

UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

February 25, 2016

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, February 25, 2016, at 4:30 p.m. in the auditorium of Fenton Avenue Charter School, 11828 Gain Street, Lake View Terrace, CA 91342 (call-in number: 641-715-3818; access code: 881498).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:36 p.m. by Chair Lucente.

B. Roll Call – Secretaries of the Board – Barbara Ausherman, Leanna Hendrix, and Lara Hovaguimian

Board Members Present

Cile Borman, *Community Representative*
Yvette King-Berg, *Community Representative*
Daniel Laughlin, *Parent Representative*
Joe Lucente, *Community Representative*
Gabriela Montoya, *Parent Representative*
Donald Parker, *Community Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

Gary Borden, *Community Representative*
Lilly T. Hernandez, *Parent Representative*
Jacqueline Elliot, *Community Representative*

C. Flag Salute – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Additions/Corrections to the Agenda – Chair Lucente

A correction was made to Item 4B of the agenda. The final bullet for the initial Board of Trustees should read as *a representative to be determined*, instead of *to be determined*.

E. Approval of Minutes

Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Yvette King-Berg, **SECONDED** by Gabriela Montoya and **CARRIED** by a vote of 7 (YES) and 0 (NO), the minutes of the January 28, 2016 Regular Meeting of the Board of Directors were approved.

II. COMMUNICATIONS

A. **Presentations from the Public** – Chair Lucente

There were no presentations from the public.

B. **Committee/Council Reports**

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. **Treasurer/CFO's Report**

Kristin Dietz, Vice President of EdTec, and Treasurer and CFO of the FCPS, presented monthly, profit and loss statements, revenue, expenditures and a year-to-date projection for the Fenton Charter Public Schools. The following reports were presented:

- February 2016 Financial Update
- December 2015 Financials (all sites)

D. **Directors' Reports**

Fenton Avenue Charter School (FACS) – Stacy Carroll Hutter, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Dr. David Riddick, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Lee Melo, Director, reported.

E. **Executive Director's Report**

Fenton Charter Public Schools (FCPS) – Irene Sumida, Executive Director, reported.

III. CONSENT AGENDA ITEMS

A. **Recommendation to approve hiring of Amanda Hill for kindergarten teacher opening at Santa Monica Boulevard Community Charter School**

On **MOTION** of Donald Parker, **SECONDED** by Daniel Laughlin and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve the Consent Agenda was approved.

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve transfer of \$250,000 to Fenton Charter Leadership Academy and \$250,000 to Fenton STEM Academy from the Fenton Charter Public Schools general account

On **MOTION** of Donald Parker, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve transfer of \$250,000 to Fenton Charter Leadership Academy and \$250,000 to Fenton STEM Academy from the Fenton Charter Public Schools general account was approved with the following terms:

- Funds will be transferred by March 1, 2016
- \$250,000 will be transferred to FCLA
- \$250,000 will be transferred to STEM
- Funds will repaid in full by October 15, 2016
- FCLA and STEM will pay interest on the amounts borrowed equal to the rate paid by the Los Angeles County Treasury for the full duration of the loan

B. Recommendation to approve changes to initial Board of Trustees for OPEB Trust

On **MOTION** of Donald Parker, **SECONDED** by Gabriela Montoya and **CARRIED** by a vote of 6 (YES), 0 (NO), and 1 (ABSTENTION) the recommendation to approve the changes to the initial Board of Trustees for the OPEB Trust was approved.

The initial Board of Trustees will be comprised of the following members:

- Yvette King-Berg, voting member
- Joe Lucente, voting member
- Walter Wallace, voting member
- A representative from East West Bank TBD, non-voting member

As current a FCPS retiree, Board Chair Joe Lucente recused himself from the presentation, discussion and final vote.

C. Recommendation to approve Other Post-Employment Benefits (OPEB) Irrevocable Trust funding proposal

On **MOTION** of Donald Parker, **SECONDED** by Cile Borman and **CARRIED** by a vote of 6 (YES), 0 (NO), and 1 (ABSTENTION) the recommendation to approve the Other Post-Employment Benefits (OPEB) Irrevocable Trust funding proposal was approved.

