aye: (5) Abeyta, King-Berg, Laughlin, Lucente, Wallace
Nay: (0)
Abstentions: (0)

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Treasurer/CFO's Report

Kristin Dietz, Vice President of EdTec, and Treasurer and CFO of the FCPS, presented the following update:

- Consolidated forecasted net income is now \$562,000, a decrease from the prior month of -\$141,000 due primarily to the following:
 - Parking Lot Tax liability (-\$59,000)
 - SB 740 additional cost reimbursement reduced to 28% (-\$87,000)
 - Increased expenses for contracted substitutes (-\$85,000) and Special Education contractors (-\$60,000). Adjustment at FPC was offset by a reduction of salaries.
- Cash balances and overall fiscal health remain very strong, and all sites continue to have positive cash balances.
- New slides/changes to this month's presentation:
 - Slide 12 – Additional analysis on Special Education costs and assumptions over time
 - Slide 13 – Additional analysis on substitute costs and assumptions over time
- Proposed budgets have all sites with a positive net income in 2019-2020:
 - Consolidated forecasted net income for 2019-2020 is \$678,000
 - Staffing assumptions are on slide 19
 - Revenue assumptions by site are on slides 14-18

D. Directors' Reports

Fenton Avenue Charter School (FACS) – Leticia Padilla Parra, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Cary Rabinowitz, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Jennifer Miller, Director, reported.

E. Chief Academic Officer’s Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Academic Officer, reported.

F. Executive Director’s Report

Fenton Charter Public Schools (FCPS) – Irene Sumida, Executive Director, reported.

III. CONSENT AGENDA ITEMS

A. Recommendation to approve 2019-2020 Homeless Education Policies for FACS, FPC, SMBCCS, FCLA and STEM

B. Recommendation to approve 2019-2020 Consolidated Application Certification of Assurances Statement and Application for Categorical Programs for FACS, FPC, SMBCCS, STEM and FCLA

C. Recommendation to approve E-Rate Consulting Renewal Proposal for Fiscal Year 2019-2020 from Learningtech.org

D. Recommendation to approve Delta Dental and VSP plans for benefited employees

On **MOTION** of Yvette King-Berg, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Item III.A. through Item III.D.) was approved as presented.

Aye: (5) Abeyta, King-Berg, Laughlin, Lucente, Wallace
Nay: (0)
Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve 2019-2020 Local Control and Accountability Plans (LCAPs) and Local Control Accountability Plan

(LCAP) Every Student Succeeds Act (ESSA) Federal Addendums for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton Charter Leadership Academy and Fenton STEM Academy

On **MOTION** of Walter Wallace **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the 2019-2020 Local Control and Accountability Plans (LCAPs) and Local Control Accountability Plan (LCAP) Every Student Succeeds Act (ESSA) Federal Addendums for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton Charter Leadership Academy and Fenton STEM Academy (Item IV.A.) was approved as presented.

Aye: (5) Abeyta, King-Berg, Laughlin, Lucente, Wallace
Nay: (0)
Abstentions: (0)

B. Recommendation to approve Performance Indicator Review (PIR) Improvement Plans for Fenton Avenue Charter School and Santa Monica Boulevard Community Charter School

On **MOTION** of Yvette King-Berg, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Performance Indicator Review (PIR) Improvement Plans for Fenton Avenue Charter School and Santa Monica Boulevard Community Charter School (Item IV.B.) was approved as presented.

Aye: (5) Abeyta, King-Berg, Laughlin, Lucente, Wallace
Nay: (0)
Abstentions: (0)

C. Recommendation to approve 2019-2020 budgets for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton Charter Leadership Academy and Fenton STEM Academy

On **MOTION** of Daniel Laughlin, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve 2019-2020 budgets for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton Charter Leadership Academy and Fenton STEM Academy (Item IV.C.) was approved as presented.

Aye: (5) Abeyta, King-Berg, Laughlin, Lucente, Wallace
Nay: (0)
Abstentions: (0)

D. Recommendation to approve Education Protection Act spending plans and resolutions for 2019-2020 school year

On **MOTION** of Diane Abeyta, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Education Protection Act spending plans and resolutions for 2019-2020 school year (Item IV. D.) was approved.

Aye: (5) Abeyta, King-Berg, Laughlin, Lucente, Wallace
Nay: (0)
Abstentions: (0)

E. Recommendation to approve 2019-2020 new and revised positions, final staff rosters, stipends for specific positions, recommendations for regular status, and FCPS employee contracts

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the 2019-2020 new and revised positions, final staff rosters, stipends for specific positions, recommendations for regular status, and FCPS employee contracts (Item IV.E.) was approved.

Aye: (5) Abeyta, King-Berg, Laughlin, Lucente, Wallace
Nay: (0)
Abstentions: (0)

F. Recommendation to approve 2019-2020 salary schedules for all staff

On **MOTION** of Daniel Laughlin, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the 2019-2020 salary schedules for all staff (Item IV.F.) was approved as presented.

Aye: (5) Abeyta, King-Berg, Laughlin, Lucente, Wallace
Nay: (0)
Abstentions: (0)

G. Recommendation to approve expenditure for items above spending authority of Executive Director

On **MOTION** of Yvette King-Berg, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve expenditure for items above spending authority of Executive Director (Item IV.G.) was approved.

Aye: (5) Abeyta, King-Berg, Laughlin, Lucente, Wallace
Nay: (0)
Abstentions: (0)

H. Recommendation to approve revised Procurement and Purchasing Procedures

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the revised Procurement and Purchasing Procedures (Item IV.H.) was approved.

Aye: (5) Abeyta, King-Berg, Laughlin, Lucente, Wallace
Nay: (0)
Abstentions: (0)

I. Recommendation to approve revisions to Employee Handbook to address retiree benefits

On **MOTION** of Walter Wallace, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve revisions to Employee Handbook to address retiree benefits (Item IV.I.) was approved.

Aye: (5) Abeyta, King-Berg, Laughlin, Lucente, Wallace
Nay: (0)
Abstentions: (0)

J. Recommendation to approve Board of Directors for 2019-2020

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Board of Directors for 2019-2020 (Item IV.J.) was approved as presented.

Aye: (5) Abeyta, King-Berg, Laughlin, Lucente, Wallace
Nay: (0)
Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. FCPS Board of Directors' Meetings for 2019-2020

B. Update on FCPS OPEB Trust

C. Progress on expansion of FCLA and STEM

These were information items only and no action was taken.

VI. ANNOUNCEMENTS

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, September 12, 2019 at 4:30 p.m. in the boardroom of the Fenton Charter Public Schools Administrative and Business Offices, 8928B Sunland Boulevard, Sun Valley, CA 91352.

VII. ADJOURNMENT

The meeting was adjourned at 6:43 p.m.

Respectfully submitted:



Kelley Christenson
Secretary of the Board



Veronica Palazzola
Secretary of the Board