

APPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

April 18, 2019

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, April 18, 2019, at 4:30 p.m. in the boardroom of the Fenton Charter Public Schools, 8928 B Sunland Boulevard, Sun Valley, CA 91352. [Dial-in Number: (712) 770-5581; Access Code: 881498]

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:36 p.m. by Chair Lucente.

B. Roll Call – Secretary of the Board – Laura Holmes

Board Members Present

Diane Abeyta, *Parent Representative*
Yvette King-Berg, *Community Representative*
Daniel Laughlin, *Parent Representative*
Joe Lucente, *Community Representative*
Jed Wallace, *Community Representative*

Board Members Not Present

Gary Borden, *Community Representative*
Gabriela Montoya, *Parent Representative*
Walter Wallace, *Community Representative*

C. Flag Salute – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Approval of the Agenda – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Agenda (Item III.D.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace

Nay: (0)

Abstentions: (0)

E. Approval of Minutes

Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Jed Wallace, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 5 (YES) and 0 (NO), the minutes of the March 7, 2019 Regular Meeting (Item III.E.) were approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace

Nay: (0)

Abstentions: (0)

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Treasurer/CFO's Report

Cindy Frantz, Senior Client Manager of EdTec, presented the following update:

- Consolidated forecasted net income is now \$814,000, an increase over the prior month of +\$177,000 due primarily to the following:
 - Contracted Special Education Instructors (including NPS): savings of \$112,000
 - Materials and Supplies: savings of \$66,000
 - Salaries and Benefits: savings of \$32,000
- Cash balances and overall fiscal health remain very strong, and all sites continue to have positive cash balances.

D. Directors' Reports

Fenton Avenue Charter School (FACS) – Leticia Padilla Parra, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Cary Rabinowitz, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Jennifer Miller, Director, reported.

E. Chief Academic Officer's Report

Fenton Charter Public Schools (FCPS) – Dr. David Riddick, Chief Academic Officer, reported.

F. Executive Director’s Report

Fenton Charter Public Schools (FCPS) – Irene Sumida, Executive Director, reported.

III. CONSENT AGENDA ITEMS

A. Recommendation to receive and approve letters of engagement from CliftonLarsonAllen, LLP for audit of FCPS, SFV Education and FCPS Foundation

B. Recommendation to approve federal (Form 990) and state (Form 199) tax returns for FCPS and approve authorization for filing

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the Consent Agenda (Items III.A. and III.B.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace

Nay: (0)

Abstentions: (0)

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to receive and file LAUSD Annual Performance-Based Oversight Visit Reports for 2018-2019 School Year

On **MOTION** of Jed Wallace, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to receive and file LAUSD Annual Performance-Based Oversight Visit Reports for 2018-2019 School Year (Item IV.A.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace

Nay: (0)

Abstentions: (0)

B. Recommendation to approve contract with NWEA™ for MAP® assessments for 2019-2020

On **MOTION** of Diane Abeyta, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the contract with NWEA™ for MAP® assessments for 2019-2020 (Item IV.B.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace
Nay: (0)
Abstentions: (0)

C. Recommendation to approve reconfiguration of FCPS business office staff responsibilities and titles

On **MOTION** of Jed Wallace, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the reconfiguration of FCPS business office staff responsibilities and titles (Item IV.C.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace
Nay: (0)
Abstentions: (0)

D. Recommendation to approve expenditure for items above spending authority of Executive Director

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the expenditure for items above spending authority of Executive Director (Item IV.D.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace
Nay: (0)
Abstentions: (0)

E. Recommendation to approve notice to authorizing district, LAUSD, to reserve the right of Fenton schools to leave LAUSD SELPA

On **MOTION** of Yvette King-Berg, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 5 (YES) and 0 (NO), the recommendation to approve the notice to authorizing district, LAUSD, to reserve the right of Fenton schools to leave LAUSD SELPA (Item IV.E.) was approved as presented.

Aye: (5) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace
Nay: (0)
Abstentions: (0)

V. ITEMS SCHEDULED FOR INFORMATION

A. Update on FCPS OPEB Trust

- B. Update from Ad Hoc Instructional Focus Committee**
- C. Update on Health Benefits Costs for 2019-2020**
- D. Information related to Performance Indicator Review (PIR) Assurance Forms and approval of PIR Improvement Plans for Fenton Avenue Charter School and Santa Monica Boulevard Community Charter School**

These were information items only and no action was taken.

VI. CLOSED SESSION

Chair Lucente made the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54957 - Public Employee Performance Evaluation and Public Employee Appointment, and Government Code Section 54956.9 – Conference with Legal Counsel – Anticipated Litigation.”

The Board convened to Closed Session at 5:57 p.m.

- A. Government Code 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION –
Evaluation of Current Administrators**
- B. Government Code 54957
PUBLIC EMPLOYEE APPOINTMENT –
Title: Second Assistant Director Position (FACS)**
- C. Government Code 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION –
Evaluation of Executive Director**
- D. Government Code Section 54956.9
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED
LITIGATION**

VII. RETURN TO OPEN SESSION - ITEMS SCHEDULED FOR ACTION

The Board reconvened to Open Session at 6:50 p.m.

Chair Lucente announced that action was taken on the following items by the Board of Directors in Closed Session:

- A. Government Code 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION –
Evaluation of Current Administrators**

On **MOTION** of Yvette King-Berg, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Board received and approved the positive evaluation of all administrators and recommended extending one-year contracts, and corresponding salary increases as applicable and indicated by the Administrative Salary Schedule, to all of the following:

- Leticia Padilla Parra, Director, FACS
- Barbara Aragón, Assistant Director, FACS
- Jessi Tello, Administrative Coordinator, FACS
- Richard Parra, Director, FPC
- Sirui Thomassian, Assistant Director, FPC
- Wendy Kaufman, Administrative Coordinator, FPC
- Cary Rabinowitz, Director, SMBCCS
- Monica Castañeda, Assistant Director, SMBCCS
- Walter Gomez, Administrative Coordinator, SMBCCS
- Robin Rodriguez, Administrative Coordinator, SMBCCS
- Jennifer Miller, Director, STEM and FCLA
- Jennifer Pimentel, Administrative Coordinator, STEM and FCLA
- Cecilia Quijano, Administrative Coordinator, STEM and FCLA

Aye: (5) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace

Nay: (0)

Abstentions: (0)

**B. Government Code 54957
PUBLIC EMPLOYEE APPOINTMENT –
Title: Second Assistant Director Position (FACS)**

On **MOTION** of Jed Wallace, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Board approved the promotion of Jessi Tello to the position of Assistant Director of Fenton Avenue Charter School. (Beginning in the 2019-2020 school year, Fenton Avenue Charter School will have two Assistant Directors with specific and varied responsibilities to be determined by the Director, Leticia Padilla Parra, and the Chief Academic Officer, Dr. David Riddick.)

Aye: (5) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace

Nay: (0)

Abstentions: (0)

**C. Government Code 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION –
Evaluation of Executive Director**

On **MOTION** of Jed Wallace, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 5 (YES) and 0 (NO), the Board evaluated the Executive Director's performance for the 2018-2019 school year and approved to extend a one-year contract to Irene Sumida to continue as the Executive Director of the Fenton Charter Public Schools for the 2019-2020 school year. Her current salary is \$45,022, the maximum salary allowable for STRS retirees. For 2019-2020, her salary will be \$46,451, which CalSTRS has calculated as the postretirement limitation for next year. The limitation is calculated as half of the median final compensation of the members who retired during the last fiscal year.

Aye: (5) Diane Abeyta, Yvette King-Berg, Daniel Laughlin,
Joe Lucente, Jed Wallace
Nay: (0)
Abstentions: (0)

Chair Lucente announced that no action was taken on Item VI.D. in Closed Session.

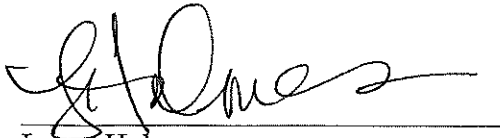
VIII. ANNOUNCEMENTS

Chair Lucente announced that the next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, May 23, 2019 at 4:30 p.m. in the auditorium of Santa Monica Boulevard Community Charter School, 1022 North Van Ness Avenue, Los Angeles, CA 90038.

IX. ADJOURNMENT

The meeting was adjourned at 6:55 p.m.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'L. Holmes', written over a horizontal line.

Laura Holmes

Secretary of the Board