

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on **Monday, September 14, 2020** at 7:00 p.m. in the auditorium at District Center, 4855 Bloom Avenue, White Bear Lake, with room capacity limits while staying six feet apart and wearing a mask.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Chapman.
3. Ex-Officio: Dr. Wayne Kazmierczak
4. Pledge of Allegiance
5. Chapman moved and Ellison seconded to approve the agenda as presented. ***Roll call vote: ayes, Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Chapman. Nays, none. Motion carried.***
6. Thompson moved and Arcand seconded to approve the consent agenda consisting of:
 - Approval of minutes for a special work session (Emergency Meeting) on August 7, regular School Board meeting on August 10; and special work session on August 24;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Approve field trip request;
 - Passage of resolution to approve personnel issues to include:
 - **RESIGNATION/TERMINATION/NON-RENEWAL– CLASSIFIED STAFF**
ELIZABETH BOLEEN – Administration and Attendance Clerk, Sunrise Park Middle School. Employed by District 624 since 08/31/2007
Effective Date: 08/25/2020
HOLLI BRAASCH – Nutrition Services Assistant, Sunrise Park Middle School
Employed by District 624 since 12/06/2018
Effective Date: 08/19/2020
EMMA HAMLIN– Pupil Support Assistant, TEC
Employed by District 624 since 01/21/2020
Effective Date: 08/26/2020
CLAY HOCKING– Pupil Support Assistant, Oneka Elementary
Employed by District 624 since 09/02/2019
Effective Date: 09/04/2020
LAURIE HUBIN– Pupil Support Assistant, WBLAHS South Campus
Employed by District 624 since 09/01/2005
Effective Date: 08/21/2020
CLAUDIA MEDIN– Pupil Support Assistant, Oneka Elementary
Employed by District 624 since 09/04/2018
Effective Date: 08/28/2020
VIRGINIA SCHROEDER– Pupil Support Assistant, Early Childhood
Employed by District 624 since 11/02/2018
Effective Date: 08/15/2020
CASSANDRA SCHWARTZ – Nutrition Services Assistant, Sunrise Park Middle School
Employed by District 624 since 04/02/2018
Effective Date: 08/21/2020

HEIDI SIEBENALER– Nutrition Services Assistant, Birch Lake Elementary
Employed by District 624 since 01/02/2019
Effective Date: 08/12/2020

WILLIAM SPROULS– Pupil Support Assistant, Matoska Elementary
Employed by District 624 since 09/07/2020
Effective Date: 09/07/2020

SCOTT STARK – Custodian, WBLAHS – South & Vadnais Elementary
Employed by District 624 since 07/13/2020
Effective Date: 08/13/2020

LISA TIBBITTS– Pupil Support Assistant, Birch Lake Elementary and Central Middle School. Employed by District 624 since 09/02/2019
Effective Date: 08/21/2020

MARY VIAVATTINE– Building Assistant, Vadnais Heights Elementary
Employed by District 624 since 08/23/2019
Effective Date: 08/16/2020

ANA WHITE– Pupil Support Assistant, Oneka Elementary
Employed by District 624 since 01/02/2018
Effective Date: 09/04/2020

HEATHER ZAHN– Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 10/24/2017
Effective Date: 09/03/2020

➤ **RESIGNATION/TERMINATION/NON-RENEWAL– CERTIFIED STAFF**

JAYSA DERMODY– LTS Intervention Teacher, Otter Lake Elementary
Employed by District 624 since 11/27/17
Effective Date: 08/18/2020

JENNIFER SCHWIEGER– Special Education Teacher, Otter Lake Elementary
Employed by District 624 since 08/20/2018
Effective Date: 08/31/2020

MERRILY WOLTERS– Literacy Coach, District Wide
Employed by District 624 since 09/22/1997
Effective Date: 09/09/2020

KIMBERLY YOUNG– School Social Worker, Willow Lane Elementary
Employed by District 624 since 08/21/2017
Effective Date: 08/20/2020

➤ **RESIGNATION/TERMINATION/NON-RENEWAL– NON-AFFILIATED**

VICTORIA GREEN–School Readiness Outreach Facilitator, Early Childhood
Employed by District 624 since 08/15/2016
Effective Date: 08/28/2020

STEPHANIE KANE-BURBACK–Extended Day Site Supervisor, Birch Lake Elementary. Employed by District 624 since 05/22/2017
Effective Date: 08/18/2020

ARIANA MIRON–Communication Specialist, District Center
Employed by District 624 since 11/15/2016
Effective Date: 09/04/2020

