

**UNAPPROVED MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING**

April 21, 2016

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, April 21, 2016, at 4:30 p.m. in the multipurpose room of the Fenton Primary Center, 11351 Dronfield Avenue, Pacoima, CA 91331 (call-in number: 641-715-3818; access code: 881498).

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 5:05 p.m. by Chair Lucente.

B. Roll Call – Secretaries of the Board – Coco Salazar and Monique Stamps

Board Members Present

Cile Borman, *Community Representative*
Jacqueline Elliot, *Community Representative*
Lilly T. Hernandez, *Parent Representative*
Yvette King-Berg, *Community Representative*
Joe Lucente, *Community Representative*
Walter Wallace, *Community Representative*

Board Members Not Present

Gary Borden, *Community Representative*
Daniel Laughlin, *Parent Representative*
Gabriela Montoya, *Parent Representative*
Donald Parker, *Community Representative*

C. Flag Salute – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Additions/Corrections to the Agenda – Chair Lucente

There were no additions or corrections to the agenda.

E. Approval of Minutes

Minutes of Previous Regular Meeting and Special Meeting – Chair Lucente

On **MOTION** of Walter Wallace, **SECONDED** by Jacqueline Elliot and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the February 25, 2016 Regular Meeting of the Board of Directors were approved.

Minutes of Special Meeting – Chair Lucente

On **MOTION** of Walter Wallace, **SECONDED** by Jacqueline Elliot and **CARRIED** by a vote of 6 (YES) and 0 (NO), the minutes of the March 10, 2016 Special Meeting of the Board of Directors were approved.

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Treasurer/CFO's Report

Kristin Dietz, Vice President of EdTec, and Treasurer and CFO of the FCPS, presented monthly, profit and loss statements, revenue, expenditures and a year-to-date projection for the Fenton Charter Public Schools. The following reports were presented:

- April 2016 Financial Update
- January and February 2016 Financials (all sites)
- Second Interim Reports Submitted to LAUSD on March 9, 2016 for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton Academy for Social and Emotional Learning, and Fenton STEM Academy

D. Directors' Reports

Fenton Avenue Charter School (FACS) – Stacy Carroll Hutter, Director, reported.

Santa Monica Boulevard Community Charter School (SMBCCS) – Dr. David Riddick, Director, reported.

Fenton Primary Center (FPC) – Richard Parra, Director, reported.

Fenton STEM Academy (STEM) – Jennifer Miller, Director, reported.

Fenton Charter Leadership Academy (FCLA) – Lee Melo, Director, reported.

E. Executive Director's Report

Fenton Charter Public Schools (FCPS) – Irene Sumida, Executive Director, reported.

III. CONSENT AGENDA ITEMS

- A. Recommendation to approve 2016-2017 calendars for special education staff, office and administrative staff, and year round employees**
- B. Recommendation to approve 2016-2017 staff rosters for Fenton Avenue Charter School, Fenton Primary Center, Santa Monica Boulevard Community Charter School, Fenton Charter Leadership Academy and Fenton STEM Academy**
- C. Recommendation to approve Request for Allowance of Attendance Because of Emergency Conditions**
- D. Recommendation to approve proposal from Kaiser Permanente for employee medical insurance for 2016-2017**

On **MOTION** of Yvette King-Berg, **SECONDED** by Cile Borman and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the Consent Agenda was approved.

IV. ITEMS SCHEDULED FOR ACTION

- A. Recommendation to approve addition to FCPS OPEB Board of Trustees**

On **MOTION** of Walter Wallace, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the addition to the FCPS OPEB Board of Trustees was approved.

- B. Recommendation to approve IRS Form 990 for the Fenton Charter Public Schools**

On **MOTION** of Yvette King-Berg, **SECONDED** by Lilly T. Hernandez and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve IRS Form 990 for the Fenton Charter Public Schools was approved.

- C. Recommendation to approve action to rescind Board Resolution #16 to absolve all Fenton schools from CMO costs the first year of operation**

On **MOTION** of Walter Wallace, **SECONDED** by Jacqueline Elliot and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve action to rescind Board Resolution #16 (to absolve all Fenton schools from CMO costs the first year of operation) was approved.

D. Recommendation to approve Board Resolution #19 to waive CMO fees for FCLA and STEM for first year of operation

On **MOTION** of Yvette King-Berg, **SECONDED** by Cile Borman and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Board Resolution #19 to waive CMO fees for FCLA and STEM for the first year of operation was approved.

E. Recommendation to approve Board Resolution #20 (formula for calculation of CMO fees)

On **MOTION** of Yvette King-Berg, **SECONDED** by Jacqueline Elliot and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Board Resolution #20 (formula for CMO fees) was approved.

F. Recommendation to approve Board Resolution #21 to seek funding to implement energy-saving measures at Fenton schools

On **MOTION** of Walter Wallace, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Board Resolution #21 to seek funding to implement energy-saving measures at the Fenton schools was approved.

G. Recommendation to approve audit firm of Wilkinson, Hadley, King and Company, LLP to conduct June 30, 2016 independent audit of FCLA and STEM

On **MOTION** of Jacqueline Elliot, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve Wilkinson, Hadley, King and Company, LLP to conduct the June 30, 2016 independent audit of FCLA and STEM was approved.

Additionally, the fees for audit services for all five schools were presented for review by the board:

School	Fee
Fenton Avenue Charter School	\$15,300
Santa Monica Blvd. Community Charter School	\$13,300
Fenton Primary Center	\$9,200
Fenton Charter Leadership Academy	\$7,000
Fenton STEM Academy	\$7,000

The board was reminded that Fenton Avenue Charter School, Fenton Primary Center and Santa Monica Boulevard Community Charter School are on a multi-year contract that was approved previously by the board; this is the last year of the contract and the organization will request proposals next year for the June 30, 2017 consolidated audit.

H. Recommendation to approve Contract Renewal Agreement with School Nutrition Plus

On **MOTION** of Jacqueline Elliot, **SECONDED** by Walter Wallace and **CARRIED** by a vote of 6 (YES) and 0 (NO), the recommendation to approve the contract Renewal Agreement with School Nutrition Plus was approved.

V. ITEMS SCHEDULED FOR INFORMATION

- A. Update on lease of FCPS office space at 8928B Sunland Boulevard, Sun Valley**
- B. Update on FCPS OPEB Trust**

These were information items only and no action was taken.

VI. ANNOUNCEMENTS

VII. ADJOURNMENT

The meeting was adjourned at 5:39 p.m.

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on Thursday, May 19, 2016 at 4:30 p.m. in the auditorium of Santa Monica Boulevard Community Charter School.

Respectfully submitted:

Coco Salazar
Secretary of the Board

Monique Stamps
Secretary of the Board