

**APPROVED MINUTES  
FENTON CHARTER PUBLIC SCHOOLS  
BOARD OF DIRECTORS MEETING**

**January 31, 2019**

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, January 31, 2019, at 4:30 p.m. in the boardroom of the Fenton Charter Public Schools, 8928 B Sunland Boulevard, Sun Valley, CA 91352.

**I. PRELIMINARY**

**A. Call to Order – Chairperson of the Board – Joe Lucente**

The Board of Directors meeting was called to order at 4:32 p.m. by Chair Lucente.

**B. Roll Call – Secretaries of the Board – Kelley Christenson and Veronica Palazzola**

**Board Members Present**

Yvette King-Berg, *Community Representative*  
Daniel Laughlin, *Parent Representative*  
Joe Lucente, *Community Representative*  
Jed Wallace, *Community Representative*  
Walter Wallace, *Community Representative*

**Board Members Not Present**

Diane Abeyta, *Parent Representative*  
Gary Borden, *Community Representative*  
Gabriela Montoya, *Parent Representative*

**C. Flag Salute – Chair Lucente**

Chair Lucente led the Board and the public in the Pledge of Allegiance.

**D. Approval of the Agenda – Chair Lucente**

The Executive Director requested the addition of item IV.G. - "Recommendation to approve proposal for FASB ASC 715 actuarial valuation reports for 2018-2019, 2019-2020, and 2020-2021 by Brett A. Schwab & Associates" and item IV.H. – "Recommendation to receive and file REVISED June 30, 2018 consolidated audit report for the Fenton Charter Public Schools".

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the Agenda (Item I.D.) was approved as amended.

Aye: (4) King-Berg, Laughlin, Lucente, W. Wallace  
Nay: (0)

Abstentions: (0)

**E. Approval of Minutes**

**Minutes of Previous Regular Meeting – Chair Lucente**

On **MOTION** of Daniel Laughlin, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 4 (YES) and 0 (NO), the minutes of the December 6, 2018 Regular Meeting (Item I.E.) were approved as presented.

Aye: (4) King-Berg, Laughlin, Lucente, W. Wallace  
Nay: (0)  
Abstentions: (0)

**II. COMMUNICATIONS**

**A. Presentations from the Public – Chair Lucente**

There were no presentations from the public.

**B. Committee/Council Reports**

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

**C. Treasurer/CFO's Report**

Cindy Frantz, EdTec Client Manager and assistant to Kristin Dietz, Vice President of EdTec, and Treasurer and CFO of the FCPS, presented the following update:

- Consolidated forecasted net income is now \$932,000, an increase over the prior month of +\$515,000 due to the following:
  - Received local revenues not budgeted for - ASCIP rebates and K-12 vouchers (+\$66,000)
  - Staffing changes at home office and other sites resulted in reduced costs (+\$152,000)
  - Trued up equipment lease expenses based on expirations and not renewing this year (savings of \$280,000)
- Cash balances and overall fiscal health remain very strong, and all sites continue to have positive cash balances
- Areas that we continue to research, anticipating possible forecast changes next month include:
  - P1 ADA ahead of budget for 3 sites (FPC, FCLA and STEM) and under budget for 2 sites (FACS and SMBCCS)
  - Compensation, including overtime and extra pay, health and welfare benefits actuals by site, PERS expense

**D. Directors' Reports**

Fenton Avenue Charter School (FACS) – Leticia Padilla Parra, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Cary Rabinowitz, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Jennifer Miller, Director, reported.

**E. Chief Academic Officer's Report**

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Academic Officer, reported.

**F. Executive Director's Report**

Fenton Charter Public Schools (FCPS) – Irene Sumida, Executive Director, reported.

**III. CONSENT AGENDA ITEMS**

**A. Recommendation to receive and file 2017-2018 School Accountability Report Cards (SARC) for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton STEM Academy and Fenton Charter Leadership Academy**

**B. Recommendation to approve 2019-2020 Instructional Calendar**

**C. Recommendation to approve Memorandum of Understanding with "The World is Just a Book Away" ("WIJABA") and Fenton Primary Center**

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Item III.A. through Item III.C.) was approved as presented.

Aye: (4) King-Berg, Laughlin, Lucente, W. Wallace,  
Nay: (0)  
Abstentions: (0)

**IV. ITEMS SCHEDULED FOR ACTION**

**A. Recommendation to approve appointment of Community Representative to FCPS Board of Directors**

On **MOTION** of Daniel Laughlin, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 4 (YES) and 0 (NO), the recommendation to approve the appointment of Jed Wallace to the FCPS Board of Directors (Item IV.A.) was approved as presented.

