

**Information Paper,**  
**JROTC Enrollment Requirements, Disenrollment and**  
**Inter-District Transfer Requests.**

JROTC is an elective available to all students in the Auburn Zone. Enrollment Requirements and Disenrollment Criteria are listed in **Cadet Command Regulation 145-2**. The below is an excerpt (Paragraphs) from that Regulation.

**Paragraph 3-15. Enrollment Requirements.** To be eligible for enrollment and continuance as a member of the JROTC unit, each Cadet/student must meet the following requirements.

- a. Education. The Cadet/student must be enrolled in and attending a full-time regular course at an institution offering JROTC instruction or at a full-time accredited educational activity that has an agreement with the school (including a home-school student) to allow participation in JROTC.
- b. Grade. The student must be in a grade above the eighth grade during the school year of enrollment.
- c. Academic standing. The student must maintain an acceptable standard of academic achievement and standing as required by JROTC and the school.
- d. Conduct and character. Cadets must maintain an acceptable standard of conduct. Those in leadership positions are expected to demonstrate high personal standards to set the example. All Cadets should be honest and self-reliant; they should have a sense of personal and social responsibility in performing unit and other academic assignments. They must exhibit self-discipline and respect for constituted authority, through observance of laws, rules, and regulations; by prompt and regular attendance at instruction and in their general demeanor. Cadets who fail to meet standards will be removed from leadership positions. All Cadets will be screened at the end of each school year and will only be readmitted to JROTC with the approval of the SAI.
- e. Physical ability. The student must be able to participate in the physical education program in the school. Students enrolled in the adaptive physical education program may participate. However, the school will provide any special equipment or additional instructors that may be needed to instruct these students at no cost to the government. The school must also work with the instructor to ensure these students do not disrupt the presentation of the JROTC curriculum.
- f. Screening tests. The student will successfully complete surveys and screening tests as may be prescribed by the school or USACC.
- g. JROTC Uniform. The student must agree to wear the Army JROTC uniform one school day per week.

**Paragraph 3-24. Disenrollment.**

- a. At the discretion of the SAI, and with the approval of the school's administration, a Cadet will be disenrolled. In all cases, a Cadet will be considered for disenrollment when they:
  - (1) Withdraw from school.
  - (2) Demonstrate ineptitude for leadership training indicated by a lack of general adaptability.
  - (3) Fail to keep an acceptable standard of academic achievement, conduct, appearance, or attendance.
  - (4) Exhibit undesirable character traits, such as:
    - (a) Lying, cheating, stealing or hazing.
    - (b) Unauthorized possession or use of illegal drugs or substances.
    - (c) Conviction or adjudication as a juvenile offender for committing an offense that could lead to imprisonment.
    - (d) Frequent incidents of a discreditable nature with civil or school authorities or other similar acts.
    - (5) Fail to maintain the requirement for enrollment IAW paragraph 3-14.
    - (6) Exhibit an indifference to and lack of interest in citizenship and leadership training as demonstrated by:
      - (a) Frequent absences or persistent tardiness from class or drill.
      - (b) Accumulation of a large number of demerits or other documented measurements.
      - (c) An established pattern of shrinking responsibility or other similar acts.

**District Transfer Requests:**

- a) District Transfers are managed using the Request for Transfer (**RFT**) High School Program Certificate – see attachment.
- b) When school counselors obtain parental/guardian signature on the RFT, it is sent by the requesting school counselor's office to the RPS 205 Student Assignment Center (**RPS 205 SAC**).
- c) The RFT is then date stamped and sent by RPS 205 SAC to the Auburn High School Assistant Principal of Curriculum and Instruction.
- d) The Auburn High School Assistant Principal of Curriculum and Instruction will then work with the Auburn High School Counseling Office to process/approve JROTC Transfer Requests.
- e) The Auburn High School Counseling Office will notify RPS 205 SAC of approval or denial of the JROTC Transfer Requests – RPS 205 SAC will notify the requesting student's parent/guardian of approval or denial via. US. Postal System mail. RPS 205 SAC will also notify the Auburn High School Assistant Principal of Curriculum and Instruction, the Auburn High School Counseling Office, and the requesting students counseling office of approval or denial. The RPS 205 SAC will code the assigned students properly in **eschool** for the previous school year for end of year roll over.

***\* Important Note: The Auburn High School Principal and the Auburn High School JROTC Senior Army Instructor will be kept informed (via. email Cc'ed... i.e. receive a copy) of all JROTC Transfer Requests actions (requests, approvals and denials).***

**Action officer: COL David R. Draeger  
Date: 26 NOV 2013**