

MINUTES
AMHS Board of Trustees Meeting
September 16, 2020

Present: Sue Adams, Rich Bacigalupi, Bill Brooking, Brett Carlton, Jeff Cymbaluk, Terri Fewel, Mytyl Hernandez, Millie Judge, Talia Manhke, Alicia Mitchell, Shannon O’Kelley, Joan Ritter, Steve Schmutz, Pat Sievers

Absent: Jessica Gurley, Mark Howley, Mary Kelly, Larry Moore, Brian Murphy, Bridget Rauvola,

Opening Prayer—Steve Schmutz.

Roll call— Sue Adams called the roll and a quorum was declared.

Approval of Minutes—**The Board approved the minutes from the August meeting** of the Board of Trustees.

School Report – Alicia Mitchell

School has been in session online since August 25th adhering to the Red/Black calendar with synchronous instruction taught live through Zoom and continued use of Moodle (Learning Management System) for document management. Curriculum Night was held virtually on September 3rd and the first virtual Mass was celebrated on September 11th. Students participated in two virtual wellness events during Community Period this month focused on successful use of technology and managing anxiety issues. The first cohort group of ARC students started in-person hybrid classes this week with tentative plans for a 9th grade transition at the end of this month if Snohomish County COVID-19 case counts continue to trend downward. The Strength and Conditioning Program is also planning to hold before and after school sessions starting next week.

Governance/Finance Committee – Steve Schmutz, Millie Judge, Joan Ritter

464 students are enrolled for the 2020-21 school year (including 16 international students). The Admissions Office continues to see tours (both virtual and in-person), applications, and general inquiries. A virtual marketing campaign is being filmed which will include student, faculty, and parent testimonials to be shared on the website and Facebook. A virtual open house and regional nights are also planned for the fall.

Joan reviewed the balance sheet and P&L data with the Board. The school received insurance money (\$90K) for the flood damage in February and this is being used to make the necessary repairs under cost. The Board was provided with a list of contracts over \$10K with plans to bring new contracts for approval during the year. Two items were presented to the Board for approval:

- An amendment was made to the existing retirement benefit for newly enrolled employees which will now automatically enroll them in our Mutual of America 403-B plan. **This amendment was approved by the Board.**

- The three bids received for custodial services were reviewed and the bid from Crazy Clean (\$5850/mo. when in full session and \$3850/mo. while online) was presented for Board approval. **The Board approved the Crazy Clean contract which will save ~\$40K annually.**

Spirituality, Health and Wellness Committee – Sue Adams

The Spirituality, Health and Wellness Committee continues to focus on student support programs like the Tech Success and NW Anxiety events mentioned in the school report. Character Strong, a professional development company focused on character education and social-emotional learning (SEL) curriculum, will be used by the Wellness Program, Counseling, and Campus Ministry. A SEL survey created by a non-profit group called Panorama was given to all students. This free survey will be done regularly to assess student motivation, social connectedness, and self-regulation. An IRG employee currently serving as an Athletic Trainer in the Athletic Office will also fill the role of Pandemic Response Officer for the 2020-21 school year to address all COVID-19 related issues and staff the new Health Room once students are on campus again.

Planning and Innovation Committee – Pat Sievers

Laptops were distributed to all faculty and counselors within the \$55K budgeted for this upgrade. Alicia reported the new laptops made online teaching much easier and expressed thanks for the new technology. Pat provided photos of all campus improvements completed and underway by Rex Lewandowski and his team. They completed the pressure washing and sealing of Holy Cross Hall and the project came in under budget. Stadium improvements are underway with completion planned by the end of September. This includes visiting team bleacher improvements, a new stairway, and LED stadium lights. HVAC filters were also recently changed to a higher filtration MERV 13 filter to improve air quality and promote a safer environment at AMHS.

Advancement Committee –Shannon O’Kelley, Rich Bacigalupi

The 2020 DREAM auction will be held virtually on YouTube November 14th using the Greater Giving platform and the event will be open from Thursday, November 12th until Tuesday, November 17th. The team is working with Bella Notte auction services again this year and registration starts next week. There will be an auction raffle in place of the fall sports raffle with the incentive of completing parent service hours through ticket sales. The Fund a Need item will be technology and the video for this portion of the program will feature 2016 graduate Sam Myers, our first virtual learner. Many exciting items have been donated so far, and Board members were asked to consider donating money towards a Board of Trustees auction item.

Alumni Relations Committee –Talia Manhke

The Alumni Relations Committee is focused on making sure alumni are aware of the upcoming DREAM auction through the Alumni Newsletter and social media. Alumni are encouraged to attend, and all attendees will be competing in the Alumni Cup Championship which will be given to the class that raises the most money at the auction. The committee also donated a 2019 Women’s World Cup Soccer signed and framed poster to the auction. Homecoming events are on hold for now, with the hope of being able to hold something in the spring.

The next board meeting will be on October 21, 2020.