

**Minutes of the
September 21, 2020
Regular Meeting of the
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, September 21, 2020. Superintendent Dr. Marc Faulkner, Deputy Superintendent Dr. Kevin Pitts, Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook, Executive Director of Finance Brenda Poteet, Max Rutherford, Lath Boykin, Kristen Dutschmann and Rob Rogers met with the following trustees: Rick Hines, Jeff Bradburn,, Holly Dunham, Bubba Galvan, Matt Penney and Trey Oakley. Intermediate Principal Heather Jenkins arrived during agenda item #8G. Trustee Chris Gerick arrived at 6:37p.m.during agenda item #8G.

1. Call to Order

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present. He also noted that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

2. Prayer

The prayer was led by Jeff Bradburn.

3. Pledge of Allegiance

The pledge was led by Lath Boykin.

4. China Spring ISD Mission and Vision statements

A. MISSION STATEMENT

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

B. VISION STATEMENT

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

C. BELIEF STATEMENT

All students can reach their greatest potential by becoming independent, productive life-long learners.

Rick Hines read the statements.

5. Faculty & Staff Members of the Month

- a. Elementary Faculty Member of the Month – Mr. Blair Schlatter**
- b. Secondary Faculty Member of the Month – Mrs. Rebekah Patrick**
- c. Staff Member of the Month – Mrs. Judy Kemp**

Dr. Faulkner presented the faculty and staff member awards of the month to Rebekah Patrick and Judy Kemp. Blair Schlatter arrived late and was presented his award during item 8.

6. Public Comment

There was no public comment.

7. Approval of minutes from the regularly scheduled board meeting held on August 17, 2020 (Action Item)

Holly Dunham moved and Matt Penney seconded the motion to approve the minutes from the regularly scheduled board meeting held on August 17, 2020. Rick Hines, Jeff Bradburn, Holly Dunham, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

8. Reports to the Board (Information Item)

- A. Extra Curricular
 - 1. Athletics
 - 2. Band
 - 3. FFA
- B. Executive Director of Finance
- C. Assistant Superintendent of Curriculum, Instruction, and Assessment

- D. Executive Director of Special Programs
- E. Deputy Superintendent
- F. Campus Principals
- G. District Safety Audit – Chief Shanna Sanders
- H. Superintendent
 - 1. TASA/TASB Virtual Conference
 - 2. 2019 Property Value Study
 - 3. Architect Fees and Schedule

- A. Athletic, Band and FFA reports were in the board packet – there were no questions.
- B. Executive Director of Finance Brenda Poteet gave the Executive Director of Finance Report.
- C. Assistant Superintendent of Curriculum, Instruction & Assessment Jennifer Crook gave a report on Instructional Services including district trainings and online learning planning.
- D. Special Programs report was in the board packet – there were no questions.
- E. Deputy Superintendent Kevin Pitts reported on various maintenance and transportation issues including fencing around the district.
- F. Campus principals highlighted good things happening on their campuses.

Blair Schlatter arrived during item 8, so the board revisited agenda item #5.

5. Faculty & Staff Members of the Month

- a. **Elementary Faculty Member of the Month – Mr. Blair Schlatter**
- b. **Secondary Faculty Member of the Month – Mrs. Rebekah Patrick**
- c. **Staff Member of the Month – Mrs. Judy Kemp**

Dr. Faulkner presented the faculty and staff member award of the month for the Elementary to Mr. Blair Schlatter.

The board then returned to agenda item #8.

8. Reports to the Board (Information Item) (continued)

- G. Police Chief Shanna Sanders presented the District Safety Audit and highlighted district security successes and progress.
- H. Dr. Faulkner gave the Superintendent’s report:
 - 1. Dr. Faulkner noted the upcoming TASA/TASB virtual conference.
 - 2. Dr. Faulkner also noted that Linebarger’s 2019 Property Value study gave the district an increase of approximately \$18K in state revenue. From 2001 to 2019, the return to the district from the property value studies has been an increase of \$930,500 in state revenue.
 - 3. Dr. Faulkner discussed architect fees and plans for the Elementary for the proposed May 2021 bond.
 - 4. Dr. Faulkner gave an update on Remote/In Person learning – running approximately 19.76% remote instruction currently. He also gave an update on district enrollment numbers.

