

On March 12, 2020 Governor Cuomo issued Executive Order No. 202.1 allowing Board of Education meetings to be held without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service.

On July 6, Executive Order No. 202.48 was signed extending through September 4, 2020.

On September 4, Executive Order No. 202.55 was signed extending through October 4, 2020.

This meeting will be live streamed through the school district's Zoom account on YouTube.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Bix, Milton Johnson, Julianne Miller, Bill Patrowicz, Michelle Pedzich, John Polimeni, Jen Schneider, Beth Thomas

BOARD MEMBER ABSENT: Megan Personale

LEADERSHIP TEAM PRESENT: Jamie Farr, Brian Nolan, Matt Schrage

LEADERSHIP TEAM ABSENT: Matt Fitch

ADMINISTRATIVE TEAM PRESENT: Stephanie Knapp, Jean MacKenzie, Dan Bowman, Jim Simmons, Vern Tenney

BOARD DISTRICT CLERK: Deborah Sundlov

Meeting Called to Order and Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:02 p.m. with all saying the Pledge of Allegiance

Superintendent's Report

Superintendent Farr reported there have been some technology challenges since opening. Mr. Dan Bowman, Director of Technology, and his team have been working many hours completing the record high number of technology tickets. Many kudos to him and his department. Mr. Farr stated he has heard from families about the academic rigor, from it being too easy, too very difficult. It is probably fair to say, both are right. Trying to find the middle ground where work is challenging and manageable is not easy. Another challenge, is information overload. We are trying to be selective in when we send communication out to staff and families.

There has been much success in our opening. The staff and student safety compliance has been very positive. Everyone is staying six feet away from each other and even correctly wearing their masks.

Both Superintendent Farr and Mrs. Grimm thanked everyone for all they are doing to keep our community safe.

Minutes

Upon a motion made by Mrs. Pedzich, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the Regular Board Meetings of August 31, 2020 and September 14, 2020.

APPROVED: MINUTES

Warrant August Review

Upon a motion made by Mrs. Grimm on behalf of Mrs. Personale, seconded by Mrs. Pedzich, with all present voting yes, the Board of Education approved the August Warrants.

APPROVED: WARRANTS

A-8 General 12500-12557 (Check Print)

A-9 General 9005433-9005465 (ACH)

**A-10 General 12503-12505 (In House)

A-13 General 12558-12628 (Check Print)
A-14 General 9005466-9005508 (ACH)
A-16 General 9005509 (ACH)
C-2 Cafeteria 2181-2186
C-3 Cafeteria 2187-2190
F-2 Federal 595-596 (Check Print)
F-3 Federal 9000184 (ACH)
F-4 Federal 597-598 (Check Print)
F-5 Federal 9000185 (ACH)
H-1 Capital 9000048 (ACH)
H-3 Capital 9000049 (Check Print)
H-4 Capital Claim was held. Paid on Warrant H-6
H-5 Capital 9000050-9000051 (ACH)
H-6 Capital 367-368 (Check Print)
H-7 Capital 9000052-9000053 (ACH)

**General Fund in House Checks on Warrant A-10 has duplicate check numbers with checks in Warrant A-8. Accounts Payable is working with Edutech to prevent future issues.

School Reopening Progress-Review of Activities from Summer to Date

The following presented on summer activities to the opening of school:

Mr. Matt Schrage- Assistant Superintendent for Instruction (Curriculum Recovery Work)

During July and August, we held Extended School Year, K-5 Summer School and YMCA collaboration. The Administrative Advance was also held during July and August, Curriculum recover efforts and professional learning took place August 24-September 4 and additional Superintendent Conference Days were held in September.

Ms. Stephanie Knapp- Director of Special programs (ESY and Planning for Special Programs)

The annual review process begins in December and runs through June for the following school year. During this time the department determines if a student is eligible for Extended School Year (ESY). There were 62 eligible students with 48 participating. Classes were held virtually for 30 school days.

Ms. Jean MacKenzie-Director of Student Intervention (K-5 Summer School, YMCA Summer and Planning with Interventionists)

K-5 summer school was also remote this summer. A total of 82 students participated in our program and additional students for the YMCA program.

Mr. Dan Bowman- Director of Technology (Overview of Technology)

There has been a 30% increase of support tickets including both families and staff. Promethean boards were installed at the Middle School, several new software programs were implemented, Chromebook and iPad distribution were held for families at the end of August.

Mr. Jim Simmons- Director of Athletics (Overview of Athletics)

With athletics starting on September 28, 215 junior varsity and varsity students have registered. Coaches have been trained in safety protocol. There will be a reduced number of contests this year. Modified sports will begin on October 5.

