

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, September 14, 2020 at 6:00 p.m. via a live stream Zoom meeting, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Birx, Milton Johnson (*arrived at 6:06 p.m.*), Julianne Miller, Michelle Pedzich, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

ADMINISTRATIVE TEAM PRESENT: Emily Bonadonna, Brian Amesbury, John Arthur, Marissa Logue, Katie McFarland, Mike McClain, Seth Clearman

BOARD DISTRICT CLERK: Deborah Sundlov

Executive Session

Upon a motion made Mrs. Pedzich, seconded Dr. Schneider, with all present voting yes, the Board of Education approved calling an Executive Session at 6:00 p.m. for the purposes of discussing information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed and to discuss proposed, pending or current litigation.

Return to Open Session

Upon a motion made by Dr. Schneider, seconded by Mrs. Personale, with all present voting yes, the Board of Education returned to Open Session at 6:20 p.m.

Meeting Called to Order and Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with all saying the Pledge of Allegiance and welcomed all.

Superintendent's Report

Superintendent Farr noted for the most part the opening of school today went fairly smoothly. Social distancing, masks and patience was all around. Being back in school after six months will be a learning curve, but all seem to be adjusting. And absolutely you could see that smiles behind the masks.

Opening Day Reports

Mrs. Emily Bonadonna, Primary School Principal, began by thanking everyone for their roll in a successful opening. The custodial maintenance group did an amazing job of getting the buildings ready. UPK and kindergarten both began on the same day, which is different than past years. Several faculty and staff forums were held prior to opening to help everyone to feel comfortable with the opening.

UPK: 16 virtual and 59 hybrid

Kindergarten: 39 virtual and 169 hybrid

First grade: 68 virtual and 181 hybrid

Second grade: 50 virtual and 146 hybrid

Mr. Brian Amesbury, Elementary School Principal, shared a story about a student who counted how many days they had been out of school. Told him it was almost an entire school year. Huge thanks to the custodial maintenance group. Arrival and dismissal with the bus seemed to go smoothly. The afternoon pickup had a few glitches, which will be ironed out.

Third grade: 68 virtual and 180 hybrid

Fourth grade: 28 virtual and 189 hybrid

Fifth grade: 62 virtual and 173 hybrid

Mr. John Arthur, Middle School Principal, reported a very smooth and happy opening. Drop off went smooth, pick up was a bit slower. Not utilizing lockers didn't seem to be an issue, it may be come winter though. Thank you to the custodial maintenance crew was a common theme among the reports. Mr. Arthur gave special thanks to the counseling department for their endless hours of scheduling.

Sixth grade: 44 virtual and 186 hybrid

Seventh grade: 59 virtual and 209 hybrid

Eighth grade: 198 virtual and 60 hybrid

Mrs. Marissa Logue, Academy Principal, also reported a great day. She arrived at work extra early and the Link Crew students had music playing and had already chalked the sidewalk welcoming all. Drop off went smoothly and it seemed the students were happy to be back in the building. All complied with wearing their masks. The custodial maintenance staff, administrative team and counselors also received a huge thank you.

Ninth grade: 31 virtual and 263 hybrid

Tenth grade: 58 virtual and 231 hybrid

Eleventh grade: 32 virtual and 223 hybrid

Twelfth grade: 35 virtual and 248 hybrid

Mrs. Katie McFarland (CACC Opening), Director of CACC, also thanked the custodial maintenance staff for the help this summer and for opening day. Mrs. McFarland also thanked Mr. Seth Clearman, Director of Transportation, for having students dropped off four days a week at CACC. To Mrs. Heather Pawlak for showing her the ropes and for the shared staff. Currently enrolled are two Marcus Whitman, three Geneva, one Naples and one Lyons student.

Eighth grade: 3 virtual and 6 four days a week

Ninth grade: 1 virtual and 6 four days a week

Tenth grade: 3 virtual and 7 four days a week

Eleventh grade: 6 four days a week

Twelfth grade: 2 virtual and 8 four days a week

Mr. Mike McClain, Director of Facilities, stated by the time opening day arrives his department's work is complete. He has enjoyed seeing how everyone has worked together during these trying times.

Mr. Seth Clearman, Director of Transportation, stated everything seemed to go eerily smooth. He thanked Mrs. Reggie Wharitty and Mrs. Barb Samatulski for their working in handling changes up to the last minute. He also gave kudos to the drivers and all in the Transportation Department.