9. Review district purchases of supplies and personal property (Information Item)

There were no questions on district purchases of supplies.

10. Consideration, discussion, and possible approval of the 2020-2021 Campus Attendance Review Committees (Action Item)

Dr. Faulkner recommended the following staff members for 2020-2021 Campus Attendance Review Committees: Elementary – Jeremy Gilbert or Zabrina Lard, Meagan O’Neal or Becca Bilz, Bianca Garcia and the SRO; Intermediate – Jimmy Ross, Anne Trevino, Jennifer May, Angela Springer, Officer Fray and Krystal Tice; Middle School – Brittany Brown, Brooke Bartee, student’s teacher, and the SRO; High School – David Ellis, Haily Rambo, Megan Harvey and Jami Bihl; Annex – Rob Rogers, Gina Taylor, Melissa Cain, Suzanne Frazier, and Shannon Roberts. Bubba Galvan moved and Chris Gerick seconded the motion to approve the committees as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

11. Consideration, discussion and possible approval of purchasing a new HVAC unit at the elementary (Action Item)

Jeff Bradburn moved and Trey Oakley seconded the motion to approve the purchase of a 25 Ton HVAC unit for the Elementary from Comfort Air at a cost of \$24,255.00 plus hail guards at a cost of \$555. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

12. Consideration, discussion, and possible approval to grant the 4-H organization extracurricular status and possible approval of appointment of McLennan County Extension Staff to status of adjunct faculty for China Spring ISD (Action Item)

Holly Dunham moved and Matt Penney seconded the motion to give approval to grant the 4-H organization extracurricular status and approve appointment of McLennan County Extension Staff to status of adjunct faculty for China Spring ISD. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

13. Consideration, discussion, and possible approval of district investment policy CDA (local) and reviewing investment strategies (Action Item)

Bubba Galvan moved and Trey Oakley seconded the motion to approve district investment policy CDA local. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

14. Consideration, discussion, and possible approval of the 2020-2021 Campus Improvement Plans (Action Item)

Matt Penney moved and Jeff Bradburn seconded the motion to approve the five 2020-2021 Campus Improvement plans as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

15. Consideration, discussion, and possible approval of Board Policy Update 115 (Action Item)

Jeff Bradburn moved and Bubba Galvan seconded the motion to approve Board Policy Update 115 as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

16. Consideration, discussion, and possible approval of purchasing F&P classroom libraries for elementary (Action Item)

Holly Dunham moved and Trey Oakley seconded the motion to approve the purchase of Fountas and Pinnell classroom libraries at a cost of \$20,930.52. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

17. Consideration, discussion, and possible approval of a budget amendment for the 2020-2021 operating budget (Action Item)

Bubba Galvan moved and Jeff Bradburn seconded the motion to approve the budget amendment as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

18. Consideration, discussion, and possible approval of our Asynchronous Plan (Action Item)

Holly Dunham moved and Matt Penney seconded the motion to approve the Asynchronous Plan for on-line learners as presented by Jennifer Crook and Dr. Faulkner. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

19. Executive Session, Govt. Code 551.074

The Board opted not to go into Executive Session.

20. Action arising from Executive Session (Action Item)

No action taken

21. Discussion of future agenda items for October's regular board meeting (Information Item)

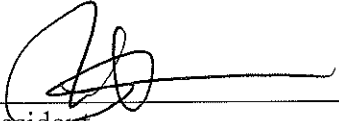
FIRST Rating and Public Hearing

District audit from Pattillo, Brown & Hill
Computer Refresh Purchase for Intermediate and Computer Labs

22. Adjourn (Action Item)

Jeff Bradburn moved and Chris Gerick seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan, Matt Penney and Trey Oakley voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 7:25 p.m.



President



Secretary