

Burton Elementary School COMMUNITY COUNCIL Meeting
October 20, 2020
Burton Elementary School
Held Via Zoom – Meeting ID: 846 3418 3146 Passcode: Lowry
4:30 p.m.

Call to Order: by Hilaree Lowry at 4:33 p.m.

Trust Lands Budget Items

Trust Land Budget Final Report 2019-2020: Burton Administration – due in January

Trust Land Budget 2019-2020: Final report of budget and carryover shared with the council.

Items of Business:

1. Roles & Responsibilities of Councils – video
 - a. Virtual training on October 28th and training videos available
 - b. <https://www.schools.utah.gov/schoollandtrust/parents>
 - c. <https://www.schools.utah.gov/schoollandtrust/training>
2. Elect Chair, Vice-Chair and Secretary –
 - a. Motion: Nominate Melissa Jackson for Burton Elementary School Community Council Chair for 2020-2021. Motion by April Pohlman/Seconded by Jen Matthews. Motion passes
 - b. Motion: Nominate Brooke Scheurer for Burton Elementary School Community Council Vice-Chair for 2020-2021. Motion by Dennise LeBaron/Seconded by April Pohlman. Motion passes.
 - c. Discussion on whether the secretary position is elected or appointed. Brittani Brown volunteered/accepted the position of secretary for the 2020-2021 school year.
3. Website and contact information – roster complete
4. Rules of Order and Procedure – Discussion of Rules of Order Template. Agreed as a council to the items therein.
 - a. Motion: Accept the Rules of Order as written (attached). Motion by April Pohlman/Seconded by Melissa Jackson. Motion Passes
5. Review of School Improvement Plan and Budget for 2020-2021 –
6. Determine future meeting dates and schedule – Included in the Rules of Order discussion. The council agreed to meet on the 3rd Tuesday of the month. The meetings will be held virtually for the time being, but they will move to in-person as appropriate. However, the council agreed that joining the meeting virtually will still be an option.

Next meeting: November 17, 2020 @ 4 p.m. via Zoom

Adjournment Time: 5:56 p.m.

Members in attendance: Hilaree Lowry, Dennise LeBaron, Jen Matthews, Brooke Scheurer, Melissa Jackson, April Pohlman, Brittani Brown, Ann-Marie Wood, Jeff Johnson

Members absent: Camille Hoffman

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