Consensus Agenda

Upon a motion made by Dr. Schneider, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda with the removal of a resolution, an agreement with Caitlin McWilliams and the change in start date for Tracy Falkey to September 28, 2020.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business and District Matters

1. Certification of Lead Evaluators- Teachers

BE IT RESOLVED THAT **Caroline Chapman, Katie McFarland, and Marissa Logue** are hereby certified as a Qualified Lead Evaluator of Teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:

- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;



- 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved Teachers rubric selected by the Canandaigua City School District for use in the evaluation of Teachers, including training on the effective application of such rubric to observe a Teachers practice;
- 5) Application and use of the assessment tools that the Canandaigua City School District utilizes to evaluate its Teachers, including by not limited to evidenced based observation, evidenced based school visits, artifact collection and review and professional goals;
- 6) Application and use of the State-approved locally selected measures of student achievement used by the Canandaigua City School District to evaluate its Teachers;
- 7) The scoring methodology utilized by the Department and the Canandaigua City School District to evaluate a Teachers under 8 NYCCR Subpart 30-2, including
 - a. How scores are generated for each subcomponent and the composite effectiveness score of Teachers, and
 - b. Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of Teachers and their subcomponent ratings; and

Specific considerations in evaluating Teachers of English language learners and students with disabilities.

2. Contracts/Agreements/Memorandum of Agreement

a contract with the School of the Holy Childhood for Music Therapy Services per a student(s) IEP at an anticipated rate of \$3,330 from September 8, 2020-June 25, 2021.

a contract with the Kessler Center for special education classes per a student(s) IEP at an estimate rate of \$88,920 for the 2020-21 school year.

a contract with the Villa of Hope to provide special education services to a student(s) per their IEP at a rate \$7,907/student for the summer of 2020 and a rate of \$263.55/day per student for the 10-month 2020-21 school year.

a Memorandum of Agreement with the Finger Lakes Resiliency Network between Family Counseling Services of the Finger Lakes and Canandaigua City School District for August 1, 2020-July 31, 2021.

an agreement with Family Counseling Services of Finger Lakes Counseling and Trauma Therapist for September 1, 2020-August 31, 2021

an agreement with Family Counseling Services of Finger Lakes Community Advocates for September 1, 2020-August 31, 2021

3. TIG Coordinator

approval for Kathleen Bremer to serve in the temporary role of interim TIG coordinator for the district beginning on September 14, 2020.

4. Surplus Items

the request of Mrs. Emily Bonadonna, Primary School Principal, to declare as surplus items the attached library books made in accordance with the district's library collection development policy and American Association of School Librarians guidelines.

the request of Mrs. Marissa Logue, Academy Principal, to declare as surplus equipment two Dewey flasks.

5. CPSE/CSE Chairperson

the Director of Special Programs request that the Canandaigua City School District's Board of Education appoint the District's school psychologists and administrative intern to the role of CPSE/CSE chairperson. In the event that the Director of Special Programs or Assistant Director(s) of Special Programs are unavailable to chair a scheduled CPSE/CSE meeting, the school psychologist or intern will chair in the Director/Assistant Director's stead. Pursuant to section 200.3 (a) (1)(v) and 200.3 (a)(2)(iv) of the Regulations of the Commissioner of Education, "the representative of the school district, must serve as the Chairperson of the CSE, Subcommittee, and CPSE. The representative of the school district is an individual who is qualified to provide or supervise special education and knowledgeable about the general education curriculum and the availability of resources of the school district."

Middle School/CACC – James Brenchley

6. Contract Addendum

an addendum to the Athletic Training Services contract between F.F. Thompson System, Inc. and Canandaigua City School District confirming both parties will follow Center for Disease Control and Prevention (CDC) and New York State Department of Health (NYSDOH) guidelines and requirements where reasonable and practicable to limit the risk of COVID-19 infection on school property or at school events.

7. Agreements/Contracts

an agreement with the Department of Veterans Affairs, Canandaigua VA Medical Center, for a Revocable License and Sharing Agreement allowing use of Buildings 18 and 94 along with approximately 40 acres of land on the Medical Center's Northwest side of the facility. Term of October 1, 2020 – September 30, 2025.

a contract with Michelle Diehl to provide Teacher of the Visually Impaired consultant services for the 2020-21 school year at a rate of \$95/hour for an estimated annual total of \$1,900.

8. Recommendations of the Committee on Preschool Special Education

for review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

9. Recommendations of the Committee on Special Education

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Personnel

1. **Non-Instructional Personnel**

A. **Retirement**

the Superintendent received a letter of resignation for the purpose of retirement from the following individuals. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.



<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Sandra Shoemaker	School Bus Monitor	9/4/2020	5
Darla Parr	School Bus Driver	9/11/2020	18

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Matthew George	Teacher Aide, Academy	Resignation	8/27/2020
Calla Mellor	School Monitor, Academy	Resignation	9/1/2020
Ryenn Smith	Teacher Aide, Elementary	Resignation	8/24/2020
Kristen Crunick	Teacher Aide, St. Mary's	Resignation	9/1/2020
Elisa Wirth	Teacher Aide, Transportation	Resignation	9/4/2020
Debra VanDuyne	School Bus Monitor	Resignation	9/2/2020
John Peck	School Bus Driver	Resignation	9/8/2020
Meghan Walters	Teacher Aide, Middle School	Resignation	9/22/2020
Jason Markel	School Bus Driver	Resignation	9/9/2020

C. Leave of Absence

- 1) Tiffany Manaco, School Bus Monitor, for a leave of absence commencing on September 8, 2020 and to end October 5, 2020.