MADISON VAN OSTRAND–Bear FUNdamentals Lead Instructor, Birch Lake Elementary
Employed by District 624 since 11/07/2018
Effective Date: 08/31/2020

CHENTE XIONG–Cultural Liaison, Early Childhood
Employed by District 624 since 08/20/2019
Effective Date: 08/28/2020

- **RETIREMENT– CLASSIFIED STAFF**
ANNETTE RUDIE– Behavior Management Assistant, Hugo Elementary
Employed by District 624 since 01/27/1998
Effective Date: 09/08/2020
MICHELLE SATHER– Nutrition Services Assistant, Vadnais Heights Elementary
Employed by District 624 since 09/3/2013
Effective Date: 08/24/2020
- **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**
RACHEL LEAFBLAD– Pupil Support Assistant, Normandy Park
Increase in hours, from 12.0 hrs. per week to 24.0 hrs. per week
Effective Date: 09/07/2020
- **CHANGE IN ASSIGNMENT - CERTIFIED**
JODY RYAN– Health Teacher, WLAHS – South Campus
From .3 FTE to .2 FTE
Effective Date: 2020-2021 School Year
JOSHUA DERY– Tech Ed Teacher, WBLAHS – North & South Campus
From .8 FTE to 1.0 FTE
Effective Date: 2020-2021 School Year
CHRISTINA FREEMAN– FACS Teacher, WBLAHS – North Campus
From .8 FTE to 1.0 FTE
Effective Date: 2020-2021 School Year
- **CHANGE IN ASSIGNMENT – NON-AFFILIATED**
DELAINE FICEK– From Activity Leader, Birch Lake & Vadnais Heights Elementary. To Interim Out of School Time Site Supervisor, Birch Lake Elementary. Effective Date: 08/31/2020
- **EXTRA ASSIGNMENT – CERTIFIED STAFF**
DANIEL ROSSITER – .2 Industrial Tech Teacher, WBLAHS – North Campus
MA+45, Step 13, \$18,905.40
Effective Date: 2020-2021 School Year
- **TEMPORARY CHANGE IN ASSIGNMENT – CERTIFIED STAFF**
KADI GROPPOLI – From .8 FTE Occupational Therapist, Districtwide
To 1.0 FTE Occupational Therapist, Districtwide
Effective Date: 2020-2021 School Year
- **FULL TIME LEAVE OF ABSENCE – CERTIFIED STAFF**
KARLA CUMMINS–Social Studies Teacher, South Campus
Employed by District 624 since 09/06/1996
Effective Date: 2020-2021 School Year
BETH ENGLUND–Grade 2 Teacher, Oneka Elementary
Employed by District 624 since 08/24/1998
Effective Date: 08/31/2020 through 01/01/2021
SADIE HAUER–Special Education Teacher, Otter Lake Elementary
Employed by District 624 since 08/19/2019
Effective Date: 08/31/2020 through 11/20/2020
BARBARA HUNT–Mathematics Teacher, Sunrise Park Middle School
Employed by District 624 since 08/21/2017
Effective Date: 08/31/2020 through 10/09/2020
JENNIFER MCPHERSON–School Psychologist, Willow Lane Elementary
Employed by District 624 since 02/27/2015
Effective Date: 08/31/2020 through 11/20/2020