Mr. Vern Tenney- Director of Student and Administrative Services (Overview Health and Safety)

A great deal of work and coordination has taken place with the Department of Health and Ms. Jamie Kline, our medical director, in order to have safety protocols in place for opening.

Consensus Agenda

Upon a motion made by Dr. Schneider, seconded by Mrs. Birx, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business and District Matters

1. Treasurer's Report

the Treasurer's Report for the Period of August 1 - August 31, 2020. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2020 - August 31, 2020. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2020 - August 31, 2020. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

4. Audit Report

acceptance of the Basic Financial Statement and Management Letter from The Ray Wager, CPA, s division of Mengel Metzger Barr & Co., LLP for the year ended June 30, 2020. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

5. Surplus Items

the request of Mr. Brian Amesbury, Elementary School Principal, to declare as surplus items the attached library books made in accordance with the district's library collection development policy and American Association of School Librarians guidelines.

6. Physical Education Plan

the adoption of the Physical Education Plan for the 2020-2021 school year.

7. Psychologist Practicum

the request of Mrs. Emily Bonadonna, Primary School Principal, for:

- Rachel Wendt, Roberts Wesleyan College with Denise Shimmon at the Primary-Elementary School through December 2020.

8. Practicum Placement

the request of Mrs. Marissa Logue, Academy Principal, for:

- Tori Walsh, Keuka College with Joni Mergenthaler, December 2, 2020- June 5, 2021

9. Guest Speaker

the request of Mr. Brian Amesbury, Elementary School Principal, for Rebecca Godwin, is the Youth Services Coordinator at Safe Harbors of the Finger Lakes. For years, Safe Harbors of the Finger Lakes has partnered with our School Counselors for classroom presentations. The topics of these presentations will include internet safety, abuse, and personal safety. Presentations will be available for virtual and hybrid students.

10. Recommendations of the Committee on Preschool Special Education

for review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

11. Recommendations of the Committee on Special Education

for review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Caitlin McClare	Teacher Aide, Middle School	Resignation	10/1/2020
Julie Elder	School Bus Monitor	Resignation	9/16/2020

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Wayne Conklin	School Bus Driver	9/11/2020	\$23.24/hr.
Lisa Meyer	School Bus Driver	9/16/2020	\$23.24/hr.
Keri Mangiarelli	Sub School Bus Driver	9/14/2020	\$18.00/hr.

2. Instructional Personnel

A. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) Laura Thomsen received her Bachelor's degree in Art and her Master's degree both from the Rochester Institute of Technology. She has been working the public education system for 8 years. Ms. Thomsen is appointed to a 0.5 FTE non-tenured Art Teacher position at the Elementary School effective September 28, 2020. This position became available as a result of a retirement.

<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step/Salary</u>
Laura Thomsen	Visual Arts	9/28/2020	0.5 of Step 1

2) Tenure Appointment

the following staff member for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Regina Czora	Elementary	10/1/2020

3) Interim Substitute Teacher

the following individual for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Heather McElligott	Special Education Teacher	Primary School	9/16/2020-1/29/2021

4) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where applicable.

Sarah Fantuzzi
Kyra Clark
Ben Grimm
Hannah Reho
Laura Tingley
Debbie McLaughlin

End of Consensus Agenda

The directors left the meeting at 7:25 p.m.

Board Committee Reports

Policy Committee- Mrs. Beth Thomas

Mrs. Beth Thomas reported on behalf of the Policy Committee which met on September 23.

- First Reading- 1095 Public Expression- *New Policy*
- First Reading- 2030 Public Access to District Information
- First Reading- 5090 Appropriate Staff-Student Relations- *New Policy*

The next meeting is scheduled for October 28.

District Committee Reports

COVID19 Safety Committee

Dr. Jen Schneider reported on the weekly COVID19 Safety Committee. A great deal of effort and time has been put into COVID19 safety. The Committee discussed the new reporting requirements which is very time consuming. The Committee also discussed the use of fans, outside air with filtration, personal protective equipment and CO2 monitoring in the buildings.

Four County Update

Mrs. Beth Thomas reported on behalf of Four County. She gave a shout out to Mr. Matt Fitch, Assistant Superintendent for Business, who presented at the new board member mandatory training on September 26.

Upcoming Events

- October 9- Early Release Day
- October 12- Columbus Day
- October 14- CIE
- October 16- Audit Committee
- October 19- Regular Board Meeting
- October 21- Character Education Meeting
- October 28- Policy Committee
- November 11- Veteran's Day
- November 13- Audit Committee
- November 25-27- Thanksgiving

Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mr. Johnson with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:34p.m. The next Regular meeting will be on October 19, 2020 as a Zoom meeting streamed live on YouTube at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk