

APPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

March 1, 2018

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, March 1, 2018, at 4:30 p.m. in the boardroom of the FCPS Offices, 8928B Sunland Boulevard, Sun Valley, CA 91352.

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:35 p.m. by Chair Lucente.

B. Roll Call – Secretaries of the Board – Barbara Ausherman and Mercedes Meeks

Board Members Present

Diane Abeyta, *Parent Representative*
Gabriela Montoya, *Parent Representative*
Yvette King-Berg, *Community Representative*
Daniel Laughlin, *Parent Representative*
Joe Lucente, *Community Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

Gary Borden, *Community Representative*

C. Flag Salute – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Additions/Corrections to the Agenda – Chair Lucente

There were no additions or corrections to the agenda.

E. Approval of Minutes

Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Yvette King-Berg **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the January 25, 2018 Regular Meeting were approved.

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by advisory committees and councils were sent to the Board Members prior to this meeting.

There were no further reports by committees and councils.

C. Treasurer/CFO's Report

Kristin Dietz, FCPS Treasurer and CFO, presented monthly profit and loss statements, revenue, expenditures, year-to-date projections for the Fenton Charter Public Schools. The following information/reports were presented including actuals through December 31, 2017:

- Consolidated annual net income is now forecasted at \$1,900,053
 - This is a net increase of \$472,000 from the previous forecast
 - Main drivers of this change are:
 - Proposition 39 Clean Energy Grant (restricted funds) not budgeted - \$478,000 for FACS and SMBCCS
 - CMO fees of +\$9,000 (consolidated increase)
 - Depreciation expense of +\$6,000 (consolidated increase)
 - All sites forecasting positive net income
- Cash flows remain consistent and strong
 - Consolidated cash balance is \$13.1 million

D. Directors' Reports

Fenton Avenue Charter School (FACS) – Stacy Carroll Hutter, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Dr. David Riddick, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Cary Rabinowitz, Director, reported.

E. Executive Director's Report

Fenton Charter Public Schools (FCPS) – Irene Sumida, Executive Director, reported.

III. CONSENT AGENDA ITEMS

There were no items on the Consent Agenda.

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve investment policy for Fenton Charter Public Schools

On **MOTION** of Daniel Laughlin, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve a formal investment policy for Fenton Charter Public Schools was approved.

B. Recommendation to approve investment policy for the FCPS OPEB Trust

On **MOTION** of Gabriela Montoya, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve a formal investment policy for the FCPS OPEB Trust was approved.

V. ITEMS SCHEDULED FOR INFORMATION

A. Form 700

B. Update on FCPS OPEB Trust

These were information items only and no action was taken.

VI. CLOSED SESSION

Chair Lucente made the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54957 (Personnel Matters) and Government Code Section 54956.9 (Existing Litigation).”

The Board convened to Closed Session at 5:39 p.m.

**A. PERSONNEL: (Government Code 54957)
PUBLIC EMPLOYMENT – Appointment of New Administrative Coordinators**

**B. PERSONNEL: (Government Code 54957)
PUBLIC EMPLOYMENT – Evaluation of Current Administrators**

**C. PERSONNEL: (Government Code 54957)
PUBLIC EMPLOYMENT – Evaluation of Executive Director**

D. PERSONNEL: (Government Code 54957)

PUBLIC EMPLOYMENT – Final Administrative Assignments for 2018-2019

**E. LITIGATION: (Government Code 54956.9)
EXISTING LITIGATION - Update**

VII. RETURN TO OPEN SESSION

The Board reconvened to Open Session at 6:32 p.m.

Chair Lucente announced that action had been taken on the following items by the Board of Directors in Closed Session:

**A. PERSONNEL: (Government Code 54957)
PUBLIC EMPLOYMENT – Appointment of New Administrative Coordinators**

On **MOTION** of Yvette King-Berg, **SECONDED** by Gabriela Montoya and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Board approved the Ad Hoc New Administrator Interview Committee’s recommendation of Walter Gomez, Jennifer Pimentel, Cecilia Quijano and Robin Rodriguez to assume the positions of Administrative Coordinators effective July 1, 2018.

**B. PERSONNEL: (Government Code 54957)
PUBLIC EMPLOYMENT – Evaluation of Current Administrators**

On **MOTION** of Diane Abeyta, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Board received and approved the positive evaluation of all current FCPS administrators and recommended extending one-year contracts, and corresponding salary increases as applicable and indicated by the Administrative Salary Schedule, to all of the following:

- Leticia Padilla Parra, Director, FACS
- Barbara Aragón, Assistant Director, FACS
- Jessi Tello, Administrative Coordinator, FACS
- Richard Parra, Director, FPC
- Monica Castañeda, Assistant Director, FPC
- Michelle Holloway, Administrative Coordinator, FPC
- Cary Rabinowitz, Director, SMBCCS
- Sirui Thomassian, Assistant Director, SMBCCS
- Jennifer Miller, Director, STEM and FCLA

(Stacy Carroll Hutter and David Riddick also received positive evaluations, but are not listed above due to employment status changes planned for the 2018-2019 school year. Mrs. Carroll Hutter has announced her retirement effective June 30, 2018, and Dr. David Riddick

was approved as FCPS’s first Chief Academic Officer at the October 19, 2017 meeting of the FCPS Board of Directors.)

**C. PERSONNEL: (Government Code 54957)
PUBLIC EMPLOYMENT – Evaluation of Executive Director**

On **MOTION** of Gabriela Montoya, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Board evaluated the Executive Director’s performance for the 2017-2018 school year and approved to extend a one-year contract to Irene Sumida to continue as the Executive Director of the Fenton Charter Public Schools for the 2018-2019 school year. Her current salary is \$43,755, the maximum salary allowable for STRS retirees and her 2018-2019 salary will be determined when new rates are posted by STRS in June/July 2018. Once determined, the Board will announce the salary in Open Session. (The maximum allowed is published yearly by STRS and is 50% of the annual STRS retirees’ average pension for the school year.)

**D. PERSONNEL: (Government Code 54957)
PUBLIC EMPLOYMENT – Final Administrative Assignments for 2018-2019**

On **MOTION** of Diane Abeyta, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Board approved final administrative assignments for 2018-2019:

School	Director	Assistant Director	Administrative Coordinator(s)
FACS	Leticia Padilla Parra	Barbara Aragón	Jessi Tello
SMBCCS	Cary Rabinowitz	Sirui Thomassian	Walter Gomez and Robin Rodriguez
FPC	Richard Parra	Monica Castañeda	Michelle Holloway
*STEM	Jennifer Miller		Jennifer Pimentel and Cecilia Quijano
*FCLA			

Highlighted names complete the roster of administrators announced at the January 25, 2018 Board meeting.

It is the expressed intention of the Board that the three administrators assigned to STEM/FCLA serve the two schools equally as this configuration would be in the best interests of the schools.

All newly appointed Administrative Coordinators will be offered a one-year contract and rated in at the first step of the Administrative Coordinator’s salary schedule.

**E. LITIGATION: (Government Code 54956.9)
EXISTING LITIGATION - Update**

No action was taken on this item.

VIII. ANNOUNCEMENTS

IX. ADJOURNMENT

The meeting was adjourned at 6:39 p.m.

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, April 12, 2018 at 4:30 p.m. in the boardroom of the Fenton Charter Public Schools, 8928B Sunland Boulevard, Sun Valley, CA 91352.

Respectfully submitted:

Barbara Ausherman
Secretary of the Board

Mercedes Meeks
Secretary of the Board