BENJAMIN NAKAGAKI–AVID/RTI Teacher, WBLAHS – North Campus

Employed by District 624 since 08/25/2005

Effective Date: 2020-2021 School Year

TRUDY NODGAARD–FACS Teacher, WBLAHS – North Campus

Employed by District 624 since 08/29/2016

Effective Date: 2020-2021 School Year

MICHELLE PADDEN–Health/DAPE Teacher, Central Middle School

Employed by District 624 since 08/21/2017

Effective Date: 08/31/2020 through 01/29/2021

PAMELA SCHEUERELL–Special Education Teacher, WBLAHS – North Campus

Employed by District 624 since 04/22/2015

Effective Date: 08/31/2020 through 09/25/2020

PAUL SEEBA–Social Studies Teacher, WBLAHS – North Campus

Employed by District 624 since 08/30/1999

Effective Date: 2020-2021 School Year

HEIDI WALSH–5th Grade Teacher, Vadnais Heights Elementary

Employed by District 624 since 08/21/2013

Effective Date: 2020-2021 School Year

➤ **FULL TIME LEAVE REQUEST – NON-AFFILIATED**

JENNIFER FUNK– Chemical Health Specialist, Normandy Park

Employed by District 624 since 08/25/2014

Effective Date: 08/31/2020 through 09/25/2020

BOBBIE OSTERGREN– Preschool Teacher, Normandy Park

Employed by District 624 since 09/10/2018

Effective Date: 09/14/2020 through 11/06/2020

➤ **NEW PERSONNEL – CLASSIFIED STAFF**

LAUREN KELZENBERG– Pupil Support Assistant, Sunrise Middle School

\$19.53 per hr., 32.5 hrs. per week, \$22,342.32

Effective Date: 09/14/2020

PATRICIA MISGEN– Building Assistant, Vadnais Heights Elementary

\$18.34 per hr., 23.5 hrs. per week, \$15,701.42

Effective Date: 09/07/2020

CAMELA RAE BURN– Behavior Management Assistant, Birch Lake

Elementary. \$19.53 per hr., 32.5 hrs. per week, \$22,977.04

Effective Date: 09/07/2020

ROSANNA ROGERS– Pupil Support Assistant, Lincoln Elementary

\$19.53 per hr., 32.5 hrs. per week, \$10,726.85

Effective Date: 09/14/2020

ANDREW SCHMIDT– Behavior Management Assistant, Matoska Elementary

\$19.53 per hr., 32.5 hrs. per week, \$22,342.32

Effective Date: 09/14/2020

LISA SERVATIUS– Pupil Support Assistant, Sunrise Middle School

\$19.53 per hr., 32.5 hrs. per week, \$22,342.32

Effective Date: 09/14/2020

PHOUA YANG– Media Clerk & Lunchroom Assistant, Willow Lane

Elementary. \$18.34 per hr., 22.5 hrs. per week, \$15,350.58

Effective Date: 08/31/2020

➤ **NEW PERSONNEL – CERTIFIED STAFF**

ALEX DOUCETTE– Social Studies Teacher, WBLAS – South Campus

MA Step 1, \$50,061.00

Effective Date: 2020-2021 School Year

ALYSSA KASUSKE– .8 FTE Intervention Teacher, Oneka Elementary
MA Step 4, \$43,727.20
Effective Date: 2020-2021 School Year

EMMA ROBINSON– 5th Grade Teacher, Birch Lake Elementary
BA Step 2, \$46,577.00
Effective Date: 2020-2021 School Year

KAY ZWIERS– Special Education Teacher, Otter Lake Elementary
MA Step 3, \$52,891.15.00
Effective Date: 09/10/2020

➤ **NEW PERSONNEL – NON-AFFILIATED**

MELINDA FIERRO– Research, Evaluation and Assessment Coordinator,
District Office. \$110,000 (Prorated based on start date \$95,192.30)
Effective Date: 08/19/2020

➤ **LONG TERM SUBSTITUTE – CERTIFIED STAFF**

HALAT BASHEER– Mathematics Teacher, WBLAHS – North and South
Campus. MA, Step 1, \$50,061.00
Effective Date: 2020-2021 School Year

ALAN GRUND– Grade 4 Teacher, Otter Lake Elementary
MA, Step 3, \$21,618.26
Effective Date: 08/31/2020 – 12/22/2020

CORY HAZARD– .3 Health and .6 DAPE Physical Education, Central Middle
School
MA, Step 1, \$50,061

Effective Date: 08/31/2020 – 01/29/2021

MICHELLE HENDRICKSON– Special Ed Teacher, Otter Lake Elementary
MA, Step 6, \$16,095.22
Effective Date: 08/31/2020 – 11/20/2020

BETHANY HIBBARD– Grade 5 Teacher, Otter Lake Elementary
BA, Step 1, \$45,659.00
Effective Date: 2020-2021 School Year

MARCIA JOHNSON– Music Teacher, Lincoln Elementary
MA, Step 1, \$7,741.39
Effective Date: 08/31/2020 – 10/12/2020

MICHAEL LEHENBAUER– Grade 2 Teacher, Oneka Elementary
MA, Step 1, \$18,192.27
Effective Date: 09/14/2020 – 12/22/2020

NICHOLAS LUNDELL– .5 FTE Language Arts, Sunrise Middle School
MA, Step 1, \$22,594.14
Effective Date: 2020-2021 School Year

ALYSSA LUDENS– 5th Grade Teacher, Vadnais Heights Elementary
BA, Step 1, \$45,659.00
Effective Date: 2020-2021 School Year

LEIGH MILLS– 1st Grade Teacher, Hugo Elementary
BA, Step 2, \$22,448.19
Effective Date: 08/31/2020 through 01/19/2021

