

**Hartland School Board**  
**Approved Meeting Minutes**  
**August 20, 2020**

**Present:** Nicki Buck, Sarah Taylor, Colleen Spence, Beth Roy, Scott Richardson, Christine Bourne, Brittany Preston, Angie Ladeau, David Baker

Meeting called to order by Nicki Buck at 6:05 PM.

Christine Bourne presents her screen with the school opening plan. She thanked the school reopening task force and the staff and community members who have been available for meetings and fundraising. Most kids do better in school for social/emotional well being, connectionions with teachers and other students, additional support needed, for some a healthy meal.

Decreasing admission between staff and students, containment procedures in place, communicate with parents as often as possible, make sure health guidelines are an equitable experience for all students.

Portrait of a graduate vision five competencies: critical thinking, communication, empathy, perseverance, integrity. Embed in units as often as possible,

Mission: provide in person/hybrid model, remote option, consistent curriculum for both groups, provide learning management easy to use with built in curriculum, consistent Expectations for in person and remote options and make sure staff, parents and students are comfortable using the learning system, help student social/emotional needs.

Opening in step 2 - enhanced physical distancing; children can travel quarantine free in certain areas; buses opening in step 3. Agency of Education, Department of Health, and Governor providing guidance for us,

Logistics: daily health check (questions on symptoms, temperature screening) for staff and students. If a parent drops off, the student will have a drive through health check and three points of drop off. Asked to stay with the child until the health check finished and if late for school, Brittany and I will be set up in front of the building. At the end of day, same pick up as drop off locations. Busses will be staffed with 1-2 staff members for health checks and if do not pass, will not get on the bus. Ask that parents stay with students at the bus stop. Bus windows open at all times, if get sick on the bus will sit in the front seat alone. Students from the same family can sit together, face masks on.

Asthma and Allergies: Staff and students will be required to provide school with an asthma action plan and if use inhaler have it be at school; if have allergies need documentation on file from PPE.

When arrive at school, classrooms with exterior doors will be used to get into the building. Only staff and students are allowed in the building. Kindergarten teachers setting up outdoor meetings with parents. Students asked to sanitize hands upon entering, after eating, required to wear masks in the building unless eating or drinking; not allowed to use cubbies or lockers, sign in sheets outside each classroom so if someone else enters the room for contact tracing if needs to be done. Home schooled children are not allowed in the building at this time.

Social distancing rules in places PK-5 spaced three feet apart, 6 feet if possible. We are working for 6 feet. When not possible, it is critical that students adhere to facial covering requirements. Teachers can give 1:1 guidance or assistance side-by-side. Classrooms are set up all facing the same direction. Students stay in the same classroom all day, unless special education, intervention, or guidance, leave for restroom or outdoor space. Most classrooms have a restroom in the classroom. Those that don't are assigned a restroom. Masks required in building but if outside can take off for a short period of time if 6 feet apart. Classrooms and bathrooms sanitized three times a day.

Breakfast and lunch: wash hands before and after; served in classroom; sign up for lunch on daily or weekly basis. If doing 100% remote you have the opportunity to call to order lunch by 8:30 and pick up at designated time and location. First two weeks breakfast and lunch for all students free of charge. Encourage students to bring water bottles to school.

Students cannot mingle between classes as they need to stay in cohort. Two cohorts will have recess together and stay 6 feet apart. Structures will be sanitized between each use. Staff members will go between pods but students will not.

Masks: students can wear cloth masks to school. If a student does not come with one will be provided with one. Should be identified with name or initials, when not in use stored or labeled. Cloth masks need to be washed everyday after use. If it does not look like happening we will provide a mask. Idea was to have one for every day and labeled with the day. Cannot use gators. Nurse will look into valve masks.

What happens if case in our school: if develop symptoms, nurse will call the hotline, make decisions, person or adult with symptoms may be asked to go to an isolation room and be picked up. This is the nurses call if symptomatic. If a positive case in school, will disinfect space used by a person and instructed to work with the Department of Health on the next step and not indication school would need to be closed. Sometimes anxiety around it so great might have to close and we would. Waiting for algorithms to come out to help make those decisions. We will let the community and staff know if a case in school. If confirmed, a member of the contact tracing team will reach out to school and determine the next step.

Outdoor Spaces: Taking students outside as much as possible, all grade levels have a space provided. Expectation is students will plan on spending as much time as possible outside.

Social/Emotional Health: MTSS system in place that ensures kids get all support needed, Encourage kids to talk to teachers or counselors about their feelings, Katie Ahern mentioned students on remote plan who have HCRS clinician will access remotely.

Behavior concern: creating compact for families if supports might fall apart for students; specific space for grade levels, if need be, if start to exacerbate and use our best to calm them down and take them outside; Waiting from guidance from AOE if things should change on how to deal with behavioral concerns Students being in classrooms for day have fewer transitions and is sometimes hard on students. If traveling anywhere in the country that is anything other than green, need to quarantine for seven days and take a test or quarantine for 14 days. If just the parent travels the child does not need to quarantine. Notify us if you are traveling. Can travel anywhere in Vermont. This is the same for staff as well.

Curriculum: VTVLC in Canvas K-12 platform for remote only. If kids in person go remote they will use as well. Asking teachers to get students familiar with Canvas and curriculum embedded. If have to go remote again, it's important to have a strong bond with the teacher. Staff just being introduced to it and want to do what's best for kids and families. We are developing class lists at this time. If a student home quarantining or sick can access the same curriculum. Angie Ladeau mentioned the reason we went for a learning management system with embedded curriculum is that in spring teachers had to upload own curriculum. This is with AOE and reason came on board with it, provides something for teachers and students that was consistent so that when all come back together, that everyone is at the same level. Remote only students are joining their own cohort with a teacher and working in groups virtually.

Dave Baker mentioned algorithms will be set up and specific about closing a school. We want to debrief with staff on a regular basis after school. Taking a real look through the emotional/social well being of children as do not want to be in a situation where they cannot keep students distant or masked. Indicator will be how well students respond to these restrictions. If we feel cannot maintain restrictions, would decide if we had to shut down and hope this does not happen.

If a student refuses to wear a mask they will have education with the nurse and if doesn't work will call a parent and do collaborative solving, will meet with parents and come up with a plan for that student.

Dave Baker mentioned 8th grade Algebra I will be remote.

Afterschool: The rec is offering a program in Windsor and Hartland. Recs are not set up for homework support.

Athletics:

- intrasquad practices and scrimmages

- athletics taking place outside, masks required for all students and coaches at all times, stay six feet apart,
- no spectators unless remain in car,
- Follow all cleaning requirements as what the school does.
- No games at this point but hope to open up to middle school playing other middle schoolers in our SU.

### **Minutes - July 17, 2020**

Nicki Buck asked for a motion to approve the minutes. Scott Richardson moves to approve the minutes. Colleen Spence seconded. Discussion: None; Vote: Unanimous Aye

Question from Jenny regarding what kind of support would be helpful. Christine says anything that shows appreciation-coffee, treats, supportive in the community, chocolate.

### **Public Participation - None**

### **Items for Discussion**

#### a. COVID 19

##### **Principal Report:**

- Bus Updates are completed, all bus riders can fit on the buses
- Thanks to parents providing private transportation
- Thanks to John Sammel and Linda Johnston for their work
- Christine shares the remote-only data and explains the process - 45 officially signed up for the remote option. Angie Ladeau stated is fairly well distributed per grade.
- Challenges with getting accurate data and hiring for remote-only teachers

#### b. Hiring

- Offering Josh Kahan 7/8 math teacher, MIT major, not licensed teacher
- Seeking provisional license at this time, but have not gotten it confirmed
- Nicki Buck asked for a motion to hire Josh Kahan for middle school math teacher pending licensure-made by Beth Roy, seconded by Sarah Taylor.
  - Discussion: Nicki is excited about real-world math practitioner will be energizing for students;
  - Colleen asks if you bring in someone who is provisional, is there a protocol for helping that person become a teacher
  - Christine explains that part of the plan is to outline how he will get the work that he needs to become a teacher.
  - Vote: All in favor. No opposed. Motion passed.
- Christine - shares concerns about hiring depends on the remote-only student count.
- Will be able to have a budget update next meeting.

Beth Roy asks questions about the food program. Craig Locarno is working with Christine on the logistics of food delivery in the school and assigned staff for delivery to rooms. Craig is fully staffed at Hartland. He has some flexibility with personnel and can move staff between buildings as needed.

Colleen Spence asks about supply chain issues. Any materials that will keep us from being able to start school? David Baker mentioned he talks with Jim Taft on a daily basis and does not believe that there will be an issue. Desks may be delayed, but should be here by Sept. 1st. Have lots of yoga mats if kids need them. Christine says most of it's in and being organized.

Questions about KN95 masks for staff - can be worn a long time but need three days off - staff get five for a week, one for each day - recommendation that the mask be worn for 10 total days. For students we have the surgical masks and also a group of people in Hartland making cloth masks.

David Baker discussed sending information to parents about what masks are allowed. Brittany Preston will send to David links for videos etc. about masks.

Beth Roy reminds us to get families to fill out the Free/Reduced Lunch form. Craig Locarno has a new lunch program with forms built in and would go directly to Craig. Beth Roy stated families can fill out online but the school would have to buy the program to download them.

#### c. Portrait of a Graduate

- Nicki talks about the Portrait progress and how the way the process was facilitated.
- Angie reports on the Strategic Plan and how we are going to ask for a board chairs meeting to review the plan then bring the strategic plan to the SU board at the end of September for approval. There are many things that we are doing that are in alignment with the plan and we just need to set a timeline for the work.
- David Baker talks about how it was unusual for a district to keep moving forward on the Portrait work in the pandemic. Proud of our work
- Nicki is excited about the strategic plan and how it is easily readable.

#### d. Acceptance and Understanding Committee

- Have a few staff meetings planned for the beginning of the year. Moving forward with implicit bias conversations. White Fragility book discussion led by Heather Pogue this summer. Up to 30 people met regularly over the course of the summer.
- Anti-racism SU-task force pushed to September.

Negotiations Update: September 16, 2020 meeting to organize for continued negotiations

**Setting the Next Agenda - September 21**

- COVID Update and Status of schools
- Budget Information from AOE
- Guidelines about CARES money received 8/20/20
  - Ed Conners to report on financial issues related to COVID Preliminary FY22 Budget Discussion
- Portrait of a Graduate Update
- Acceptance and Understanding: Anti-Racism Task Force Updates
- Negotiations Update

Nicki Buck thanks our teachers for being on the call. Wishes that this wasn't so stressful for everyone. Hopes that the science will bear out.

Sarah Stewart Taylor appreciates our staff members and how hard it is. We will be watching and would like to hear from teachers how it's going.

**Executive Session:**

Nicki Buck asked for a motion to enter executive session for the purpose of Title 1, Section 313, Personnel. Scott Richardson moved; to enter executive session at 8:10 PM; Colleen Spence seconded; motion passed.

**Adjournment:**

Nicki Buck asked for a motion to exit executive session and adjourn the meeting. Beth Roy moved; seconded by Colleen Spence; motion passed.

Meeting adjourned at 8:56 PM.

Respectfully submitted,

Angie Ladeau, Curriculum Director