

UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

January 28, 2016

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, January 28, 2016, at 4:30 p.m. in the multipurpose room of the Fenton Charter Leadership Academy and Fenton STEM Academy, 8926 Sunland Boulevard, Sun Valley, CA 91352 (call-in number: 641-715-3818; access code: 881498)

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:39 p.m. by Chair Lucente.

B. Roll Call – Secretaries of the Board – Angie Castellana Ferri and Cecilia Quijano

Board Members Present

Gary Borden, *Community Representative*
Cile Borman, *Community Representative*
Yvette King-Berg, *Community Representative*
Daniel Laughlin, *Parent Representative*
Joe Lucente, *Community Representative*
Donald Parker, *Community Representative*

Board Members Not Present

Jacqueline Elliot, *Community Representative*
Lilly T. Hernandez, *Parent Representative*
Gabriela Montoya, *Parent Representative*
Walter Wallace, *Community Representative*

C. Flag Salute – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Additions/Corrections to the Agenda – Chair Lucente

There were no additions or corrections to the agenda.

E. Approval of Minutes

Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Donald Parker, **SECONDED** by Cile Borman and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the December 3, 2015 Regular Meeting of the Board of Directors were approved.

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Treasurer/CFO's Report

Kristin Dietz, Vice President of EdTec, and Treasurer and CFO of the FCPS, presented monthly, profit and loss statements, revenue, expenditures and a year-to-date projection for the Fenton Charter Public Schools. The following reports were presented:

- January 2016 Financial Update
- November 2015 Financials (all sites)
- First Interim Reports Submitted to LAUSD on December 5, 2015 for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton Academy for Social and Emotional Learning, and Fenton STEM Academy

D. Directors' Reports

Fenton Avenue Charter School (FACS) – Stacy Carroll Hutter, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Dr. David Riddick, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Jennifer Miller, Director of STEM, presented Mrs. Melo's report.

E. Executive Director's Report

Fenton Charter Public Schools (FCPS) – Irene Sumida, Executive Director, reported.

III. CONSENT AGENDA ITEMS

- A. **Recommendation to approve selection of Leanna Hendrix for the position of Technology Integration Specialist at Fenton Avenue Charter School**
- B. **Recommendation to approve hiring of DeAnn Michiels for open teacher position at Fenton Avenue Charter School**
- C. **Recommendation to approve applications for Consolidated Application and Reporting System (CARS) for Fenton Academy for Social and Emotional Learning (FCLA) and Fenton STEM Academy**
- D. **Recommendation to approve FCPS 2016-2017 Instructional Calendar**
- E. **Recommendation to receive School Accountability Report Cards (SARC) for Fenton Primary Center, Fenton Avenue Charter School and Santa Monica Boulevard Community Charter School**

On **MOTION** of Donald Parker **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the Consent Agenda was approved.

IV. ITEMS SCHEDULED FOR ACTION

- A. **Recommendation to receive and file the June 30, 2015 consolidated audit report for the Fenton Charter Public Schools**

On **MOTION** of Gary Borden, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to receive and file the June 30, 2015 consolidated audit report for the Fenton Charter Public Schools was approved.

- B. **Recommendation to approve second revision of Procurement and Purchasing Procedures Policy**

On **MOTION** of Yvette King-Berg, **SECONDED** by Donald Parker and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the second revision of the Procurement and Purchasing Procedures Policy was approved.

- C. **Recommendation to approve revision of Inventory Control Policy**

On **MOTION** of Donald Parker, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the revision of the Inventory Control Policy was approved.

- D. **Recommendation to approve policy authorizing transfer of funds between schools**

On **MOTION** of Donald Parker, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to

approve the policy authorizing the transfer of funds between schools was approved.

E. Recommendation to approve Fenton Charter Public Schools Public School Employee retirement Healthcare Benefits Trust

On **MOTION** of Donald Parker, **SECONDED** by Cile Borman and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Fenton Charter Public Schools Public School Employee retirement Healthcare Benefits Trust was approved.

V. ITEMS SCHEDULED FOR INFORMATION

A. Completion of Statement of Information (Form 700) by all Board members, officers of the Board, and administrative staff

B. Planning for the future and sustainability of the Fenton Charter Public Schools

These were information items only, and no action was taken.

VI. ANNOUNCEMENTS

VII. ADJOURNMENT

The meeting was adjourned at 5:52 p.m.

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, February 25, 2016 at 4:30 p.m. in the auditorium of the Fenton Avenue Charter School.

Respectfully submitted:

Angie Castellana Ferri
Secretary of the Board

Cecilia Quijano
Secretary of the Board