



# Sauk Rapids-Rice School District Services

1833 Osauka Road NE Sauk Rapids, MN 56379 320.253.4703 Bus. Fax: 320.255.1914 Supt. Fax: 320.258.1904

## IMMUNIZATION RECORD REQUEST (please print)

<b>Student Name:</b>		<b>Birthdate:</b>
<b>Current Student: (school)</b>		<b>Former Student: (grad yr)</b>
<b>Name of individual requesting record:</b>		
<b>Relationship to student:</b> <input type="checkbox"/> Self <input type="checkbox"/> Parent <input type="checkbox"/> Guardian		
<b>Address:</b>		<b>Phone:</b>
<b>What method would you like this information sent? (please check)</b> <input type="checkbox"/> Fax <input type="checkbox"/> Mail		
<b>Address: (if different than above)</b>		
<b>Fax #:</b>	<b>Attention:</b>	
<b>Signature: (individual or parent/guardian)</b>		<b>Date:</b>

<b><u>Mail Request To:</u></b>	<b>Sauk Rapids-Rice Schools</b> <b>Attention: Health Services</b> <b>1835 Osauka Rd NE</b> <b>Sauk Rapids, MN 56379</b>
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<b><u>Faxing Instructions:</u></b> Failure to follow these faxing instructions may delay receiving records in a timely manner.	<b><u>Request for immunizations during the summer months:</u></b> Please call your child's school or the District Office <i>prior</i> to sending your fax. Due to limited office hours during the summer months, requests may take up to 2 weeks to process.
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School	Phone	Fax #
SRR High School	(320) 253-4700	(320) 258-1717
SRR Middle School	(320) 654-9073	(320) 259-8909
Pleasantview Elem. School	(320) 253-0506	(320) 253-1444
Mississippi Heights Elem. School	(320) 252-0122	(320) 258-1399
Rice Elem. School	(320) 393-2177	(320) 393-2140
ISD #47 District Office	(320) 253-4703	(320) 255-1914

5.2012

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