As current FCPS retirees, Board Chair Joe Lucente recused himself from the presentation, discussion and final vote, and Executive Director Irene Sumida recused herself from the presentation and discussion.

V. ITEMS SCHEDULED FOR INFORMATION

There were no items scheduled for the Information Agenda.

VI. CLOSED SESSION

Chair Lucente made the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Sections 54957 (personnel matters).”

A. Public Employment: Government Code 54957

B. Public Employment: Government Code 54957

C. Public Employment: Government Code 54957

VII. RETURN TO OPEN SESSION

The Board of Directors reconvened to open session at 6:13 p.m.

Chair Lucente announced that action had been taken on the following items by the Board of Directors in Closed Session:

A. Board approval of employment agreements for FCPS administrative staff

On **MOTION** of Donald Parker, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 7 (YES) and 0 (NO), the Board approved contracts and terms as follows:

Stacy Hutter, Director, Fenton Avenue Charter School continues with “life of the charter” contract (expires June 30, 2017)

Leticia Padilla Parra, Assistant Director, Fenton Avenue Charter School continues with “life of the charter” contract (expires June 30, 2017)

Richard Parra, Director, Fenton Primary Center continues with “life of the charter” contract (expires on June 30, 2017)

Barbara Aragón, Assistant Director, Fenton Primary Center recommended for “life of the charter” contract (expires on June 30, 2017)

Michelle Holloway, Administrative Coordinator, Fenton Primary Center-

one-year contract (July 1, 2016 – June 30, 2017)

David Riddick, Director, Santa Monica Boulevard Community Charter School continues with “life of the charter” contract (expires on June 30, 2017)

Wendy Kaufman, Administrative Coordinator, Santa Monica Boulevard Community Charter School – *see Item VII.B.*

Cary Rabinowitz, Administrative Coordinator, Santa Monica Boulevard Community Charter School – *see Item VII.B.*

Sirui Thomassian, Administrative Coordinator, Santa Monica Boulevard Community Charter School – one-year contract (July 1, 2016 – June 30, 2017)

Jennifer Miller, Director, Fenton STEM Academy – one-year contract (July 1, 2016 – June 30, 2017)

Lee Melo, Director of Fenton Charter Leadership Academy – one-year contract (July 1, 2016 - June 30, 2017)

Jessi Tello, Administrative Coordinator, Fenton Avenue Charter School, was not evaluated by the staff and was recommended for a one year – July 1, 2016 – June 30, 2017

B. Board approval for change of title and job description for selected administrative staff

On **MOTION** of Daniel Laughlin, **SECONDED** by Gabriela Montoya and **CARRIED** by a vote of 7 (YES) and 0 (NO), the Board approved the promotions of Wendy Kaufman and Cary Rabinowitz to the positions of Assistant Directors, Santa Monica Boulevard Community Charter School with the corresponding adjustment to their respective job descriptions and salaries effective July 1, 2016. Contracts will be for one year – July 1, 2016 – June 30, 2017.

C. Evaluation of Executive Director

As required by the authorizing district, the Board evaluated the performance of the Executive Director, comparing the job description developed by the Strategic Planning Committee at the time of the transition of the Fenton Charter Public School during the 2010-2011 school year. The Executive Director’s position is currently a part-time position and there is no contract of employment; employment is completely “at will” and the Executive Director may be terminated by a majority vote of the Board at any regular, special or emergency meeting of the Board of Directors. The yearly salary is the maximum allowed under STRS – \$40,321 for the 2015-2016 school year. (The amount increases or decreases yearly and is based on 50% of the average STRS retiree’s compensation for any given year.)

The Board of Directors determined that the Executive Director's performance continues to be outstanding and a major reason for the continued success of the FCPS. The Board commends Mrs. Sumida for her extraordinary performance and hopes she will continue to lead our schools into the future.

VIII. ANNOUNCEMENTS

IX. ADJOURNMENT

The meeting was adjourned at 6:18 p.m.

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, April 21, 2016 at 4:30 p.m. in the multipurpose room of the Fenton Primary Center.

Respectfully submitted:

Barbara Ausherman
Secretary of the Board

Leanna Hendrix
Secretary of the Board

Lara Hovaguimian
Secretary of the Board