SHANA MORRISETTE– .5 FTE Intervention Teacher, Otter Lake Elementary
MA, Step 2, \$25,813.00
Effective Date: 2020-2021 School Year

ALYSSA MORRISON– 1.0 FTE Social Studies, Central Middle School
MA, Step 1, \$50,061
Effective Date: 2020-2021 School Year

AMANDA POMERLEAU– .9 FTE Social Studies, South Campus High School
MA, Step 1, \$50,061

Effective Date: 2020-2021 School Year

JODY VERDEGAN– 1st Grade Teacher, Otter Lake Elementary
MA, Step 1, \$26,191.70

Effective Date: 08/31/2020 through 01/29/2020

***Roll call vote: ayes, Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed.
Chapman. Nays, none. Motion carried.***

- B. PUBLIC FORUM** – Nicole Ferderer – Encouraged Board to consider five-day in-school model for elementary students.

C. INFORMATION ITEMS

1. Update from White Bear Lake Area Educational Foundation – Andrea Loppnow, President of the White Bear Lake Educational Foundation, and Lori Arnold, Executive Director, presented information on what the Foundation has been doing for the district. They also talked about their big fundraiser that is scheduled virtually for October 1 at 6:30 p.m. It is an online event. Free to register, but an optional \$50 VIP registration option. “Orange Tuesday,” online fundraiser on December 1.
2. Superintendent’s Report – Dr. Kazmierczak provided information on the following topics:
a) welcome back to school, b) post photos with #BacktoSchoolBears hashtag on Facebook, c) thank you to everyone who helped prepare for the start of the school year, d) isd624.org/Fall2020 for information about the school year, and e) district is hiring for various positions.

D. DISCUSSION ITEMS

1. Opening Enrollment Report – Tim Wald, Assistant Superintendent of Finance and Operations, provided school enrollment for the first day of school. He will provide a full report in October.
2. First Reading of School Board Policies
 - a. Policy 412, Expense Reimbursement
 - b. Policy 412, Procedures
 - c. Policy 705, InvestmentsPolicy 412 and 705 will be placed on the October 12 School Board meeting agenda for action.

E. OPERATIONAL ITEMS

1. Newmaster moved and Chapman seconded to approve the conveyance of the property at 4969 Division Ave from the City of White Bear Lake to the School District for the purpose of accommodating the expansion and improvement of the current North Campus site. ***Roll call vote, ayes: Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Chapman. Nays, none. Motion carried.***
2. Arcand moved and Newmaster seconded to approve the resolution to refinance the series 2012B General Obligation School Building Refunding Bonds. ***Roll call vote, ayes: Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Chapman. Nays, none. Motion carried.***

3. Ellison moved and Thompson seconded to approve the revised list of official depositories for School District funds and authorized bank accounts and signatures for 2020. **Roll call vote, ayes: Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Chapman. Nays, none. Motion carried.**
4. Chapman moved and Newmaster seconded to approve Policy 808, Face Coverings, as recommended by the School Board Policy Committee and Cabinet. **Roll call vote, ayes: Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Chapman. Nays, none. Motion carried.**
5. Ellison moved and Thompson seconded to approve the adjusted 2020-21 school calendar as recommended by administration. **Roll call vote, ayes: Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Chapman. Nays, none. Motion carried.**
6. Purchase Agreements – Chapman moved and Ellison seconded to go into closed session at 8:01 p.m. to discuss the purchase agreements. **Roll call vote, ayes: Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Chapman. Nays, none. Motion carried.**

Newmaster moved and Thompson seconded to bring the Board back into open session at 8:41 p.m. **Roll call vote, ayes: Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Chapman. Nays, none. Motion carried.**

Thompson moved and Newmaster seconded to approve the purchase agreement for the property described as PID#143022120017 located in the City of White Bear Lake, County of Ramsey, State of Minnesota. The Board authorizes the Superintendent and the Assistant Superintendent for Finance and Operations to sign all documents as necessary to acquire said property. **Roll call vote, ayes: Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed. Chapman. Nays, none. Motion carried.**

- F. **BOARD FORUM** – Board members thanked the administration, teachers, custodians, bus drivers, cooks, paraeducators, clerical, and all staff for a great start to the school year. Different members stated their children had a great first day.
- G. **ADJOURNMENT** - Arcand moved and Mullin seconded to adjourn the meeting at 8:45 p.m. **Roll call vote: ayes, Ellison, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman Nays, none. Motion carried.**

Submitted by Jessica Ellison, clerk