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Donovan Smith	School Bus Driver	9/1/2020	\$23.24/hr.
Linda Lapresi	School Bus Driver	9/8/2020	\$23.24/hr.
Rayon Hemmings	School Bus Monitor	9/14/2020	\$12.60/hr.
Andrew Birchard	Teacher Aide	9/8/2020	\$12.60/hr.
Tracy Falkey	Food Service Helper	9/28/2020	\$12.60/hr.
Tammy Calhoun	Substitute School Bus Driver	9/17/2020	\$18.00/hr.
Keri Mangiarelli	Substitute School Bus Driver	9/14/2020	\$18.00/hr.
Erica DeVoll	Teacher Aide	9/21/2020	\$12.60/hr.

2. Instructional Personnel

A. Resignation

- 1) Nicole Miller, 0.5 FTE Art Teacher at the Elementary School, who has resigned from the District effective September 8, 2020.

B. Appointments

1) Interim Substitute Teacher

the following individual for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Kerri Ellison	1 st Grade Teacher	PS	9/8/2020-11/27/2020

2) 2020-2021 Mentors

the following staff members to be Mentors for the 2020-2021 school year at the contractual rate:

<u>Mentor</u>	<u>Mentee</u>	<u>Building</u>
Kim Webb	Building Mentor	HS
Angel Clark	Building Mentor	MS
Michele Reynolds	Building Mentor	PES
Maureen Houlihan	Michelle Jones	MS
Kim Connal	Kristy Aldrich	MS
Heather Fraser	Lucy Sauter	MS
Jeannie Canough	Cayley Ames	MS
Sally McKenna	Mark Sutter	MS
Lori Kovalovsky	Erica March	PES
Josh Mull	Nicole Miller	PES
Christine McClain	Tina Walters	PES
Kellie Simpson	Genevieve Hamilton	PES
Julie Lawrence	Meghan Glover	PES
Lisa Cooke	Morgan Mahoney	PES
Caroline Prestano	Jennifer Coles Lloyd	PES
Mandy Dedrick-Gerstner	Emily Ladilov (Conway)	HS
Stephanie Piper	Jason LaShomb	PES
Meg Smith	Lawrence Lent	PES
Holly Thomas	Casandra Musolino	PES

3) Contract Substitute Teachers

the following to Contract Substitute Teacher position for the 2020 – 2021 school year at the contractual rate:

Alexa Johnson – Primary/Elementary

End of Consensus Agenda

Board Committee Reports

Audit Committee

Mrs. Pedzich, reported on behalf of the Audit Committee which met on September 11. The Committee met virtually and reviewed with Mr. Tom Zuber, Mengel Metzger Barr & Co LLP, an update on the year end financial report. There was extra fund balance last year due to the shut down last year, but we should not expect that going forward. The State Aid payments are being reduced by 20%. If this continues it would be about \$5.2 million reduction. The tax rate was reviewed for the 2020-2021 school year at \$18.93. Some municipalities may be slightly different based on the equalization rates. The next meeting is scheduled for October 16.

District Committee Reports

Council for Instructional Excellence (CIE)

Dr. Schneider reported on behalf of CIE which met on September 9. The Committee welcomed new members. The Committee received updates for a request for pilot, summer curriculum writing and professional development.

COVID19 Safety Committee

Dr. Jen Schneider reported on the weekly COVID 19 Safety meeting. The Committee discussed the cleaning supplies the district is using. A new natural cleaning supplies has been ordered for anyone that wishes to use them instead of the current cleaner.

Zoom Tutoring Committee

Mrs. Thomas reported on a new committee she will be chairing. The committee will brainstorm ways to assist students in one of three ways. More details will follow after the first meeting.

Upcoming Events

- September 14- First day of in person learning for “Cherry” students
- September 17- First day of in person learning for “Gray” students
- September 22- Senior Parent Night- *Virtual*
- September 23- Policy Committee
- September 24- Middle School Open House- *Virtual*
- September 29- Regular Board Meeting (Tuesday)- *Virtual*
- September 30- School Tax bills mailed
- October 12- Columbus Day

Adjournment

Upon a motion made by Mrs. Pedzich, seconded Mrs. Thomas, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:35 p.m. The next Regular meeting will be on September 29, 2020 as a Zoom meeting streamed live on YouTube at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District Clerk