

MINUTES
FENTON CHARTER PUBLIC SCHOOLS
BOARD OF DIRECTORS MEETING

September 4, 2014

A meeting of the Board of Directors of the Fenton Charter Public Schools was held on Thursday, September 4, 2014, at 4:30 p.m. in the auditorium of Fenton Avenue Charter School, 11828 Gain Street, Lake View Terrace, CA 91342.

I. PRELIMINARY

A. Call to Order – Chairperson of the Board – Joe Lucente

The Board of Directors meeting was called to order at 4:40 p.m. by Chair Lucente.

B. Roll Call – Secretary of the Board – Angie Castellana Ferri

Board Members Present

Gary Borden, *Community Representative*
Cile Borman, *Community Representative*
Gabriela Hernandez, *Parent Representative*
Lilly T. Hernandez, *Parent Representative*
Yvette King-Berg, *Community Representative*
Joe Lucente, *Community Representative*
Donald Parker, *Community Representative*

Board Members Not Present

Tommy Chang, *Community Representative*
Jacqueline Elliot, *Community Representative*
Walter Wallace, *Community Representative*

C. Flag Salute – Chair Lucente

Chair Lucente led the Board and the public in the Pledge of Allegiance.

D. Additions/Corrections to the Agenda – Chair Lucente

There were no additions or corrections to the agenda.

E. Minutes of Previous Regular Meeting – Chair Lucente

On **MOTION** of Gary Borden, **SECONDED** by Donald Parker and **CARRIED** by a vote of 7 (YES) and 0 (NO), the minutes of the June 26, 2014 Special Meeting of the Board of Directors conducted via conference call were approved.

II. COMMUNICATIONS

A. Presentations from the Public – Chair Lucente

There were no presentations from the public.

B. Committee/Council Reports

Minutes of all meetings held by any committee and/or council were sent to the Board Members prior to this meeting.

There were no further reports by committees/councils.

C. Treasurer/CFO's Report

Kristin Dietz, CEO and President of CharterWorks and Treasurer and CFO of the FCPS, presented the 2013-2014 year end financial statements including cash flow positions for the three schools, profit and loss statements, revenue, expenditures and a year-to-date projection for the Fenton Charter Public Schools for the remainder of the school year.

D. Directors' Reports

Fenton Avenue Charter School – Stacy Carroll Hutter, Director, reported.

Fenton Primary Center – Richard Parra, Director, reported.

Santa Monica Boulevard Community Charter School – Dr. David Riddick, Director, reported.

E. Executive Director's Report

Fenton Charter Public Schools – Irene Sumida, Executive Director, reported.

III. CONSENT AGENDA ITEMS

A. Recommendation to approve the Board Resolution regarding council and committee responsibilities and membership

B. Recommendation to approve final staff rosters for Fenton Avenue Charter School, Fenton Primary Center and Santa Monica Boulevard Community Charter School

On **MOTION** of Yvette King-Berg, **SECONDED** by Donald Parker and **CARRIED** by a vote of 7 (YES) and 0 (NO), the consent calendar was approved.

IV. ITEMS SCHEDULED FOR ACTION

A. Recommendation to approve the slate of officers for the Fenton Charter Public Schools for the 2014-2015 school year

On **MOTION** of Gabriela Hernandez, **SECONDED** by Lilly T. Hernandez and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve the slate of officers for the Fenton Charter Public Schools for the 2014-2015 school year was approved.

B. Recommendation to receive resignation of Katherine Alvarez as a member of the Board of Directors of Fenton Charter Public Schools

On **MOTION** of Gary Borden, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to receive the resignation of Katherine Alvarez as a member of the Board of Directors of the Fenton Charter Public Schools was approved.

C. Recommendation to receive Unaudited Actual Reports for Fenton Avenue Charter School, Fenton Primary Center and Santa Monica Boulevard Community Charter School

On **MOTION** of Yvette King-Berg, **SECONDED** by Lilly T. Hernandez and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to receive the Unaudited Actual Reports for Fenton Avenue Charter School, Fenton Primary Center and Santa Monica Boulevard Community Charter School was approved.

D. Recommendation to receive GASB 45 Valuation Report for Post Retirement Benefits Other than Pensions for the Fenton Charter Public Schools

On **MOTION** of Donald Parker, **SECONDED** by Lilly T. Hernandez and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to receive the GASB 45 Valuation Report for Post Retirement Benefits Other than Pensions for the Fenton Charter Public Schools was approved.

