

# Heritage Elementary

## Parent and Family Engagement Policy



**Purpose:** To support students, parents, and community

**Goal:** To strengthen mutual trust by engaging parents, students, and community in educational partnerships to maximize achievement. ESSA 1116(b)(1)

### **Campus Objectives:**

1. All programs, activities and meetings will involve parents in the learning process of their student. These activities will be scheduled at varied times and locations throughout the school year to accommodate diverse family schedules. (1.1, 1.2)
2. The Campus Performance Objective Committee, will involve parents in the decisions regarding how funds will be used. (1.1)
3. Annual assessment and revision of our Parent and Family Engagement Policy. (1.1, 1.3)
4. Ensure the Heritage Elementary Parent and Family Engagement Policy has been given to the parents of participating children at the beginning of each school year during parent meetings or as students enter the program. ESSA 1116(b)(1), (1.1)
5. Make available an annual evaluation of parent and family engagement activities, and how these activities improved the academic quality of the campus. (1.4, 1.5)

### **Program Requirements:**

Heritage Elementary will:

- Host two annual fall evening meetings, during the first three weeks of school, to notify parents of their school's participation in Title I and to clarify the law, its requirements, and their rights to be involved. All Title I parents will be invited and encouraged to attend the annual meeting. The meeting will discuss topics such as the state academic standards, state and local assessments, and how to stay abreast of a student's progress and work with teachers/staff to improve academic achievement. The campus Parent and Family Engagement Policy will be given annually to parents as part of the registration packet. (1.1)
- Involve parents in a systematic, ongoing, and timely way, in the preparation, assessment, and improvement of Title I programs. Ensure that information related to school activities, parent resource center, parent involvement programs, meetings and other activities is sent home with the student in a format and language the parents can comprehend. (1.1, 1.5)
- Parent-teacher conferences will take place at least twice a year to discuss the School-Parent Compact and assessment results related to student progress and achievement. Opportunities will be provided for teachers and other staff to communicate in-person or phone conferences with parents who are cannot attend conferences at school. In-home visits or conferences will be conducted if needed. (1.3)
- Provide parent training and materials such as handouts, PowerPoints, manipulatives, website resources, and make-and-take activities to help parents assist their student improve academic

achievement. Resources and trainings are provided to parents at activities such as Family Reading Night, Family Math/Science Night, and Technology/College Showcase. Offer opportunities, as appropriate, such as a parent resource center, community services and opportunities for parents to learn about child development. (1.4)

- Educate teachers and staff concerning:
  - The value of contributions of parents
  - How to reach out to, communicate with, and work with parents as equal partners
  - How to implement and organize parent programs
  - How to build a relationship and commitment between home and school
- Coordinate and integrate parent and family engagement programs with Special Education, Head Start, public preschool programs, English Learners, Migrant Program, and other programs. (1.4, 1.5)

**Development of School Parent and Family Engagement Policy:** Parents, teachers, administrators, and community members will participate in the development of the policy. Students will be involved in the policy development as appropriate. (1.1,)

**Review of School Programs and Improvement:** Our Campus Performance Objective Committee has the obligation of evaluating our campus program annually and implementing necessary improvement/changes based on our needs assessment. (1.1, 1.5)

**Improving/Revising Parent and Family Engagement Strategies Based on Evaluation:** The conclusions of our annual evaluation will be used to improve and/or revise listed strategies within the campus Parent and Family Engagement Policy. Provide appropriate support for required parental involvement activities as requested by parents. (1.4, 1.5)

**Strategies for Parent and Family Engagement:** (1.1, 1.2, 1.3, 1.4, 1.5)

- Promote and support Parent Teacher Association
- Train parents and provide resources to work with their children to improve academic performance
- Conduct parent/teacher conferences
- Facilitate parent education classes
- Participate in annual Family Nights
- Ensure meetings and events are at flexible times and locations to accommodate family schedules
- Develop appropriate roles for community-based organizations and businesses in parent involvement activities by:
  - Providing information about opportunities for organizations to work with parents and schools
  - Encouraging the information of partnerships between schools and local businesses that includes parents as active participants

**Planning for Greater Parent and Family Engagement:** Parents will be provided with the following: (1.1, 1.2, 1.3, 1.4, 1.5)

- Timely information about programs
- School performance profiles and their child's individual student assessment results
- Describe and clarify curriculum and assessments used by the campus, and proficiency levels students are expected to meet annually

- Regular meetings to communicate suggestions, share experiences and participate as appropriate in decisions relating to the education of students
- Timely responses to parent recommendations

**Coordination of Parent and Family Engagement Activities with other Agencies:** Heritage will coordinate events with local business and community partners, as suitable, to provide opportunities for parent and family engagement. (1.4, 1.5)

**Use of Title I Funds:** A minimum of 1% of District Title I funds must be used for Parent and Family Engagement Activities. Ninety-five percent of the 1% must be allocated to campuses. Parents must be included in decisions on how these funds are spent. (1.1, 1.5)

**Heritage Elementary Title I School-Parent Compact (1.3)**

- The campus compact will address:
- How parents and school staff share the responsibility of improved student achievement
- How parents and school staff will build partnerships to help student academic achievement
- Schools responsibility for curriculum, instruction, supportive and effective learning environment
- How parents are expected to support their children's learning
- Process for communication between parents and teachers