Aye: (4) King-Berg, Laughlin, Lucente, W. Wallace  
Nay: (0)  
Abstentions: (0)

**B. Recommendation to approve plan for implementation of “Low-Performing Students Block Grant” allocated to Fenton Avenue Charter School and Fenton STEM Academy**

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve plan for implementation of “Low-Performing Students Block Grant” allocated to Fenton Avenue Charter School and Fenton STEM Academy (Item IV.B.) was approved as presented.

Aye: (5) King-Berg, Laughlin, Lucente, J. Wallace,  
W. Wallace  
Nay: (0)  
Abstentions: (0)

**C. Recommendation to approve expenditure for an item above spending authority of Executive Director**

On **MOTION** of Jed Wallace, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the expenditure for the item above spending authority of Executive Director (Item IV.C.) was approved as presented.

Aye: (5) King-Berg, Laughlin, Lucente, J. Wallace,  
W. Wallace  
Nay: (0)  
Abstentions: (0)

**D. Recommendation to approve use of one-time unrestricted funds at each school site to support the implementation of California’s academic standards**

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve use of one-time unrestricted funds at each school site to support the implementation of California’s academic standards (Item IV.D.) was approved as presented.

Aye: (5) King-Berg, Laughlin, Lucente, J. Wallace,

W. Wallace

Nay: (0)  
Abstentions: (0)

**E. Recommendation to approve mechanism for addressing cost of health benefits**

On **MOTION** of Daniel Laughlin, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the mechanism for addressing the cost of health benefits (Item IV.E.) was approved as presented.

Aye: (5) King-Berg, Laughlin, Lucente, J. Wallace,  
W. Wallace  
Nay: (0)  
Abstentions: (0)

**F. Recommendation to approve revised FCPS Employee Handbook**

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the revised FCPS Employee Handbook (Item IV.F.) was approved as presented.

Aye: (5) King-Berg, Laughlin, Lucente, J. Wallace,  
W. Wallace  
Nay: (0)  
Abstentions: (0)

**G. Recommendation to approve proposal for FASB ASC 715 actuarial valuation reports for 2018-2019, 2019-2020, and 2020-2021 from Brett A. Schwab & Associates.**

On **MOTION** of Walter Wallace, **SECONDED** by Jed Wallace and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the proposal for FASB ASC 715 actuarial valuation reports for 2018-2019, 2019-2020, and 2020-2021 from Brett A. Schwab & Associates (Item IV.G.) was approved as presented.

Aye: (5) King-Berg, Laughlin, Lucente, J. Wallace,  
W. Wallace  
Nay: (0)  
Abstentions: (0)

**H. Recommendation to receive and file REVISED June 30, 2018 consolidated audit report for the Fenton Charter Public Schools**

On **MOTION** of Walter Wallace, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to receive and file the REVISED June 30, 2018 consolidated audit report for

the Fenton Charter Public Schools (Item IV.H.) was approved as presented.

Aye: (5) King-Berg, Laughlin, Lucente, J. Wallace,  
W. Wallace  
Nay: (0)  
Abstentions: (0)

**V. ITEMS SCHEDULED FOR INFORMATION**

- A. Form 700 Filers**
- B. Update on FCPS OPEB Trust**
- C. Update from Ad Hoc Health Benefits Committee**
- D. Update from Ad Hoc Instructional Focus Committee**

*These were information items and no action was taken.*

**VI. CLOSED SESSION**

Chair Lucente made the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54956.9 – Conference with Legal Counsel – Existing Litigation.”

The Board convened to Closed Session at 6:40 p.m.

- A. Government Code 54956.9  
CONFERENCE WITH LEGAL COUNSEL – EXISTING  
LITIGATION  
Case name unspecified: Disclosure would jeopardize existing  
settlement regulations**

**VII. RETURN TO OPEN SESSION**

The Board reconvened to Open Session at 6:50 p.m.

Chair Lucente announced the following:

On **MOTION** of Jed Wallace, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Board of Directors agreed to settle a pending claim and gave the Executive Director the authority to act on its behalf.

Aye: (5) King-Berg, Laughlin, Lucente, J. Wallace,  
W. Wallace  
Nay: (0)

Abstentions: (0)

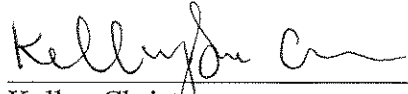
**VIII. ANNOUNCEMENTS**

**IX. ADJOURNMENT**

The meeting was adjourned at 6:51 p.m.

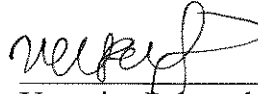
The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, March 7, 2019 at 4:30 p.m. in the boardroom of the Fenton Charter Public Schools, 8928B Sunland Boulevard, Sun Valley, CA 91352.

Respectfully submitted:



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Kelley Christenson  
Secretary of the Board



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Veronica Palazzola  
Secretary of the Board