E. Recommendation to approve “earned salary increase” methodology for classroom teachers and to begin implementation in September 2014

On **MOTION** of Gabriela Hernandez, **SECONDED** by Gary Borden and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve “earned salary increase” methodology for classroom teachers and to begin implementation in September 2014 was approved.

F. Recommendation to adopt Children’s Internet Protection Act (CIPA) policy

On **MOTION** of Donald Parker, **SECONDED** by Yvette King-Berg and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to adopt Children’s Internet Protection Act (CIPA) policy was approved.

G. Recommendation to approve slate of directors for the FCPS Foundation Board of Directors for 2014-2015

On **MOTION** of Donald Parker, **SECONDED** by Gabriela Hernandez and **CARRIED** by a vote of 7 (YES) and 0 (NO), the recommendation to approve slate of directors for the FCPS Foundation Board of Directors for 2014-2015 was approved.

V. ITEMS SCHEDULED FOR INFORMATION

- A. Receipt of Notice of Assignment from CharterWorks**
- B. Removal of Department of Housing (DOH) buildings from Fenton Avenue Charter School and Santa Monica Boulevard Community Charter School**
- C. LAUSD Charter Schools Division oversight process**

These were information items and no action was taken.

VI. CLOSED SESSION

Chair Lucente made the following announcement:

“The Board of Directors will now be moving into closed session to discuss matters described in Section VI. Matters to be discussed are those permitted by Government Code Sections 54956.8, 54956.9, 54956.95, 54957, and 54957.6 – personnel, litigation and/or real property.”

The Board of Directors convened to closed session at 5:45 p.m.

The Board of Directors reconvened to open session at 6:15 p.m.

Chair Lucente announced that the Board had been updated on the sale of Temple Street property.

Chair Lucente announced that the Board had taken the following actions in closed session:

A. Personnel (Government Code 54957)

On **MOTION** of Yvette King-Berg, **SECONDED** by Lilly T. Hernandez, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the Board of Directors approved the promotion of Jennifer Miller to the position of Assistant Director of Santa Monica Boulevard Community Charter School with the corresponding adjustments to her job description and salary.

B. Real Property (Government Code 54956.8)

On **MOTION** of Yvette King-Berg, **SECONDED** by Donald Parker, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the Board of Directors authorized the Board Chair and Executive Director to sign a long-term lease for the property at 8926 Sunland Boulevard, Sun Valley, CA, for the purpose of locating the FASEL and STEM charter schools at the site

beginning in August 2015, if acceptable terms for the lease are achieved and affordable financing is acquired.

C. Personnel (Government Code 54957)

On **MOTION** of Yvette King-Berg, **SECONDED** by Gary Borden, and **CARRIED** by a vote of 7 (YES) and 0 (NO), the Board of Directors approved the following:

- The promotion of Mrs. Lee Melo to the position of Administrative Coordinator at Santa Monica Boulevard Community Charter School, effective immediately.
- The promotion of Mrs. Jennifer Miller to the position of Assistant Director at Santa Monica Boulevard Community Charter School, effective immediately (Item VI.A.).
- The selection of Mrs. Jennifer Miller as the Director of the Fenton STEM Academy: Elementary Center for Science, Technology, Engineering and Mathematics. Mrs. Miller will assume the new position as appropriate between December 2014 and February 2015.
- The selection of Mrs. Lee Melo to the position of Director of the Fenton Academy for Social and Emotional Learning. Mrs. Melo will assume the new position as appropriate between December 2014 and February 2015.
- The move of Toni Frear to the position of “shared” school counselor for the two schools. Mrs. Frear will transfer to the new schools on July 1, 2015.
- The selection of three Lead Teachers at each school (K, 1st and 2nd for FASEL and 3rd, 4th and 5th for STEM) to assist in the opening and with the ongoing operation of the schools. All FCPS regular status teachers who are nominated by FCPS staff, and submit a completed application by September 5, 2014 are eligible for the positions with the final selection of Lead Teachers to be determined by a committee consisting of the Directors of all FCPS schools; Toni Frear, the shared school counselor of the new schools, and the Executive Director. The selection will be made on September 8, 2014 and announced on September 9 by the new Directors, Lee Melo and Jennifer Miller. The selected Lead Teachers will transfer to the new schools on July 1, 2015.

VII. ANNOUNCEMENTS

There were no announcements.

VIII. ADJOURNMENT

The meeting was adjourned at 6:21 p.m.

The next regular meeting of the Board of Directors of the Fenton Charter Public Schools will be held on October 2, 2014 at 4:30 p.m. in the multipurpose room of the Fenton Primary Center.

Respectfully submitted:

Angie Castellana Ferri
Secretary of the Board