

**Mansfield ISD**  
**Report of Payroll Discrepancy**

Date: \_\_\_\_\_

Time: \_\_\_\_\_

SUBMIT VIA EMAIL TO: [payroll@misdmail.org](mailto:payroll@misdmail.org)

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\_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Last Four SSN

\_\_\_\_\_  
Campus/Location

\_\_\_\_\_  
Contact Number

\_\_\_\_\_  
Alternate Number

Issue Regarding Pay:


Issue Regarding Deductions:


Issue Regarding Leave:


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Processed by:	Corrective Action	Date Processed	Notes