

APPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

May 17, 2018

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, May 17, 2018, at 4:30 p.m. in the auditorium of Santa Monica Boulevard Community Charter School, 1022 North Van Ness Avenue, Los Angeles, CA 90038.

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:35 p.m. by Chair Lucente.

B. Roll Call – Secretaries of the Board – Teresa Elvira, Walter Gomez, Robin Rodriguez and Megan Stevenson

Board Members Present

Diane Abeyta, *Parent Representative*
Gabriela Montoya, *Parent Representative*
Yvette King-Berg, *Community Representative*
Daniel Laughlin, *Parent Representative*
Joe Lucente, *Community Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

Gary Borden, *Community Representative*

C. Flag Salute – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Additions/Corrections to the Agenda – Chair Lucente

There were no additions or corrections to the agenda.

E. Approval of Minutes

Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Daniel Laughlin **SECONDED** by Walter Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the April 12, 2018 Regular Meeting were approved.

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by advisory committees and councils were sent to the Board Members prior to this meeting.

There were no further reports by committees and councils.

C. Treasurer/CFO's Report

Kristin Dietz, FCPS Treasurer and CFO, presented monthly profit and loss statements, revenue, expenditures, year-to-date projections for the Fenton Charter Public Schools. The following information/reports were presented including actuals through March 31, 2018:

- Consolidated annual net income is now forecasted at \$1,695,593
 - This is a net decrease of \$80,000 from the previous forecast
 - Main drivers of this change are:
 - LCFF adjusted per P-2 ADA - all sites saw small decreases (-\$76,000)
 - Salary and benefits true ups based on latest information (-\$69,000)
 - Adjusted Title funding per revised entitlement from the CDE (+\$69,000)
 - All sites forecasting positive net income
- Cash flows remaining consistent and strong
 - Consolidated cash balance is \$14.9 million as of March 31, 2018

D. Directors' Reports

Fenton Avenue Charter School (FACS) – Stacy Carroll Hutter, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Dr. David Riddick, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Cary Rabinowitz, Director, reported.

E. Executive Director's Report

Fenton Charter Public Schools (FCPS) – Irene Sumida, Executive Director, reported.

III. CONSENT AGENDA ITEMS

- A. **Recommendation to approve software and communication tools for all sites**
- B. **Recommendation to approve 2018-2019 calendars**

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Consent Agenda was approved as presented.

IV. ITEMS SCHEDULED FOR ACTION

- A. **Recommendation to approve adoption of Fiscal Crisis and Management Assistance Team (FCMAT) *California Charter School Accounting and Best Practices Manual* to supplement FCPS General Accounting Manual**

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the following recommendation was adopted and approved:

The Governing Board of the Fenton Charter Public Schools adopts, on an ongoing basis, the most recent Fiscal Crisis and Management Assistance Team (FCMAT) *California Charter School Accounting and Best Practices Manual* to supplement the FCPS General Accounting Policies and Procedures Manual. In the event of any conflict between the most recent *FCMAT Charter School Accounting and Best Practices Manual* and the Fenton Charter Public School's accounting policies and procedures, the Fenton Charter Public School's policies and procedures will prevail.

- B. **Recommendation to approve revised General Accounting Policies and Procedures Manual**

On **MOTION** of Diane Abeyta, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the revised General Accounting Policies and Procedures Manual was approved.

- C. **Recommendation to approve salary schedules for all employees**

On **MOTION** of Gabriela Montoya, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve salary schedules for all employees was approved.

- D. **Recommendation to approve 2018-2019 Kaiser Permanente and Health Net plans for medical benefits for full-time benefited employees**

On **MOTION** of Yvette King-Berg, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 6 (YES) and 0 (NO), the following recommendations were approved:

- 2018-2019 Kaiser Permanente and Health Net plans and rates for medical benefits for full-time benefited employees;
- The establishment of an Ad Hoc Health Benefits Committee, the composition of which will be determined by the Board, whose purpose will be to analyze current health benefits spending trends and to devise a plan for meeting yearly increases. This committee will begin meeting in August or September 2018.

E. Recommendation to approve policy clarifying Health Benefits Opt-Out Agreement

On **MOTION** of Daniel Laughlin, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the policy clarifying the Health Benefits Opt-Out Agreement was approved.

F. Recommendation to approve contract with NWEA™ for MAP® assessments for 2018-2019

On **MOTION** of Diane Abeyta, **SECONDED** by Gabriela Montoya and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the contract with NWEA™ for MAP® assessments for 2018-2019 was approved.

G. Recommendation to approve agreement with Illuminate Education, Inc.

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the agreement with Illuminate Education, Inc. was approved.

H. Recommendation to approve the revised schedule of technology and maintenance upgrades

On **MOTION** of Gabriela Montoya, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the revised schedule of technology and maintenance upgrades was approved.

I. Recommendation to approve new three-year Master Services Agreement with EdTec, Inc.

On **MOTION** of Walter Wallace, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the new three-year Master Services Agreement with EdTec, Inc. was approved.

J. Recommendation to approve continued membership in the California Charter Schools Association

On **MOTION** of Gabriela Montoya, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the continued membership in the California Charter Schools Association was approved.

K. Recommendation to approve notice to authorizing district, LAUSD, to reserve the right of Fenton schools to leave LAUSD SELPA

On **MOTION** of Yvette King-Berg, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the notice to the authorizing district, LAUSD, to reserve the right of Fenton schools to leave the LAUSD SELPA was approved.

L. Recommendation to approve Ad Hoc Board Member Nominating Committee to review expiring board terms and recommend slate of directors for the 2018-2019 school year

On **MOTION** of Yvette King-Berg, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve an Ad Hoc Board Member Nominating Committee to review expiring board terms and recommend a slate of directors for the 2018-2019 school year was approved.

M. Recommendation to approve evaluation documents and process for Chief Academic Officer and Instructional Coaches

On **MOTION** of Yvette King-Berg, **SECONDED** by Diane Abeyta and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the evaluation documents and process for Chief Academic Officer and Instructional Coaches was approved.

V. ITEMS SCHEDULED FOR INFORMATION

A. Update on FCPS OPEB Trust

B. FCPS Core Values

These were information items only and no action was taken.

VI. CLOSED SESSION

Chair Lucente will make the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Section 54956.9 (litigation).”

The Board convened to Closed Session at 5:56 p.m.

**A. LITIGATION: (Government Code 54956.9)
EXISTING LITIGATION - Update**

VII. RETURN TO OPEN SESSION - ITEMS SCHEDULED FOR ACTION

The Board reconvened to Open Session at 6:03 p.m.

Chair Lucente announced the following action had been taken in Closed Session:

**A. LITIGATION: (Government Code 54956.9)
EXISTING LITIGATION - Update**

On **MOTION** of Yvette King-Berg, **SECONDED** by Gabriela Montoya and **CARRIED** by a vote of 6 (YES) and 0 (NO), the Board approved giving the Executive Director discretion to act on its behalf in upcoming mediation.

VIII. ANNOUNCEMENTS

IX. ADJOURNMENT

The meeting was adjourned at 6:04 p.m.

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, June 21, 2018 at 10:00 a.m. in the boardroom of the Fenton Charter Public Schools Administrative and Business Offices, 8928B Sunland Boulevard, Sun Valley, CA 91352.

Respectfully submitted:

Teresa Elvira
Secretary of the Board

Walter Gomez
Secretary of the Board

Robin Rodriguez
Secretary of the Board

Megan Stevenson
Secretary of the Board